

Present:

Board Directors: Ursula Lidbetter (Chair) (Lincs Co-op), David Dexter (FSB) , Chris Baron (Butlins) , Cllr Colin Davie (LCC), Cllr Craig Leyland (ELDC), Cllr Rob Waltham (NLC), Cllr Ric Metcalfe (CLC), Herman Kok (Lindums), Prof Mary Stuart (UoL), Pat Doody (Nat West)

LEP Executive: Ruth Carver, Halina Davies, Cathy Jones, Sue Groves

Observers: Pete Holmes (BEIS), Simon Green (NLC) , Warren Rails (LEP Network)

Apologies: Richard Wills, Cllr Peter Wheatley, Dean Fathers, Steve Middlebrough, Sarah Hendry

Guests: Eve Fawcett-Moralee, Jo Walker, Marina Di Salvatore, WLDC

Welcome by the Chair

Apologies and Declarations of Interest

Formal apologies were received from the following Directors:

Richard Wills (AB, LCC) Cllr Peter Wheatley (NELC), Dean Fathers (Health), Steve Middlebrough (Siemens)

Declarations of Interest:

Full declarations of interest can be found at

<https://www.greaterlincolnshirelep.co.uk/documents/declarations-of-interest-register-nov-2016/>

The board were reminded that declarations of interest are required as part of LEP governance and must be submitted at least annually, and if anything changes to the LEP office at the earliest convenience.

Cllr Davie – Holbeach FEZ

Ursula Lidbetter – Lincoln Science and Innovation Park

Prof Mary Stuart – Lincoln Science and Innovation Park

Cllr Rob Waltham – Lincolnshire Lakes Northern Roundabout

Simon Green – Lincolnshire Lakes Northern Roundabout

Minutes and Matters Arising

The minutes of the 29th September 2017 were accepted as a true record and can be published on the website. Any matters arising are included on this Board's agenda.

LEP Exec

LEP Directors Report & Update from the Chair

UL attended the inaugural meeting of the Food and District Council on the 29th January 2018, for which she is the LEP national representative. A request was made for resource to support the LEPs and it was agreed Martin Collison should take on this role as part of his current contract and support the LEPs. An immediate task was to assess the current research and strengths across the interested LEPs.

Martin Collison

Approval sought from the Board for the Chairman of the Employment and Skills Board to be delegated powers to provide letters of support for the Flexible Learning Fund – Approved.

Clare Hughes

Core Funding of £500,000 for all LEPS had been confirmed recently by BEIS for two years and an allocation for Growth Hubs of two years plus two years. RC said that the

<u>The LEP Network and its Priorities – Warren Rails, Director LEP Network</u> It was explained that the LEP Network is run by LEPs for LEPs and that it employs 3½ members of staff. It represents all LEPs and is a central vocal point for issues to Government. The cost to each LEP is £6k and also receives Government funding and sponsorship. It is responsible for organising the Annual Conference and Dinner. Queries from external stakeholders can be put in touch with appropriate LEP. The priorities for the LEP Network are: • LEP Review • UK Shared Prosperity Fund • Showcasing LEP impact • Event to be held on 20 March that Ministers will be attending • Bi-annual meeting that the Prime Minister will attend	
<u>Update on Local Industrial Strategy – Cathy Jones presented this item</u> Following on from the LIS Strategy day held in December, the Board was asked consider their priorities. The National Industrial Strategy White Paper is still the most up-to-date guide on the Government's expectations of Local Industrial Strategies. This will be developed in a phased approach, after the pathfinders. Work on the Brexit impact has already been commissioned, as has Productivity. LEP executive team were asked to compile a briefing note on the Brexit research being undertaken by both the LEP and the Local authorities. Stakeholder engagement is ongoing and a Plan is being produced. As part of this, Roundtable meetings with MPs and local businesses are to be held and sectors will be briefed at their meetings. Business engagement needs to be shown and it could be that Growth Hub Advisers could seek business views. DD asked whether R&D tax rates, which are only available to limited companies, could be extended to non-limited companies as there is estimated to be 50,000 small businesses and self-employed which are not registered and therefore not picked up in the business register. PH said that the LIS has priorities and GLLEP should focus on specific areas relating to Greater Lincolnshire and evidence. • GLLEP may want to look at the SEP in the future • Local and regional stakeholders may need to involved early • LIS is a more focused document, but will update further RC to circulate dates of Roundtable meetings with MPs and would like Board Directors to attend, with large and small stakeholders invited. So far, meetings with Matt Warman (2nd March) and John Hayes (16th March) have been arranged. <u>The Board Agreed</u> • To note the content of the LIS and the direction of travel. • To circulate a note on the BREXIT research and the relationship to the LA's research on BREXIT. • Seek volunteers from the Board to cover the MP roundtables.	LEP Exec

<u>Scrutiny Arrangements</u> Ruth Carver presented this paper; one of the recommendations from Mary Ney was for LEP's to develop independent scrutiny arrangements. A discussion paper was circulated. The proposal is to form an independent Greater Lincolnshire wider scrutiny committee and options were discussed. It was suggested that GLLEP could look at examples of other LEPs and look at the website "Centre for Public Scrutiny". <u>The Board Agreed:</u> • To note the content of the report and the direction of travel. • For a more detailed paper to be brought back to a subsequent meeting.	LEP Exec
<u>Visitor Economy Update and Proposals – Chris Baron</u> Chris updated the LEP board on the progress on the visitor economy sector, and the action plan. A request was made for : • Up to £5k, as a one-off contribution, towards an enhanced or new website for the Visitor Economy sector across Greater Lincolnshire. Other partners to contribute. • Additional resources needed at LEP level to represent Lincolnshire nationally and with bodies such as Visit England/Visit Britain. A contract of up to £10k per is requested and this may be used to employ a consultant. CB stated that the recent Hotel study is to be released in the near future and will be on the next Board agenda. <u>The board agreed:</u> • To support the website and additional resources to the value of £15,000	LEP Exec
<u>Update on FEZ – Halina Davies</u> HD gave an update on each of the emerging Food Enterprise Zones across Greater Lincolnshire. Europarc FEZ – The project will enable two very specialist commercial units to be delivered. Significant progress has been made on the scheme with the scheme design and appraisal agreed with the landowners, and enquiries already increasing for the site. Independent state aid advice has been sought by North East Lincolnshire Council and there are no concerns identified, Due Diligence is expected to be carried out in March. Central Lincolnshire FEZ – The aim of the scheme is to develop Hemswell Cliff Business Park to create a Central Lincolnshire Food Enterprise Zone, supported by an LDO along the A15 growth corridor. This will provide flexible and cost effective premises to meet the demand of expanding local agri-food businesses and inward investors. WLDC now has a technical solution for the power supply across the site. General progress: • Requirements for Phase 1 still to be finalised • LDO already in place • Design for access road has been completed, but still needs to be discussed with Highways • Due Diligence of the scheme is due at the end of February • Once all in place, state aid advice can be commissioned • Transfer on the SPV is about to be concluded with the landowner • Already interest for additional space on the FEZ site from existing nearby businesses.	

South Lincolnshire FEZ – LCC have completed the enabling road improvements at the junction of the A17 and A51, including a new roundabout on the A151 which will provide access to the FEZ site. SHDC is developing an LDO which is scheduled for adoption in March once it has been approved by the Secretary of State via DCLG. Once adopted, this will create a simplified planning regime for the delivery of the FEZ. The LEP agreed to convene a meeting of the three FEX to explore options for commercial marketing.

The board agreed

- To note the content of the report and the progress made

Governance & Transparency

Halina Davies presented this item. HD talked through the Mary Ney recommendations on governance and transparency, and the national guidance issued recently by BEIS. There are five items that need to be agreed and published by 28th February. Further training regarding the Local Assurance Framework to be carried out.

Approval sought from the Board for the updated LAF and associated policies, including new Register of Interest and Code of Conduct. The register of interest must be returned to the LEP Executive as soon as possible, and new register of interest must be notified within 30 days to the LEP.

LEP Board

The LEP Board agreed to approve the following:

- The code of Conduct for Directors
- The Register of interest for Directors
- The Complaints and Compliments Policy
- The Whistleblowing policy
- The latest version of the Local Assurance Framework

Economic Growth Priorities for WLDC

Eve Fawcett-Moralee (Executive Director of Economic and Commercial Growth) gave a presentation on the priorities for Growth for WLDC.

Priorities for Growth

- Central Lincolnshire Local Plan – working on regional strategy
- To attract inward investment through major project delivery
- To retain, support and facilitate the growth of businesses in the District
- Housing led economic growth, for which there are opportunities
- To understand and address the skills gap in the District, as in Greater Lincolnshire
- Promote and expand the agri-food sector
- To understand and promote the value of the visit economy

Delivering Major Projects – Invest Gainsborough

- Alter perception of Gainsborough to attract investment and build new and differentiated housing market
- Housing Agenda – Housing Zone sites, 2 strategic sites – Riverside Gateway and Riverside North are two gateway sites
- Growth Programme – Successful GLLEP Growth Deal funding of £4m, Development Partnership, Sun Inn, Market Street Renewal, Improved Public Hub at Guildhall, Potential Marina, Gainsborough Green Corridor – this is a boost to confidence for Local Authorities
- Objective: lead Gainsborough to a financially self-sustainable future, with MTFP £2m income to replace revenue support grant.

WLDC Approach

- Inclusive growth
- Place based social regeneration
- The People – their health and wellbeing
- Employment and Skills agenda
- Strong partnership work

Any Other Business

None - The meeting closed at 12.30pm

Signed
Chairperson

Date

Items to come back to board

<u>GLLEP Board Date</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Carried Out</u>
20 July 2017	Progress relationship with HCA	Pete Holmes/Ian Fytche	ongoing
	Explore options for smart/futuristic homes	Cllr Davie	Report May 2018
29 September 2017	Agree small number of messages that GLLEP wants to give to Government, avoid being diverted by Government announcing different policies on LIS	Strategy Away Day	Jan 2018 - complete
	Assurance Framework training for LEP Board and Investment Board members	Linsay HillPritchard	May 2018
	PR on Skills Capital Fund, use the grants being given to Lincoln and Stamford as a way you can demonstrate that GLLEP is investing in the digital agenda	Ruth Carver/Clare Hughes/Halina Davies	ongoing
24 November 2017	Update on progress and a report on enhancing scrutiny arrangements	Richard Wills	Jan 2018 – complete – detailed report May 2018
	Decarbonisation Project – Humber LEP & GLLEP to share	Humber LEP & GLLEP - Simon Green	
	Self-Employment Project – figures captured Growth Hub	Samantha Harrison	
	Actions from the Digital Action Plan being implemented.	Angela Driver	
31st January 2018	Visitor Economy website and national profile	Ruth Carver	