

Lincolnshire Apprenticeship Champion Awards 2023 *

Lincolnshire Apprentice Champion 2023

The Lincolnshire Apprenticeship Champion Awards for 2023 seek to acknowledge and celebrate the efforts and commitment of apprentices, apprenticeship training providers and employers who are dedicated to the development of their staff and employees who live or work in Lincolnshire.

The Apprenticeship Champion Winners will demonstrate commitment to overcoming barriers, excellence in skills development and be able to clearly evidence their drive to support success and growth in what has been a challenging year.

Applicants who are shortlisted for the awards will be invited to the award ceremony which will take place at **4-6PM on Thursday 18 May 2023 at The Showroom, Tritton Road, Lincoln, LN6 7QY**. We will ensure all applicants receive a response to their application, even if they do not make it to the shortlisting stage. All nominated candidates will receive a Highly Commended Certificate to acknowledge their achievements.

ELIGIBILITY

To be eligible for consideration, applicants must be an apprentice that has been on programme for at least 6 months on 10 March 2023 or completed their Apprenticeship during 2022. Nominees should either live or work in Lincolnshire.

GUIDANCE

Please read the supporting guidance notes when completing the nomination form.

SUBMITTING NOMINATION FORMS

All nomination forms need to be completed in the template supplied, electronically signed by the relevant parties, and returned by email to Place_LearningTeam@lincolnshire.gov.uk by midnight on **10 March 2023**.

Due to the current requirements to work from home we are unable to accept postal entries.

* Sponsored by Lincolnshire County Council, Lincolnshire Public Service Compact and the Greater Lincolnshire Local Enterprise Partnership

Lincolnshire Apprentice Champion 2023 – Application Form

Section One – Contact Information

APPRENTICE DETAILS

Apprentice Name	Click or tap here to enter text.
Home Address	Click or tap here to enter text.
Home Postcode	Click or tap here to enter text.
Contact Telephone Number	Click or tap here to enter text.
Email Address	Click or tap here to enter text.

EMPLOYER DETAILS

Name of Employer Organisation	Click or tap here to enter text.
Employer Address	Click or tap here to enter text.
Employer Telephone Number	Click or tap here to enter text.
Employer Contact Name	Click or tap here to enter text.
Employer Contact Email Address	Click or tap here to enter text.

TRAINING PROVIDER DETAILS

Name of Apprenticeship Training Provider	Click or tap here to enter text.
Training Provider Address	Click or tap here to enter text.
Training Provider Telephone Number	Click or tap here to enter text.
Training Provider Contact Name	Click or tap here to enter text.
Training Provider Contact Email Address	Click or tap here to enter text.

Section Two - Background Information

Please complete this section to tell us a bit about yourself, and the sector in which you work. This section will not be scored but will help our judges to assess your answers.

Name of Apprenticeship Standard	Click or tap here to enter text.
Level of Apprenticeship	Click or tap here to enter text.
Apprenticeship Start Date (Month/Year)	Click or tap to enter a date.
Predicted/Actual End Date (Month/Year)	Click or tap to enter a date.
What sector do you work in?	Click or tap here to enter text.
Is this the first Apprenticeship that you have completed	Yes <input type="checkbox"/> No <input type="checkbox"/>
If no, please list previous apprenticeship programmes that you have completed.	Click or tap here to enter text.

Please list any qualifications or experience that you had on starting your Apprenticeship
Click or tap here to enter text.
Please list qualifications or units that you have achieved to date, as a result of your Apprenticeship
Click or tap here to enter text.
Has your apprenticeship resulted in you going onto further training or employment?
Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please can you provide further details below
Click or tap here to enter text.
Please tell us about your employer. We would like to hear about the sector, main business activity and size of organisation
Click or tap here to enter text.

Section Three - Application

1. Please explain why you chose an apprenticeship, outline your role and how this relates to business objectives (25%).

You could include information on how you found out about apprenticeships and why this training appealed to you over other options, referring to your background, personal and professional goals, and how your role fits into the business structure (Max 250 words)

Click or tap here to enter text.

2. Please detail what you have accomplished through your apprenticeship, and why you think your achievements are exceptional (25%)

You may want to describe the impact your apprenticeship has had on you considering previous qualifications, experience or background and taking into account personal and professional goals (Max 250 words)

Click or tap here to enter text.

3. Please detail how you have contributed to the success of the organisation you work for (25%)

You may like to explain specific KPIs or targets that you helped to achieve, or how you support your colleagues to achieve their goals (Max 250 words)

Click or tap here to enter text.

Supplementary Private Video Evidence (Optional)

In 2023, we are trialling the option for applicants to provide a short video supporting your written answers to questions 1-3. It is not mandatory to include a video and you will not be penalised if you do not include one. If you would like to submit a video, we recommend that you publish a private video to YouTube and paste the link below. Video evidence submitted will only be used for adjudication, and will not form any part of the publicity for the awards (Max 5 minutes)

Click or tap here to enter text.

Declaration

I, **[INSERT FULL NAME]**, wish to be considered for the Lincolnshire Apprentice Champion 2023 Award.

1. I confirm that I would like to be considered for Lincolnshire Apprenticeship Champion 2023
2. I confirm that the details provided in the application are accurate and can be used exactly as they appear on this form on all awards and event communication materials should my application be successful.
3. I agree to take part in all publicity concerning the Awards should my application be successful.

Signature	Click or tap here to enter text.	Date	Click or tap to enter a date.
Print Name	Click or tap here to enter text.	Position	Click or tap here to enter text.

Section Four – Third Party Endorsement

The third-party endorsement should either come from a representative within your employer or training provider, and who is involved in your apprenticeship programme.

Name of Endorser	Click or tap here to enter text.
Job Title	Click or tap here to enter text.
Are you a representative of the apprentice's employer or training provider?	Employer <input type="checkbox"/> Training Provider <input type="checkbox"/>
Telephone Number	Click or tap here to enter text.
Email Address	Click or tap here to enter text.
Organisation Name	Click or tap here to enter text.
Organisation Address	Click or tap here to enter text.

- 4. Why do you think that this candidate should be considered for Lincolnshire Apprenticeship Champion 2023 (25%)** *You may like to outline the apprentice's achievements, both personal and professional, any barriers that they have overcome or significant contributions to their organisation (Max 250 words)*

Click or tap here to enter text.

Supplementary Private Video Evidence (Optional)

In 2023, we are trialling the option for endorser to provide a short video supporting your written answer to question 4. It is not mandatory to include a video and the applicant will not be penalised if you do not include one. If you would like to submit a video, we recommend that you publish a private video to YouTube and paste the link below. Video evidence submitted will only be used for adjudication, and will not form any part of the publicity for the awards (Max 2 minutes)

Click or tap here to enter text.

Declaration

I, **[INSERT FULL NAME]**, support **[APPRENTICE NAME]**'s application to be considered for the Lincolnshire Apprentice Champion 2023 Award.

1. I confirm that my endorsement can be used to support the application for the named organisation in consideration for Lincolnshire Apprentice Champion 2023.
2. I confirm that, to the best of my knowledge, the details provided in the application are accurate.
3. I agree that my endorsement can be used in all publicity concerning the Awards should this application be successful.

Signature	Click or tap here to enter text.	Date	Click or tap to enter a date.
Print Name	Click or tap here to enter text.	Position	Click or tap here to enter text.

Privacy Statement

Lincolnshire County Council, Adult Skills and Family Learning Service are collecting your information in order to facilitate the adjudication of the Apprentice Champion Awards and in the organisation of the final awards event. Your information is only shared with third parties where necessary and where the law allows it. We shall only keep your information for as long as is necessary. For further information on how we handle your information please see our Privacy Notice: <https://www.lincolnshire.gov.uk/directory-record/66491/celebration-and-registration-services>

Thank you for taking the time to complete the application for the Apprentice Champion of the Year 2023 Award. We look forward to receiving your submission and will be in touch once shortlisting has been completed.