

<b>Finance &amp; Audit Committee</b>		<b>Paper 0</b>	
<b>Date and Time: 15<sup>th</sup> May 2019 at 10.00am</b>			
<b>Venue: Health &amp; Nutrition Building/ Riseholme College - Showground Campus</b>			
<i>Item No</i>	<i>Item and Brief Description</i>	<i>Lead</i>	<i>Additional Information</i>
1 5mins	<b>Welcome and Introductions</b> <ul style="list-style-type: none"> <li>• Apologies for Absence and Declarations of Interest</li> <li>• Matters arising</li> <li>• Actions update</li> </ul>	Chair - Andy Orrey	Paper 0.1
2 5mins	<b>Draft F&amp;A Minutes</b> <ul style="list-style-type: none"> <li>• Feb 19 - For approval and publication</li> </ul>	Chair - Andy Orrey	Paper 1
3 15mins	<b>Enterprise Advisor Network</b> <ul style="list-style-type: none"> <li>• Overview of programme and opportunities</li> </ul>	Liz Draper-Smethurst - LEP Enterprise Co-ordinator	Verbal
4 30mins	<b>2018-19 Financial Year End Report from the Accountable Body</b> <ul style="list-style-type: none"> <li>• 2018-19 Draft Financial Report</li> </ul>	Linsay Hill Pritchard, Accountable Body	Paper 2 Paper 2.1 Paper 2.2 Paper 2.3
5 30mins	<b>Report from independent Auditor</b> <ul style="list-style-type: none"> <li>• Overview of findings</li> <li>• Draft Audit Report (Summary &amp; Full)</li> </ul>	Tim Godson, Duncan & Toplis	Verbal Paper 3
6 5 mins	<b>Risk Review</b> <ul style="list-style-type: none"> <li>• Update on risk and new register</li> </ul>	Ruth Carver, LEP	Paper 4 Paper 4.1
7	<b>Annual Report</b> <ul style="list-style-type: none"> <li>• Update on new format</li> </ul>	Kate Storey, LEP	Paper 5
8 5 mins	<b>AOB</b> <ul style="list-style-type: none"> <li>• Boards recruitment update</li> </ul>	Chair - Andy Orrey	Verbal
9 30 mins	<b>Site Tour - Riseholme College received funding through the SLGF. The tour will be of the new student facilities</b>	Riseholme rep	Verbal

**Confirmed Attendees:**

Andrew Orrey  
Stephen Deville  
David Dexter  
Ian Knowles  
Robert Griffiths

Ruth Carver  
Linsay Hill-Pritchard  
Kate Storey  
Laura Spittles  
Liz Draper-Smethurst

Tim Godson

**Apologies:**

None

**Additional Papers:**

- Investment Board Minutes: For Information - see papers and minutes on the website at: <https://www.greaterlincolnshirelep.co.uk/about/boards/investment-board/>
- Additional Paper 1: LEP Team Structure Chart