



# Greater Lincolnshire LEP Board

30<sup>th</sup> September 2020

Via MS Teams

Draft Minutes

**Present: Board Directors:**

Pat Doody (Chair, Chair of ESAP), Cllr Colin Davie (LCC), Cllr Oliver Hemsley (Rutland CC), Cllr Ric Metcalfe (CoLC), Dean Fathers (Health & Diversity Champion), Gary Headland (Lincs Chamber & IoD), Alison Ballard (BAE Systems), Zoe King (Epix Media & Digital Lead & SME Champion), Suraya Marshall (RAF Cranwell), Nick Worboys (Longhurst)

**Observers:**

Pete Holmes (BEIS CLG), Jo Dexter (BEIS CLG), Clive Tritton (NELC), Simon Green (NLC), Andy Gutherson (LCC)

**Apologies:**

Stephen Fidler (DfT & GLLE P Senior Sponsor), Chris Baron (Butlins, Skegness & VE Committee Chair), Sarah Louise Fairburn (L J Fairburn & Sons Ltd, Private Sector Vice Chair & Food Board Chair), Cllr Rob Waltham (NLC), Cllr Craig Leyland (ELDC), Debbie Barnes (CX LCC); Alric Blake (Alltech); Cllr Philip Jackson (NELC & Public Sector Vice Chair), Yvonne Adam (Youngs Seafood), Mary Stuart (UoL), Andrew Crookham (S151 Officer & Accountable Body)

**LEP Executive:**

Ruth Carver (CX GLLEP), James Baty (GLLEP), Sue Groves (GLLEP)

For agenda item 3: Alex Gardiner (Metro Dynamics), Daniel Timms (MD), James Gilmour (MD), Cathy Jones (LEP)

For agenda item 4: Samantha Harrison, Karen Seal LCC

**Apologies and Declarations of Interest -** Apologies were noted as above.

Full declarations of interest for each individual Board Director can be found at:

<https://www.greaterlincolnshirelep.co.uk/about/boards/> The LEP Board were reminded that declarations of interest are required as part of LEP governance and must be updated at least annually, and if anything changes to the LEP office at the earliest convenience.

**Minutes & Matters Arising (Paper 1)**

The minutes from the Board meeting held on 24<sup>th</sup> July 2020 were accepted as a true record, the minutes from the August Board would also be published.

**Matters Arising :**

- Letter from MPs regarding investment in Broadband and changes to the rules letter sent to Secretary of State and Minister for Culture, Media and Sport. Response has not yet been received, CJ ask to follow up with the Digital Minister.
- Top 100 Businesses list, this is ongoing and meetings are being organised with businesses. Comments received were that some businesses still need to feel they are included. Businesses are engaging with the Growth Hub which is part of the LEP.
- Defence Sector Board - responses from the private sector for nominations received and an initial meeting is in the process of being arranged.
- Update on the future of FE - announcements made by the Government regarding White Paper mostly positive, but concerns raised regarding funding for Level 3 programmes.
- Apprenticeships - a series of webinars have been held and also meetings for the new Kickstart programme are being organised.
- Economic Dashboard to be shared with LEP Board Directors and partners - this is being progressed.
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**Actions:**

- ❖ Response not received from Secretary of State regarding Digital infrastructure in Greater Lincolnshire, CJ to follow up.

- ❖ For one-to-one meetings with MPs, invite Board Director for the area.
- ❖ Economic Dashboard to take forward - JBa
- ❖ Progress on Top 100.

#### **LEP Chair's Report (Item 2 - Verbal)**

- Interviews for LEP Director and Chair of ESAP held with 5 candidates and will be discussed at the Appointments Committee on 5<sup>th</sup> October.
- Health & Care Enterprise Board - proposals for Vice Chair to be discussed at Appointments Committee

#### **Humber Update - Ruth Carver**

- A number of constructive meetings have been held so far, with more arranged. Verbal Update given. Questions were asked about the collective leaning into Greater Lincolnshire.
- AG asked whether more resources were needed for support for engagement and joined up working - LEP Strategy.

#### **Investment Board Minutes (Paper 1.1 - Ruth Carver)**

Items discussed at the Investment Board held on 5<sup>th</sup> August were:

- Growth Deal Update where the Board endorsed the approach proposed to manage the completion of the Single Local Growth Fund.
- Getting Building Fund announcement - applications have now gone for due diligence and will be discussed at the next meeting to be held on the 19<sup>th</sup> October.
- Agreed that the Greater Lincolnshire continues to apply fees for programme management, project appraisals, financial and legal costs for all LEP projects/programmes included in future funding allocations from government.
- Approved a flat percentage approach of 1% for charges effective from August 2020.
- Will review the programme management fees annually, with the Accountable Body reporting quarterly on expenditure levels.
- Deed of Variation to the existing loan agreement for the International Bomber Command Centre agreed to enable an extension to the loan repayment over a three period to be put in place.

#### **Actions:**

Workshops held recently were very useful, with a need for more to be arranged as a follow up  
- Halina Davies

#### **Chief Executive's Report (Paper 2.1 - Ruth Carver)**

- With the furlough scheme ending, this could have an impact on the LEP work and from the 1<sup>st</sup> November, it is expected that will have a severe impact and a number of redundancies. The LEP is leading a redundancy support group and is monitoring numbers.
- OH commented that companies with more than 20 redundancies have to be announced, but is concerned about the number of SMEs and how to take this forward.
- CSR Headlines: Slides circulated on CSR asks for Greater Lincolnshire - Board Directors asked to familiarise, and discuss with local MPs
- Mid Year Review - All actions from previous annual review completed or ongoing with discussion on progress on governance, strategy and delivery and the following actions:
  - Equality and Diversity Action Plan to be developed by March 2021
  - Continue to make progress on diversity and equality targets
  - Publish Annual report for 20/21
  - Hold an AGM
  - Potential to review job outputs in light of Covid-19
- Peer Review to be held next year and the focus will be on the strategic review of Covid-19 response, with a focus on prioritisation and direction.
- The GLLEP Strategy Away Day will discuss the next steps and to decide the top 10 opportunities, c.

- Tourism Commission - CD said that an initial meeting had been held which was positive and that there were opportunities for Greater Lincolnshire for a Sector deal. Still engaged with DCMS regarding Tourism Zones. Consultation closed on 30<sup>th</sup> September and will be looking at 10 key priorities.

#### **Greater Lincolnshire Covid Intelligence (Paper 3.1 - James Baty)**

- Information previously circulated.
- JB raised additional points around the furlough scheme, redundancy figures, claimant count and the latest results from the Chamber of Commerce Quarterly Economic Survey.

#### **Freeports (Paper 3.4 - Ruth Carver)**

Greater Lincolnshire LEP is working with the Humber LEP on a proposal and will update the Board in November, and all directors recognised that this is a significant opportunity for Greater Lincolnshire and the Humber..

#### **Economic Recovery Plan (Paper 3.2 - James Baty)**

Alex Gardiner from Metro Dynamics gave a presentation on the latest draft economic recovery plan story board.

- The recovery plan is the bridge between the short term economic recovery plan and the Local Industrial Strategy, it contains priorities for local recovery over a 3-5 timespan.
- Directors were invited to discuss the contents of the story board and provide feedback relating to the areas of opportunity and intervention within.

#### **Actions:**

- ❖ Any comments or feedback to be sent to Ruth Carver or James Baty

#### **Team Lincolnshire Business Plan (Paper 4 - Nick Worboys & Karen Seal)**

- NW introduced this item as she is a Team Lincolnshire Ambassador. There are currently 150 members across all sectors. NW stated that she attended MIPIM last year and said that it was an invaluable platform and that Team Lincolnshire members had been kept up to date with Covid related matters by monthly formal Webinars and weekly informal TLC meetings, also by social media.
- KS gave a presentation to show what Team Lincolnshire has achieved over the last year and their ongoing work to develop objectives for future years and how they will deliver them, ie, engage with North and North East Lincolnshire to open up dialogue with investors, colleagues and key stakeholders; engage with Rutland to understand the investment drivers and the geography of the area; capturing the full Greater Lincolnshire complement of assets in order to deliver strong propositions to new inward investors, including Off-Shore wind O&M, ambitions for manufacturing off-shore, decarbonisation and carbon capture schemes, home to the largest agri-food robotics research team in Europe and the UK's first "robotic farm" development; increase the profile of Team Lincolnshire and membership within the new LEP geography boundaries.
- The Board were asked to consider approving reallocating £15,000 for funding MIPIM to Team Lincolnshire activities - this was approved.

#### **Centre for Better Ageing Board Nomination (Paper 5 - Ruth Carver)**

A paper was discussed on the better ageing board. They will be working together to research and secure the best outcomes and opportunities for people in and approaching later life across Lincolnshire, focusing on the areas we know will make a transformational difference to people's later lives, including employment, homes, communities, and health.

Ageing Better, LCC and ELDC share the following vision and goals:

- To add to the evidence base and share learning about what works in order to positively influence how those currently in their 50s and 60s can enjoy a good later life.
- To actively encourage people to plan for their later life, including planning that ensures financial security, good physical and mental health, that could make a transformational difference to their

lives

- To share learning and evidence of what works across all agencies in Lincolnshire, and engage with them to ensure they play their part in delivering services that enable people to effectively plan for later life.
- For more people in Lincolnshire to enjoy later life in terms of better health, financial security, social connections and wellbeing
- For Lincolnshire to be recognised locally, regionally, nationally and internationally for its work in ageing and to become an age-friendly county
- For the partners and others in Lincolnshire to apply evidence-based practices, and to develop and test innovative approaches to address inequalities in later life

They will also ensure that the partnership and its agreed outcomes recognise and take account of recovery from the Covid19 pandemic, and the associated challenges and opportunities in rural and coastal areas.

A steering group of senior leaders from Lincolnshire, including LCC and ELDC, including a representative HWB will sit around the partnership manager to provide strategic guidance and help navigate joint work across the various councils, their departments and partners.

They are looking for a nomination from the Greater Lincolnshire LEP Board to provide strategic input and steer, with particular reference to employment, worklessness, economy and business engagement. The frequency will be at least bi-monthly meetings (monthly initially). The partnership will provide regular updates to Greater Lincolnshire LEP as required and at least once a year.

Comments:

- ❖ Asked if someone from ESAP could be appointed to the Board.

**Any Other Business**

None