

Corporate Governance - LEP Policies	Policy Number	Version	LEP Board approval	Review date	Responsible Officer	Notes
Code of Conduct Policy - Board Directors, incorporating Declarations of Interest.	Policy 1: Code of Conduct inc Declarations of Interest for Board Directors	V1	May 2019	May 2020 Compliant with NAF	Ruth Carver	Drafted for Mary Ney updates. Requires review in line with LEP Review
Code of Conduct Policy - LEP Strategic, Boards, Members and Observers	Policy 2: Code of Conduct for LEP Strategic Boards, Members & Observers	V1	May 2019	May 2020	Kate Storey	Drafted for all non-Director boards, to include members and observers post LEP Review
Confidential Reporting Policy	Policy 3: Confidential Reporting Policy	V1	November 2018	May 2020 Compliant with NAF	Lindsay Hill-Pritchard	Up to date/ approved
Enquires, Compliments and Complaints Policy	Policy 4: Enquiries, Compliments and Complaints Policy	V1	February 2018	May 2020 Compliant with NAF	Lindsay Hill-Pritchard	Up to date/ approved
Equality and Diversity Policy	Policy 5: Equality and Diversity Policy	V1	March 2019	ASAP	Lindsay Hill-Pritchard	Requires review with new Diversity Champion
Freedom of Information Policy	Policy 6: Freedom of Information Policy	V1	N/A	November 2021	Lindsay Hill-Pritchard	LCC adopted policy. Out of scope of LEP approval
Financial Interest Policy	Policy 7: Financial Interest Policy	V1	May 2019	May 2020	Lindsay Hill-Pritchard	Version includes F&A Committee recommended amendments
Financial Cash Balances & Reserves Policy	Policy 8: Financial Cash Balances & Reserves Policy	V1	May 2019	May 2020	Lindsay Hill-Pritchard	Version includes F&A Committee recommended amendments
Travel and Hospitality Policy	Policy 9: Travel and Hospitality Policy	V1	September 2014	July 2019 (ASAP)	Kate Storey	Pending
Whistleblowing Policy	Policy 10: Whistleblowing Policy	V1	February 2018	February 2021 Compliant with NAF	Lindsay Hill-Pritchard	Up to date/ approved
Privacy Policy	Policy 11: Privacy Policy	V1	May 2018	May 2020	Kate Storey	Up to date/ approved
Role of S151	Policy 12: Role of S151	V1	March 2019	March 2021	Lindsay Hill-Pritchard	Up to date/ approved
Accountable Body Role	Policy 13: Accountable Body Role	V1	March 2019	May 2020	Lindsay Hill-Pritchard	Up to date/ approved
Scheme of Delegation	Policy 14: Scheme of Delegation	V1	March 2019	March 2021	Ruth Carver	Up to date/ approved
Policy for the appointment of Board Directors, Chair, Vice Chairs, Strategic advisory boards and members	Policy 15: Appointment of Board Directors, Chair, Vice Chairs, Strategic Advisory Boards and Members Policy	V1	May 2019	November 2020 Compliant with NAF pending Company members added	Ruth Carver	Members section drafted to align to LEP Review/ Articles
<b>Board &amp; Committee Documents</b>						
<b>LEP Directors Board</b>						
Recruitment Pack	Reference 1: Board Directors Recruitment Pack	V1	May 2019	May 2020	Ruth Carver	Requires review

Terms of Reference	Reference 2: Board Directors Terms of Reference	V1	November 2019	November 2020	Kate Storey	Up to date/ approved
Role of Chair	Reference 3: Role of LEP Chair	V1	March 2019	March 2021	Ruth Carver	Up to date/ approved
Role of Deputy Chairs	Reference 4: Role of LEP Deputy Chairs	V1	March 2019	March 2021	Ruth Carver	Up to date/ approved
<b>Investment Committee</b>						
Terms of Reference	Reference 5: Investment Committee Terms of Reference	V1	November 2019	November 2021	Halina Davies	Up to date/ approved
<b>Appointments Committee</b>						
Terms of Reference	Reference 6: Appointments Committee Terms of Reference	V1	November 2019	November 2021	Kate Storey	Up to date/ approved
<b>Finance &amp; Audit Committee</b>						
Terms of Reference	Reference 7: Finance & Audit Committee Terms of Reference	V1	November 2019	November 2021	Kate Storey	Up to date/ approved
<b>ESIF Committee</b>						
Declarations of Interest 1 (Individual)	N/A	N/A	N/A - Held by Managing Agent (MHCLG)	N/A - Updated by Managing Agent (MHCLG)	Susannah Lewis	Nationally approved
Declarations of Interest 2 (Individual)	See Policy 2	V1	N/A	N/A	Kate Storey	Included in Policy 2
Terms of Reference	Reference 8: ESIF Committee Terms of Reference	V1	September 2014	Not stated	Ruth Carver	Nationally approved
<b>Employment &amp; Skills Committee</b>						
Declarations of Interest (Individual)	See Policy 2	V1	N/A	N/A	Clare Hughes	Included in Policy 2
Terms of Reference	Reference 9: Employment and Skills Committee Terms of Reference	V1	March 2019	March 2021	Ruth Carver	Up to date/ approved
<b>Business Lincolnshire Governance Committee</b>						
Declarations of Interest (Individual)	See Policy 2	V1	N/A	N/A	Samantha Harrison	Included in Policy 2
Terms of Reference	Reference 10: Business Lincolnshire Governance Committee Terms of Reference	V1	June 2015	July 2019	Ruth Carver	Pending recommendations from GH
<b>Manufacturing Committee</b>						
Declarations of Interest (Individual)	See Policy 2	V1	N/A	N/A	Samantha Harrison	Included in Policy 2
Terms of Reference	Reference 11: Manufacturing Committee Terms of Reference	V1	July 2017	July 2019 ON HOLD PENDING STRATEGIC BOARDS REVIEW	Samantha Harrison	Recommend delegated to Manufacturing Board Exec & Chair
<b>Visitor Economy Committee</b>						
Declarations of Interest (Individual)	See Policy 2	V1	N/A	N/A	Nicola Radford	Included in Policy 2
Terms of Reference	Reference 12: Visitor Economy Committee Terms of Reference	V1	September 2017	September 2019 ON HOLD PENDING STRATEGIC BOARDS REVIEW	Ruth Carver	Recommend delegated to VE Board Exec & Chair
<b>Water Management Committee</b>						
Declarations of Interest (Individual)	See Policy 2	V1	N/A	N/A	Kate Storey	Included in Policy 2

Terms of Reference	Reference 13: Water Management Committee Terms of Reference	V1	November 2018	November 2020 ON HOLD PENDING STRATEGIC BOARDS REVIEW	Ruth Carver	Recommend delegated to WMB Board Exec & Chair
<b>Food Committee</b>						
Declarations of Interest (Individual)	See Policy 2	V1	N/A	N/A	Kate Storey	Included in Policy 2
Terms of Reference	Reference 14: Food Committee Terms of Reference	V1	September 2019	September 2021 ON HOLD PENDING STRATEGIC BOARDS REVIEW	Ruth Carver	Recommend delegated to FB Board Exec & Chair
<b>Innovation Council</b>						
Declarations of Interest (Individual)	See Policy 2	V1	N/A	N/A	Kate Storey	Included in Policy 2
Terms of Reference	Reference 15: Innovation Council Terms of Reference	V1	September 2019	September 2021 ON HOLD PENDING STRATEGIC BOARDS REVIEW	University of Lincoln	
<b>Other documents</b>						
Articles of Association	Reference 16: GLLEP Articles of Association	V1	April 2019	As deemed necessary	Ruth Carver	Up to date/ approved
Local Assurance Framework	Reference 17: Local Assurance Framework	V2	March 2019	March 2020	Linsay Hill-Pritchard	Up to date/ approved