

Lincolnshire Apprenticeship Champion Awards 2023 *

Lincolnshire Training Provider Champion 2023

The Lincolnshire Apprenticeship Champion Awards for 2023 seek to acknowledge and celebrate the efforts and commitment of apprentices, apprenticeship training providers and employers who are dedicated to the development of their staff and employees who live or work in Lincolnshire.

The Training Provider Champion Award 2023 seeks to acknowledge and celebrate training providers' commitment to designing and delivering high quality apprenticeships that meet both employer and apprentice needs. The judges are looking for training providers that demonstrate commitment to excellence in skills development through high quality partnership working with employers, ambitious programme design and delivery and individualised support to ensure that apprentices succeed and progress.

Applicants who are shortlisted for the awards will be invited to the award ceremony which will take place at **4-6PM on Thursday 18 May 2023 at The Showroom, Tritton Road, Lincoln, LN6 7QY**. We will ensure all applicants receive a response to their application, even if they do not make it to the shortlisting stage. All applicants will receive a Highly Commended Certificate to acknowledge their achievements.

ELIGIBILITY

To be eligible for consideration, applicants must have been delivering to apprentices who are based in Lincolnshire, and who have been on programme for at least 6 months on 10 March 2023 or completed their apprenticeship in 2022.

GUIDANCE

Please read the supporting guidance notes when completing the nomination form.

SUBMITTING NOMINATION FORMS

All nomination forms need to be completed in the template supplied, electronically signed by the relevant parties, and returned by email to Place_LearningTeam@lincolnshire.gov.uk by midnight on **10 March 2023**.

Due to the current requirements to work from home we are unable to accept postal entries.

* Sponsored by Lincolnshire County Council, Lincolnshire Public Service Compact and the Greater Lincolnshire Local Enterprise Partnership

Lincolnshire Apprenticeship Training Provider Champion 2023 – Application Form

Section One – Contact Information

Training Provider Name	Click or tap here to enter text.
Training Provider Address	Click or tap here to enter text.
Training Provider Website	Click or tap here to enter text.
Lincolnshire Base Address/s (if Head Office outside of area)	Click or tap here to enter text.
Contact Name for Entry Queries	Click or tap here to enter text.
Position/Job Title	Click or tap here to enter text.
Contact Telephone Number	Click or tap here to enter text.
Contact Email Address	Click or tap here to enter text.
Contact Name for Publicity Purposes (if different to above)	Click or tap here to enter text.
Position/Job Title	Click or tap here to enter text.
Contact Telephone Number	Click or tap here to enter text.
Contact Email Address	Click or tap here to enter text.

Section Two - Background Information

Please complete this section to tell us about your organisation and apprenticeship delivery. This section will not be scored but will help our judges to assess your answers.

How many employers are you currently working with?	Click or tap here to enter text.
If you operate nationally, how many of these employers are based in Lincolnshire?	Click or tap here to enter text.
How many apprentices are you currently delivering to?	Click or tap here to enter text.
If operating nationally, how many apprentices are based in Lincolnshire?	Click or tap here to enter text.
How long have you been delivering apprenticeships?	Click or tap here to enter text.

<p>Please list the apprenticeship standards that you currently deliver. If you operate nationally, please detail the standards undertaken by Lincolnshire based apprentices.</p> <p>Click or tap here to enter text.</p>
<p>Please give an overview of your organisation, how apprenticeships fit into your overall offer/business activities and how these benefit the Lincolnshire community and/or employers</p> <p>Click or tap here to enter text.</p>

Section Three – Application

1. Please describe how you engage with Lincolnshire employers to develop high-quality apprenticeship programmes (30%).

You may want to describe your approach to employer engagement, how you design the curriculum to support employers' needs, how you support employers to recruit the right apprentice and provide examples of support provided to employers that goes beyond normal expectations. (Max 300 words)

[Click or tap here to enter text.](#)

2. Please detail how you develop apprentices in Lincolnshire (30%)

You may describe how your programmes develop apprentices' skills, knowledge and behaviours to progress within their role. You could outline processes that you have in place to support apprentices with wide enrichment opportunities, and the practices that you adopt to support positive progression at the end of the apprenticeship (Max 300 words)

[Click or tap here to enter text.](#)

3. Please describe your approach to widening participation in apprenticeships in Lincolnshire (15%)

Please detail the processes that you have in place to ensure that apprenticeship opportunities are available to a wide range of individuals. This could include pre-Apprenticeship programmes, robust careers advice or practical support and guidance in removing barriers to engagement. (Max 150 words)

[Click or tap here to enter text.](#)

Supplementary Private Video Evidence (Optional)

In 2023, we are trialling the option for applicants to provide a short video supporting your written answers to questions 1-3. It is not mandatory to include a video and you will not be penalised if you do not include one. If you would like to submit a video, we recommend that you publish a private video to YouTube and paste the link below. Video evidence submitted will only be used for adjudication, and will not form any part of the publicity for the awards (Max 5 minutes)

[Click or tap here to enter text.](#)

Declaration

I, **[INSERT FULL NAME]** wish for **[INSERT TRAINING PROVIDER NAME]** to be considered for the Lincolnshire Apprenticeship Training Provider Champion 2023.

1. I confirm that I have authority to submit this application on behalf of the named organisation for consideration as Lincolnshire Apprenticeship Training Provider Champion 2023
2. I confirm that the name and organisation details provided in the application are accurate and can be used exactly as they appear on this form on all awards and event communication materials should my application be successful.
3. I agree to take part in all publicity concerning the Awards should my application be successful.

Signature	Click or tap here to enter text.	Date	Click or tap to enter a date.
Print Name	Click or tap here to enter text.	Position	Click or tap here to enter text.

Section Four – Third Party Endorsement

The third-party endorsement should either come from a representative of an employer who is currently working with you to deliver apprenticeships, or an apprentice who has been on programme for at least 6 months on 10th March 2023 or completed their Apprenticeship during 2022.

Name of Endorser	Click or tap here to enter text.
Job Title	Click or tap here to enter text.
Telephone Number	Click or tap here to enter text.
Email Address	Click or tap here to enter text.
Are you a representative of a linked employer or an apprentice in learning with the training provider?	Employer <input type="checkbox"/> Apprentice <input type="checkbox"/>
If you are a representative of a linked employer, please can you provide the below details?	
Organisation Name	Click or tap here to enter text.
Organisation Address	Click or tap here to enter text.

- 4. Why do you think that this training provider should be considered for Lincolnshire Apprenticeship Champion 2023 (25%)** *You may like to outline the training provider's contribution to apprentice development and their support of employers. Please outline any examples where you feel that the training provider has gone above and beyond in the delivery of apprenticeships (Max 250 words)*

Click or tap here to enter text.

Supplementary Private Video Evidence (Optional)

In 2023, we are trialling the option for endorser to provide a short video supporting your written answer to question 4. It is not mandatory to include a video and the applicant will not be penalised if you do not include one. To submit a video, please publish a private video to YouTube and paste the link below. Video evidence submitted will only be used for adjudication, and will not form any part of the publicity for the awards (Max 2 minutes)

Click or tap here to enter text.

Declaration

I, **[INSERT FULL NAME]**, support **[INSERT TRAINING PROVIDER NAME]**'s application to be considered for the Lincolnshire Apprenticeship Training Provider Champion 2023.

1. I confirm that my endorsement can be used to support the application for the named organisation in consideration for Lincolnshire Apprenticeship Training Provider Champion 2023.
2. I confirm that, to the best of my knowledge, the details provided in the application are accurate.

3. I agree that my endorsement can be used in all publicity concerning the Awards should this application be successful.

Signature	Click or tap here to enter text.	Date	Click or tap to enter a date.
Print Name	Click or tap here to enter text.	Position	Click or tap here to enter text.

Privacy Statement

Lincolnshire County Council, Adult Skills and Family Learning Service are collecting your information in order to facilitate the adjudication of the Apprentice Champion Awards and in the organisation of the final awards event. Your information is only shared with third parties where necessary and where the law allows it. We shall only keep your information for as long as is necessary. For further information on how we handle your information please see our Privacy Notice: <https://www.lincolnshire.gov.uk/directory-record/66491/celebration-and-registration-services>

Thank you for taking the time to complete the application for the Apprenticeship Training Provider Champion Award 2023 Award. We look forward to receiving your submission and will be in touch once shortlisting has been completed.