

Greater Lincolnshire LEP Manufacturing Board Meeting

6th December 2017 - Notes and actions

Item and brief description	Commentary	Action
<p>1 – Welcome, Apologies, Declarations of Interest</p> <p>Minutes and actions from the last meeting</p>	<p>Present: Angela Borman, Darren Joint, Dean Barnes, Kay Pryszlak, Richard Allarton, Sam Fells, Ray Newell, Neil Main, Edward Tong, Mike Hague- Morgan</p> <p>Officers : Samantha Harrison, Ruth Carver & Kevin Ross</p> <p>Apologies from: Steve Middlesbrough (Chair), David Earnshaw, Dr Paul Taylor and Helen Doughty</p> <p>No declarations of Interest were given.</p> <p>Actions</p> <ul style="list-style-type: none"> ➤ Feedback on Terms of Reference None received, although further discussion was sought to clarify the board's role. See AOB. ➤ Nominations/volunteer requested to stand as Vice Chair Two nominations – Ray Newell and Darren Joint – job role to be circulated. <p style="text-align: center;"><i>Facilitate a meeting between the Chair and the candidates</i></p> <ul style="list-style-type: none"> ➤ Place Marketing website Toolkit to be circulated – www.marketinglincolnshire.com ➤ One "wish item" for your area Three companies have submitted 'wish lists' – see AOB ➤ Food manufacturing board member – suggestions Contacts have been made with the Agri food businesses and suggestions received. Secretariat to consider suggestions and <i>Invite to next meeting</i> ➤ Where should future meetings be held? Autocraft Drivetrain Solutions offered their meeting facilities which would hold max 20 people. <i>Suitable arrangement to be made with Autocraft</i> 	<p>Sue Groves</p> <p style="text-align: center;">Completed</p> <p>Kevin R/Martin Collison</p> <p>Sue Groves</p>

<p>2 – Appointment of Vice Chair</p>	<p>As above, Darren J offered to ensure today’s meeting kept to timings and to help with discussion summations where needed.</p>	
<p>3 – Support Programme Update</p>	<p>Feedback from the Manufacturing Conference indicated it needed to be:-</p> <ul style="list-style-type: none"> • Annual – a half day event. • Contained a more structured networked facility/agenda • Ensure ‘value’ was being offered • Less speakers <p>Feedback from Manufacturing Growth Programme Masterclass event was, content good, but it was very poorly attended. We need to focus on how we can engage with the sector more effectively.</p> <p>Mike HM indicated the KTN/Innovate UK appear to have some good communication techniques and perhaps use them as a learning opportunity.</p> <p style="text-align: center;">Contact and investigate</p> <p>Feedback from NatWest manufacturing event indicated companies really wanted a “dedicated manufacturing expert” that would help them unlock resources as opposed to compile an action plan.</p> <p>The board reiterated that there needs to be support/ guidance on how to apply for funding. The KTN network do this very well. Future business support needs to incorporate this.</p>	<p>Samantha H</p>
<p>4 – Manufacturing Strategy Refresh</p>	<p>The draft manufacturing strategy for Greater Lincolnshire was discussed. It was discussed that the revised strategy should focus on three areas – Productivity, Skills and Supply Chain.</p> <p>Section on the role of the Manufacturing board</p> <p>Omissions</p> <ul style="list-style-type: none"> • lack of power in the county. It was not mentioned in the SWOT analysis. • Industrial strategy ‘tie in’ <p>A revised strategy to be prepared and circulated in the first quarter of 2018.</p> <p>Next meeting to focus on Skills,</p> <p>Discussion on the Manufacturing Plan focused on what was needed to ensure the sector continues to grow. The board needs to consider how they will measure if the plan is working? A series of KPI’s need to be developed.</p> <p style="text-align: center;">Any more view regards suggested content? What KPI’s would members like to be included?</p>	<p>Kevin R</p> <p style="text-align: right;">All All</p>

		Kevin Ross is creating a sector map of GLLEP Manufacturing businesses. Ray Newell has a list of 400 businesses through his Supply Chain support. Kevin and Ray need to share information and create a master list.	Kevin R/ Ray N
International Opportunities	Supply Chain	Kevin R reported back on a recent LCC visit to Hunan Province, financially supported by the Foreign Office, and contextualised the current Chinese manufacturing plans and possible opportunity to take advantage/build on the county's civic links. Service Oriented Manufacturing centres in the developed world to support Chinese products may provide a good fit with Greater Lincs low volume, high precision manufacturing sector. Equally with civic and University links being encouraged there maybe supply/sales opportunities. A balance is needed ensuring we don't duplicate ME/DIT work Feedback needed – do we want to explore opportunities to exploit <u>our</u> civic links – what's the SME appetite?	Feedback to Kevin
6 – Manufacturing Programme Update	Growth	Dean B presented Manufacturing Growth Programmes Greater Lincs Impact report @ October 2017. <ul style="list-style-type: none"> • 98 grants offered / 28 jobs created / 33 forecasted • Main barrier identified – Business overview and Strategy • Major support received - Marketing and knowledge • 45% of companies engaged were small • 38% of companies engaged had a turnover of between £1 and £5m • Majority of businesses engaged were engineering. Presentation to be circulated with the action points.	
8 – Industrial Strategy		Subject area carried over to next meeting – a summary paper on the industrial strategy was shared as well as a list of policies	Sue Groves to circulate
9 – Any Other Business		Manufacturing board remit: There was discussion about the boards function and a majority view that the board wanted 2/3 clear priorities and actions. “What are we going to do?”. Perception is there are no natural geographic or capability clusters in the region – except Food/Agri tech. Any central government	

	<p>support tends to look for clusters – quicker wins! Hence the need for a GLLEP Manufacturing board to ensure focus on local issues.</p> <p>It was re-iterated that the groups function was strategic NOT operational. That the role was to act as a conduit to industry, a board that recommends actions to be taken to the main LEP board. The main focus is to lead, champion and support as per T&C.</p> <p>Skills Gap: There is an industry challenge surrounding; talent, updating skills, retention and attraction. Samantha H mentioned the ESF skills projects that the LEP commissioned will, towards the end of the projects (July 2018), they produce a range of reports around solutions to some of the skills barriers businesses and individuals face.</p> <p>Management Skills Sector Reports (inc Manufacturing), exploring in more detail, at sector level, the known challenge and gap around supervisor, junior manager and management skills, and what training or schemes are available locally to provide a solution. Calderdale College are commissioning the reports, as part of the Skills Support to the Workforce Project.</p> <p>Sector Skills Gaps and Solutions Reports (inc Manufacturing) , overview of the challenges businesses faced when first engaging with the Skills Advisor project. Main focus will be to describe the solutions that the project put in place or found to help the business overcome the long term skills challenge. BGU are commissioning these reports, as part of the Specialist Skills Advisor project. <i>Once produced the reports will be tables at a future board meeting</i></p> <p>The apprentice landscape is complicated and needs to be discussed.</p> <p style="text-align: center;"><i>Invite Angela Borman to present at next meeting to help members understand.</i></p> <p>Manufacturing plan feedback received by Kevin R - NOT discussed the meeting due to time constraints – company names available on request.</p>	<p>Angela B</p>
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Date of Next Meeting: To be arranged
Future Agenda Items ; Skills Gap/ Talent Retention