



Greater Lincolnshire LEP Manufacturing Board

6th July 2017

Siemens, Teal Park, North Hykeham, Lincoln

Attendees:	Actions
<p>Dean Barnes – Economic Growth Solutions David Earnshaw – Parkinson Harness Technology Darren Joint – Viking Signs Garry Wilkinson – Nat West Bank Helen Doughty – SDH Composites Katie Hedges – HCF CATCH Ltd Kay Pryszyk – Bernard Holmes Precision Ltd Paul Taylor – Dynex Ray Newell – Oakwell Consultants Richard Allarton – University of Lincoln School of Engineering Sam Fells – Microcapture Steve Middlebrough – Siemens (Chair) Kevin Ross – Manufacturing Consultant Ruth Carver – LEP Director Samantha Harrison – Business Lincolnshire Sue Groves (Note Taker)</p> <p>Apologies: Neil Main – Micrometrics Barry Jackson – Bifrangì Edward Tong – Tong Engineering Mike Hague-Morgan – Autocraft Drivetrain Solutions Ltd</p>	
<p>Welcome and Introduction Steve Middlebrough welcomed all to the inaugural meeting of the new Manufacturing Board.</p>	
<p>Aims of the Board and Election of Vice Chair Steve presented information on the role, remit and aims of the Manufacturing Board.</p> <p>Nominations/volunteer requested to stand as Vice Chair in Steve's absence.</p> <p>The Terms of Reference had been circulated previously and requested any feedback.</p> <p>Actions:</p> <ul style="list-style-type: none"> ➤ Feedback regarding the Terms of Reference requested ➤ Nominations/volunteer for Vice Chair 	<p>All All</p>

<ul style="list-style-type: none"> - Lean Awareness & Workplace Organisation -13 July 2017 <i>How to achieve the maximum outputs</i> - Quality, Cost & Delivery <i>What is the genuine cost of importing or Not Right First Time?</i> - Improving Your Customer Service with Lower Inventory <i>Optimising supplier partnerships to control costs</i> - Process Mapping of Value Streams <i>Learning to see 'Value vs Waste in your business</i> <p>6) Review the Manufacturing sector business support offers and ensure they are fit for purpose</p> <p>7) Identify gaps in provision and devise a post BREXIT manufacturing business support offer</p> <p>8) Work with the Employment & Skills Board to share fit for the future skills requirements</p> <p>9) Work with the GLLEP Food Board to identify knowledge transfer opportunities, eg, automation, mechatronics, robotics etc.</p>	
<p>Any Other Business</p> <ul style="list-style-type: none"> • Location of future meetings – members were asked if they were happy with a Lincoln location or would they like to move around the County ?–please feedback • Open discussion session after the board meeting – feedback needed. • “Businesses don’t know where to go” - direct point of contact needed – raise the profile of the Growth Hub and the manufacturing sector support offers • Learn from other LEPS – any input from members how they have dealt with their skills shortage • Food board member representation sought – please suggest names 	
<p>Date of Next Meeting To be arranged – end of October/November</p>	
<p>Actions</p> <ul style="list-style-type: none"> ➤ Feedback on Terms of Reference ➤ Nominations/volunteer requested to stand as Vice Chair ➤ Place Marketing Toolkit to be circulated ➤ Invitation to Utilities Summit to be circulated ➤ One "wish item" for your area ➤ Food manufacturing board member - suggestions ➤ Where should future meetings be held 	