

## Minutes from the Greater Lincolnshire LEP Board Wednesday 15<sup>th</sup> May 2013 – University of Lincoln

Item	Action	Date
<p>Present: David Dexter – Deputy Chair, Herman Kok, Richard Wills, Cllr Doreen Stephenson, Dr Tony Hill, Mark Tinsley, Marc Cole, Cllr Rob Waltham, Neil Turton, Chris Baron, Cllr Mick Burnett, Rowena Limb (Observer from BIS)</p> <p>Officer Support: Ruth Carver (LEP Secretariat), Kate Storey (LEP Secretariat), Justin Brown (LCC – Growth Plan and EU Investment Strategy)</p>		
<p><b>LEP Board Meeting - Welcome by the Deputy Chair</b></p> <p><b>Apologies, Declarations, Minutes and Matters Arising.</b></p> <p><i>Apologies</i> Ursula Lidbetter (Chair), Prof Mary Stuart, Neil Corner, Leendert den Hollander, Andy Baxendale, Sarah Hendry (Observer from DEFRA), Cllr Liz Redfern Cllr Eddy Poll – new Cllr member to be appointed at LCC Friday 17<sup>th</sup> May Cllr Burnett will be standing down due to member changes in North East Lincolnshire but is happy to work with the GLLEP going forward. DD on behalf of the Board thanked him for his input and wishes him well.</p> <p><i>Declarations of interest</i> Herman Kok and Cllr Doreen Stephenson declared an interest in item 5 (Invest and Grow)</p> <p><i>Minutes of last meeting 22<sup>nd</sup> March and matters arising</i> The minutes were adopted and can be published on the website. The actions undertaken from previous minutes are all completed with the exception of (1) Circulating the dates for the Lincolnshire Agricultural Forum and (2) a statement issued to the board on FE funding.</p> <p>Matters arising FE Colleges have written to LEP about representation at the LEP. LEP Secretariat to locate and respond.</p>	<p>Secretariat ESB</p> <p>Secretariat/ Chair</p>	<p>ASAP ASAP</p> <p>ASAP</p>
<p><b>Operational Brief</b></p> <p>Ruth Carver gave an update on communications and business engagement activity since the last meeting. Board members were asked to make contact with their link MP's to discuss the benefits of RGF to our area. A briefing note will be available from the Secretariat.</p> <p>Ruth gave a presentation on the financial position of the LEP including a summary of the Core Funding (including Legacy funds), and Invest and Grow Funds. The funding from Capacity Fund 2 is being used to match fund and support supply chain work. LCC and the LEP has submitted EU ERDF bid to</p>	<p>Board Members</p>	<p>ASAP</p>

<p>develop and enhance local supply chains.</p> <p>Board Members asked about progress with the Legacy funds and asked for an update</p> <p>Progress on the Action Plan for 2013 was discussed, and the visitor economy, care, agri-food and manufacturing sector plans were underway..</p> <p><b>Local Transport Board.</b> Richard Wills confirmed that Peter Denby has agreed to sit on the LTB on behalf of the LEP and the private sector.</p> <p>The LEP agreed that up to £95,000 of the LTB Capacity fund would be transferred to LCC to develop future major schemes. This was agreed and updates on progress would be given to the LEP board regularly. Chair to write to LCC to confirm the board decision.</p> <p><b>Expenses</b> The secretariat were asked to draw up a simple expenses policy and process for the next meeting.</p> <p><b>Annual Business Summit</b> The Annual Business Summit is scheduled for the 8th November 2013 at the DoubleTree Hotel in Lincoln. Board Members were asked to confirm whether they are able to attend and represent the LEP at our annual event.</p>	<p>LCC</p> <p>Secretariat/ Chair</p> <p>Secretariat</p> <p>ALL</p>	<p>ASAP</p> <p>25<sup>th</sup> July 13</p>
<p><b>Governments Response to Heseltine</b></p> <p>Rowena Limb BIS gave an overview to the government's response to Lord Heseltine's report</p> <p>LEP to draft a letter supporting the government's response, and encouraging early negotiations on local growth deals.</p> <p>The focus is on Skills, Housing and Transport in the growth deals. Herman Kok and the ESB asked to produce a skills paper for the next meeting, with a view on skills needs and requirements for the Growth Plan. Particularly address work readiness and careers advice, and governance in the skills sector.</p> <p>David Dexter has produced a paper on a one stop growth shop for SME's – The paper will be discussed at the next meeting</p>	<p>Chair/ Secretariat</p> <p>ESB</p> <p>Secretariat</p>	<p>ASAP</p> <p>July or September board</p> <p>Add to the next agenda</p>
<p><b>LEP Growth Plan</b></p> <p>Justin Brown LCC updated the board on the Proposed Growth Plan; he covered the outline timetable and process, key lines of enquiry, and involvement of the board / private sector involvement.</p> <p>LCC will facilitate a workshop on progress to date, and the level of ambition at the LEP's September board</p>		
<p><b>EU Investment Strategy</b></p> <p>Justin Brown spoke to the board about the proposed EU funding programme, and aligning the programme with the emerging LEP growth plan. LCC will</p>		

<p>produce an EU Investment strategy on behalf of the LEP (September 13), and the LEP would then discuss its role, and the governance of the programme.</p> <ol style="list-style-type: none"> <li>1. Input on ESF - The Board agreed that the LEP role would be strategic</li> <li>2. Operation vs strategy role – The Board deferred this decision until the September meeting.</li> <li>3. Bus finance (national with local influence or local) - would prefer local however needed to await clarification on national access to finance offers through the programme.</li> </ol> <p>LCC – JB to develop the investment strategy and discuss at the September board</p>	LCC	<b>September 13</b>
<p><b>Invest &amp; Grow Board</b></p> <p>Ruth Carver gave an update to the board on the Invest and Grow loan fund.</p> <p>It was agreed that there would be an open bidding round from now on.</p>	Secretariat	ASAP
<p><b>Any other Business</b></p>		
<p>RW/ MT – Visited the National Food Crop Centre in York and updated the board.</p> <p>South curtain wall at the Lincoln Castle Revealed project will be completed and a number of inaugural events are planned. 13 June is a Business Event to which GLLEP members are invited. Details to follow.</p> <p>39 LEPS collectively working together and developing a lobby- The Chair and the secretariat to review.</p> <p>The Date of the Next meeting is 25 July 2013 in Grimsby</p>	KS  Chair	<b>June 13</b>
<p><b>The Board Meeting was closed</b></p>		