

## Lincolnshire's Resilience Forum



PREPARING FOR EMERGENCIES

### LRFBIZ V20– BUSINESS RELEVANT VERSION

## Lincolnshire Resilience Forum – Recovery Cell Comms Distribution

6<sup>th</sup> July 2020

### Headline Updates

- Lincoln Castle's Victorian Prison and Magna Carta Vault, The Collection Museum, Lincolnshire Archives and Battle of Britain Memorial Flight Visitor Centre are to reopen in the week of 13 July
- With social distancing measures in place, the sites will be run slightly differently
- Safety is the number one priority and visitors are assured that when they visit one of the sites, there will be the correct processes in place – both for the public and the staff.

### Industry Relevant Updates

#### Trace and Trace Data Requirements

Visit Lincoln has produced guidance on collect detail requirements and maintain records of staff, customers and visitors to hospitality businesses and applies to:

- Hospitality, including pubs, bars and restaurants (it does not apply to businesses operating a takeaway/delivery only basis)
- Tourism and leisure, including hotels, museums, cinemas, zoos and theme parks
- close contact services, including hairdressers, and others as defined [here](#)
- Facilities provided by local authorities, including town halls and civic centres for events, community centres, libraries and children's centres
- Places of worship, including use for events and other community activities

This guidance applies to any establishment that provides an on-site service and to any events that take place on its premises. If a business offers a mixture of a sit-in and takeaway service, contact information only needs to be collected for customers who are dining in. The data that needs to be collected is:

#### Staff

- The names of staff who work at the premises.
- A contact phone number for each member of staff.
- The dates and times that staff are at work.

#### Customers and visitors

- The name of the customer or visitor. If there is more than one person, then you can record the name of the 'lead member' of the group and the number of people in the group.
- A contact phone number for each customer or visitor, or for the lead member of a group of people.
- Date of visit and arrival and, where possible, departure time.

If a customer interacts with only one member of staff, the name of the assigned staff member should be recorded alongside the name of the customer. If you have a large booking, for example, at a restaurant, you

only need to collect the name and contact phone number of the lead member of the party. This data needs to be kept for 21 days. Read full government guidance [here](#) or visit [Visit Lincoln](#) for support locally.

### **£10m Tourism SME Kickstart Fund**

Government confirms £10 million fund for SME tourism businesses in England that will provide grants of up to £5,000 to help them adapt their businesses following the coronavirus pandemic. Businesses can use the funding to pay for specialist professional advice such as human resources, legal or financial expertise, to adopt new technology and online systems or to purchase new equipment. There is no match-funding requirement and you can read full details [here](#).

### **£1.57bn Arts venue fund announced.**

The government has unveiled a £1.57bn support package to help protect the futures of UK theatres, galleries, museums and other cultural venues. More detail to follow.

## **Fixed Key Messaging**

- Visit [Business Lincolnshire](#) or call 01522 782189 for continued support to your Greater Lincolnshire or Rutland business
- As lockdown eases many more businesses can open subject to being Covid-secure. Guidance is updated [here](#) and the full list of businesses eligible to open is published [here](#).
- The government wants help from businesses to increase COVID-19 testing capacity in the UK. Click [here](#) if you can help and to find out more.
- Feed business impacts into our [Business Intelligence](#) platform to help us continue to develop solutions with Government.

As we move from Response to Recovery, the Lincolnshire Resilience Forum has created a Recovery Comms Cell made up of county and district councils, NHS, and LEP/ Business Lincolnshire leads to ensure consistency of key messaging. This is not intended as a comprehensive list but to update on new and key messages relevant to business. Follow and tag @ [twitter LRF](#) [twitter LEP](#) [twitter Business Lincolnshire](#)

