

LEP DIRECTORS BOARD

Tuesday, 31st May 2022 at 3.00pm

Via MS Teams

Greater Lincolnshire LEP Monthly Board Agenda

Time	Item	Lead	Status
3.00	1 Welcome, Apologies, Declarations of Interest	Chair	Attached
3.05	1.0 FOR APPROVAL: Board Minutes -26/04/2022 1.1 FOR INFO: Decision Log 1.2 FOR INFO: Review of Actions	Chair	Paper 1 Paper 1.1 Paper 1.2
Strategy			
3.15	3.0 FOR DISCUSSION - Devolution Discussion	Simon Green	Presentation
3.45	4.0 FOR DISCUSSION - Defence Board Priorities	Julian Free	Paper 2.0
Governance			
16.15	FOR INFO: Chairs and CX Report	Chair and CX	Paper 3.0
16.20	FOR INFO: Forward Plan	All	Paper 4.0
16.25	AOB		
16.30	Close		

Access and Circulation of papers is public unless otherwise stated as confidential, and in line with the [Confidential](#) Reporting Policy.

Pat Doody (Non-Executive Director and Chair), Cllr Philip Jackson - Vice Chair (NELC), Sarah Louise Fairburn - Vice Chair (IMP and Maker), Cllr Colin Davie (LCC), Cllr Craig Leyland (ELDC), Debbie Barnes (CX LCC), Simon Bird (ABP), Dean Fathers (Health), Julian Free (UoL), Jo Hardy (Hardy's Farm, Andrew Hunter (UoL), (Zoe King (Epix Media), Mandy Watson (Ambitions Personnel), Nick Worboys (Longhurst Group)

Apologies: Cllr Oliver Hemsley (Rutland CC), Gary Headland (Lincoln College, IoD, CoC), Darren Cunningham (Phillips66), Chas Dickens (Air Commodore RAF Cranwell); Alison Ballard (BAE Systems), Andrew Crookham (Accountable Body & S151 Officer), Ruth Carver (GLLEP)

Observers: Pete Holmes (BEIS), Simon Green (NLC), Clive Tritton (NELC)

LEP Exec: Caroline Illingworth, Amy O'Sullivan (Note Taker)

Key Dates for 2022

GLLEP Board Quarterly meeting: 22 nd July, 28 th October GLLEP Board Monthly meeting: 31 st May, 28 th June, 27 th September, 29 th November	GLLEP Employment & Skills Advisory Panel: 14 th June, 12 th July, 9 th August, 13 th September, 11 th October, 8 th November, 13 th December
GLLEP Appointments Committee: To be arranged	GLLEP Investment Board: To be arranged
GLLEP Energy Council: 21 st September, 12 th December	GLLEP Food Board: To be arranged
GLLEP Health & Care Enterprise Board: 6 th September, 5 th December	GLLEP Manufacturing Board: 12 th July, 11 th October
GLLEP Visitor Economy Board: 23 rd September, 16 th December	GLLE Defence & Security Advisory Board 24 th June, 19 th September, 6 th December
GLLEP Finance & Audit Committee Future dates to be arranged	

LEP Events 2022

- Humber Business Week - w/c 6th June - LEP roundtable on energy and food.
- LEP Annual Business Lunch - 10th June 2022
- Lincs Show - June 22nd & 23rd
- SPARK Festival - 8th to 10th July 2022
- Lincolnshire Day - 1st October 2022
- Fresh Produce Consortium - Peterborough Showground 3rd Nov 22 - UKFV and Team Lincs
- LEP Annual Conference - 10th November 2022

Greater Lincolnshire LEP Board

Minutes of 26th April 2022

Via MS Teams

Present: Board Directors: Pat Doody (Non-Executive Director and Chair), Cllr Philip Jackson - Vice Chair (NELC), Cllr Colin Davie (LCC), Cllr Oliver Hemsley (Rutland CC), Cllr Craig Leyland (ELDC), Debbie Barnes (CX LCC), Simon Bird (ABP), Chas Dickens (Air Commodore RAF Cranwell), Julian Free (UoL), (Zoe King (Epix Media), Nick Worboys (Longhurst Group)

Apologies from Directors: Alison Ballard (BAE Systems), Mandy Watson (Ambitions Personnel), Dean Fathe (Health), Darren Cunningham (Phillips66), Sarah Louise Fairburn (IMP and Maker), Jo Hardy (Hardy's Farm), Andrew Hunter (UoL)

Observers: Pete Holmes (BEIS), Victoria Godfrey (BEIS), Simon Green (NLC), Clive Tritton (NELC)

Apologies from Observers: Andrew Crookham (Accountable Body & S151 Officer), Stephen Fidler (DfT)

LEP Team: Ruth Carver, Caroline Illingworth, Clare Hughes, Sue Groves (Note Taker) -

Guests: Simon Telfer (Chair of Employment & Skills Advisory Panel)

Apologies and Declarations of Interest - Apologies were noted as above. Full declarations of interest for each individual Board Director can be found at: <https://www.greaterlincolnshirelep.co.uk/about/boards/> The LEP Board were reminded that declarations of interest are required as part of LEP governance and must be updated at least annually, and if anything changes to the LEP office at the earliest convenience.

Minutes & Matters Arising (Paper 1) - Chair

Minutes from the meeting held on 25th March 2022 accepted as a true record, and the Chair ran through the matters arising.

- Feedback from Clean Growth Energy Fund - 6 applications received and considered by the Investment Board. Requesting further information from 5 applicants and due to being oversubscribed, also asking if they could go ahead with reduced funding.
- Feedback from Labour Market Support Fund. Fund is currently live and closes on the 29th April.
- Transport for the North and Midlands Connect meeting - Halina said that a number of meetings are being held with North East Lincolnshire Council and has contacts with Transport for the North and Midlands Connect. Also working with Midlands Connect to look at rail freight for the whole of the UK Food Valley area as well as the coast.
- Devolution and Business Engagement - An update on the programme was given.
- Aquaculture - the board had agreed to explore with the Food board an approach on aquaculture By way of an update Chair and CX met with a cluster organisation based at Hull University, involving Lancaster and Hull Universities.
- Feedback from Defence Dinner - JF stated that the event was well attended with good representation from the civic leadership, SMEs, the RAF, DASA and DIT. Had discussions with DASA representatives to get the message across about Greater Lincolnshire wishing to create a cluster and how they would help with the launch. The Defence proposition is currently being worked on and will include further feedback in the report for the next Board meeting.

Action: CD requested support from the LEP for the Great British Railway HQ bid for Grantham to ensure it is shortlisted by Government.

Decision Log & Review of Actions (Papers 1.1 and 1.2)

Action Log of 25th March - no comments.

UK Food Valley Business Plan (Paper 2) - Halina Davies

Ruth Carver set out the current ambitions for UKFV and highlighted some of the achievements since launch.

Halina Davies ran through the proposed business plan. In January 2022, the GLLEP Board agreed to allocate £75,000 of its reserves to fund a one-year fixed term UK Food Valley Programme Manager post and some additional UKFV consultancy support. This is underway, and the post is out for recruitment and closes on the 15th May.

Once the Programme manager is in post, one of the main tasks will be to develop more detail around the future funding strategy and think about the areas of focus for the creation of a membership model. The business plan therefore will continue to evolve with activities and funding bids being scoped by the new post in conjunction with team members, businesses and partners for future years and potentially the last quarter of 2022/23. Once the post has had time to adjust to their role and actually think about developing some of those ideas and opportunities that can realistically be taken forward either later this year or early next year, an update will be given, but will focus on the business plan as it stands for now.

The Board discussed the positive momentum on UKFV and progress on flagship programmes such as the South Lincolnshire FEZ and CRF for the seafood sector. Food security is going to be a challenge for the country over the next few years, so this presents a lot of opportunities for the sector and for the Greater Lincolnshire economy.

The board asked the team to identify future funding sources that could be identified to support the business community and the inward investment for UK Food Valley.

Query about funding going forward - In terms of growing the UK Food Valley team, one of the options would be external funding, covering some of those costs of the posts, therefore reducing the reliance on the LEP core funding over a period of time, but that would require successful external bids to be agreed and signed off and won.

Decision: The Board approved the further funding of £20k for comms and UK FV.

Employment & Skills report (Paper 3) - Simon Telfer (Chair of ESAP) and Clare Hughes LEP Team

ST introduced by saying that this paper would show the achievements made in 2021/22 and the priorities for 2022/23. A written brief on the Employment and Skills policy had been circulated prior to the meeting.

CH gave a presentation for this financial year and described the highlights of the year:

- Produced two Local Skills Reports as required by DfE which were well received, for which £75k funding was received.
- Expanded delivery to include all secondary schools and Colleges across Greater Lincolnshire, and successfully secured Careers Hub status, which is providing additional resources, which is part funded by the Careers Education Company, this year expanded from 60 to approximately 110 secondary schools. Secured Career Hub status which means that a Careers Hub Lead (Lee Douglas) is now a member of the team and is externally funded.
- Covid:19 Response: completed 1-year programme of Online Jobs Fairs which were very successful.
- Skills Infrastructure: Managed delivery of ten skills capital schemes, including new projects funded through the Getting Building Fund.
- Employment and Training schemes: Continued to monitor or influence delivery of national employment & skills programmes including ESF programmes through Co-financing partners ESFA, Big Lottery; Kickstart; Restart etc.
- Apprenticeships: Updated and published an apprenticeship strategy and created an employer-led working group to develop an action plan. As there is a lack of people applying for existing apprenticeship vacancies, looking to create a campaign, aimed at young people, to raise awareness

Priorities for the coming year:

- Continue production of skills evidence base and Labour Market Information as funded by Department for Education and partners, believed to be £55k.
- Inform young people and adults about careers available through the Careers Hub. If a new contract and funding from September onwards, there would be a need to recruit two FTE posts, once 100% funding and one 50% match funded.
- Implement the apprenticeship strategy/action plan.
- Design, shape or influence local or national training schemes so they upskill and re-train staff to meet employer's needs. There is an opportunity for local areas to propose a delivery plan around a new

training scheme (Skills Bootcamps) and a proposal has been submitted to DfE and hoping to receive £850k as a grant allocation for the area. Local providers would be commissioned to deliver, in partnership with business, these Skills Bootcamps which are short training interventions to help unemployed people or people who are already in work to upskill.

The number of employers that now work with the LEP and linked to the senior leadership team within schools has now reached 100. Enterprise advisors usually sign up for a 12-month period to give up time to go into the school to work on their strategy, their strategic approach to delivering careers.

Question raised about when more information about the Multiply programme, which has recently been announced, will be available as it is a significant investment integrator and is an opportunity for Lincolnshire. Response was that the policy paper does not include any information about any of the new funding which would cover the UK Shared Prosperity fund and Multiply CH will be working with colleagues within Lincolnshire County Council on Multiply because the upper tier authorities have received allocations for Multiply, which is a numeracy programme that is to be delivered across the country.

Question raised about the Gatsby measure. There is a need to give credit to employers and schools who are doing well with their Gatsby. It was agreed that there is a need to make sure we are celebrating and sharing best practice. Also to keep MPs informed.

Actions: Priorities endorsed and the work of the ESAP commended.

Chair & CX Report (Paper 5)

The paper was taken as read, with areas of discussion being:

- Chair is speaking at the Offshore Wind Conference on 28th April in Bridlington.
- Launching of a partnership HPO (High Potential Opportunity) for the off shore wind sector working with DIT national and international teams along with Teeside.
- Care College at Boston College, which was funded through the Getting Building Fund, has opened on 26th April.
- Levelling Up Fund and UK Shared Prosperity Fund have been announced, so these are now available for local authorities to invest in the local growth agenda. The LEP is talking to the local authorities and supporting them when requested. A UKSPF brief was developed and circulated to the Board.
- Annual Performance Report where the LEP is assessed on 3 criteria: delivery, strategy and governance. The year-end report received recently showed that governance and strategy were “met”, but delivery was “unmet, needs additional work” due to some schemes in the Getting Building Fund have yet to spend their funding.
- Meetings with MPs now include reports from the Growth Hub which shows what issues businesses in their constituencies are dealing with.

Role, Budget and Report Q4 and proposed budget (Paper 4) - Ruth Carver & Caroline Illingworth

Ruth and Caroline provided an overview of the LEP finances at the year end. All figures however are subject to final audit sign off.

Ruth reminded the board of the financial scenario planning that had been undertaken earlier in the year, and updated the board that all LEP's had a funding settlement of £375,000 confirmed for 2022/2023, as well as other programmes from DFE

Caroline ran through the make-up of the proposed budget of £1.439m for the current financial year, this did not include the Career Hub Programme.

The letter from the MHCLG and BEIS ministers (circulated to the Board previously) sets a framework for LEPs nationally, and an integration pathway II for Greater Lincolnshire LEP as it moves towards a devolution model. In summary the core role of a LEP will be to:

- ❖ Embed a strong, independent and diverse local business voice into local democratic institutions
- ❖ Carry out strategic economic planning with local leaders that clearly sets out economic priorities and strengths. Maintain a robust local evidence base

- ❖ Continue to use convening power to bring together business, education, and other local economic stakeholders
- ❖ Continue to deliver functions such as growth hub, trade and investment activity, business intelligence, levelling up focused projects, local digital skills partnerships, careers hubs, local skill analysis.

The Board was asked to consider the top-slicing the Clean Growth Accelerator Fund and Labour Market Challenge Fund by £200,000 in total across the two funds to allow for the operational costs of the two schemes to be covered. These costs include due diligence, legal contracting fees, Accountable Body costs and LEP Officer time. It was approved.

A full delivery plan has to be submitted to government in November, with criteria, of what the LEP will achieve in 22/23.

Decision: The LEP Board agreed to:

- approve the budget of £ £1,438,922for 22/23 for the LEP, with a drawdown of reserves of £539,295 in 22/23.
- approve the delivery plan for 22/23 draft presented at the March 2022 meeting, and delegated the final version to Chair and CX to publish a delivery plan by 30th June 2022
- approve the retention of £1.039m in core operational reserves for activity in years 2 and 3, consisting of an estimated drawdown of £507,000 in year 2 and £532,000 in year 3.
- approve the use of the core operational reserves in year 2 and 3 will be brought to board after discussion on priorities and resource in the summer and to support the delivery plan for 23/24.
- maintain the provision for closure reserve of £423,000 and ask the Finance and Audit Committee to review annually the provision made
- allocate up to £200,000 from the clean growth and labour market fund to cover costs of running the programme over a two-year period

Q4 Performance Report against Annual Delivery Plan targets (Paper 4.1) - Caroline Illingworth

Caroline gave an overview of the progress on the Annual Delivery plan for 21/22 at quarter 4. She talked through the achievements and referred to the RAG Ratings against plan. Progress on the game changing sectors is on track with exception being LA EP and recruitment to UKFV team.

Outputs from the capital are mainly on track at this point in the programme, ie, target of jobs created between now and 2025 is 5,000 and currently have 924, delayed due to Covid, but expect to catch up.

The two outstanding items for governance are related to ED&I, in particular progressing the action plan, and the cross-SAB collaboration work which has been extended into next year's delivery plan.

Forward Plan (Paper 6)

Not discussed

Meting closed at 4.45pm

GREATER LINCOLNSHIRE LEP BOARD ACTION LOG - Jan 22 Updated

Date	Action	Action by	Status
20/04/2021	Strategy session with Board and Chairs of Strategic Advisory Boards	Sue Groves	ONGOING
23/05/2021	Strategic Review and supply chain connectivity to be brought back to board with Business Lincolnshire	James Pinchbeck	In forward plan
26/10/2021	LEP to ask MPs to support/lobby Greater Lincolnshire on the early development of carbon capture. Over the next 4 months, assistance for Midlands Connect/TFN from GLLEP will be needed to scope out the current position on rail freight east west. Data regarding East-West link to be forwarded to JC from SB.Task and Finish Group to be arranged to ensure a joined up “Greater Lincolnshire” is developed for use in relevant meetings, and to ensure the message about the East West rail link for Humber to Liverpool is amplified. Volunteers required and representatives from LCC, NELC and NLC.	Pat Doody via the Humber Energy Board Halina Davies Halina Davies	Jan 22 Ongoing Underway and Ongoing
25/01/2022	CX to look a developing future business models post receipt of government confirmation of Role	CX	Summer 22
22/02/2022	Would like Cllr Waltham to give a lead and to potentially have a roundtable with both the Northern Powerhouse and Midlands Connect to take further cross working for northern Lincolnshire - Halina ACTION.	HD	Ongoing
25/03/2022	Humber Freeport to provide an update in 6 months.	HD	October 22

LEP Board and Investment Board Decision Log (one year rolling)

Date	Decision Making	Decision Made
23/05/2021	LEP Board	<ul style="list-style-type: none"> The revised delivery plan and additional resources for 21/22 were approved by the LEP Board. In line with scheme of delegation the delivery of plan is delegated to the LEP CX. Budget Envelope £1.4 million The LEP Pipeline can be published, and responses sent to all applicants.
29/06/2021	LEP Board	<ul style="list-style-type: none"> Endorsed the priorities of the ESAP Action Plan for 21/22
30/07/2021	LEP Board	<ul style="list-style-type: none"> Board approved the LEP's Risk Register with the amendments.
20/09/2021	Investment Board	<ul style="list-style-type: none"> Options for GLLEP Capital Funds - The Investment Board agreed three options for the Board to consider on the 28th September.
28/09/2021	LEP Board	<ul style="list-style-type: none"> None taken.
26/10/2021	LEP Board	<ul style="list-style-type: none"> Local Labour Market Shortages - Agreed that more needs to be done with engaging children at an earlier age.
26/11/2021	LEP Board	<ul style="list-style-type: none"> That the governance of the Plan for Growth, Recovery Plan for Greater Lincolnshire should transfer to the LEP Board with immediate effect. <ul style="list-style-type: none"> The LEP team will work with partners to see if there are any fundamental gaps or updates within the Plan for Growth. To highlight any preferences in relation to the future delivery of the Plan for Growth Update, for example in dashboard format. Clean Growth Accelerator Fund and Labour Market Short Funds - Both calls were agreed and delegated to the chair and cx to develop further and launch in the financial year.
26/11/2021	Investment Board	<ul style="list-style-type: none"> Invest and Grow Loan - The Quadrant, Boston - Interest payments to continue to be invoiced each year at the rates originally agreed until the loan is fully repaid. Loan repayments postponed with 20% being repaid in March 2022, 40% in March 2023 and the final payment in March 2024. The final schedule was delegated to the Chief Executive to agree. The Board approved the proposal to develop 23 of the contractually forecast affordable houses within the Housing Programme on Heron Way and as a result to enable 23 market houses on the Boston Quadrant site. Getting Building Fund & SLGF Update Report - 1) Investment Board accepted the updates within the report. 2) Q3 report - Investment Board to be held mid-February

25/01/2022	LEP Board	<ul style="list-style-type: none"> • The LEP Board supported the proposals to underwrite the costs for the next 12 months to March 2023 and if there are any changes, the Board will be consulted. • Allocation of resources for Freeport - Board approved delegated authority with the caveat of only contributing on evidence of need. • UK Food Valley - The Board approved up to £75k for the UKFV Programme Manager within the LEP team as a one-year fixed term post and asked that the full business plan be developed to consider activities and a longer-term model of operation. • Scheme of Delegation and Local Assurance Framework - The Scheme of Delegation and LAF were approved by the Board subject to the amendment above and can be published.
22/02/2022	LEP Board	<ul style="list-style-type: none"> • Board agreed with the recommendation of re-appointing Duncan and Toplis as external auditors.
25/03/2022	LEP Board	<ul style="list-style-type: none"> • The LEP Board welcomed the report on devolution and agreed to the proposal that the LEP team lead on a business engagement programme for Greater Lincolnshire devolution proposals. The programme would be added to the delivery plan, and updates provided. • The Board agreed to support the concept of a National Centre for Seafood Processing • The Board noted and supported the incremental steps to see the University of Lincoln and NCFM develop a footprint, grow an impactful and profitable skills and training business on a national basis, and one that can grow internationally in terms of research and innovation. • The Board via the Food Board agreed to work closely with NCFM and SGHA in identifying future capital and revenue funding opportunities, in addition to the present Defra Seafood industry skills and infrastructure rounds. • The Board agreed to explore with the Food Board an approach on aquaculture for Greater Lincolnshire. • Delivery Plan and Options for Budget: <ul style="list-style-type: none"> - The LEP Board agreed that once the core funding was in place, that a summary of current finances and delivery plan be brought back to the LEP Board. - The LEP Board agreed that the CX would work to the existing budget envelope until that point.
26/04/2022	LEP Board	<ul style="list-style-type: none"> • UK Food Valley - The Board approved the further funding of £20k for comms and UK FV. • The LEP Board agreed to: <ul style="list-style-type: none"> ○ approve the budget of £ £1,438,922for 22/23 for the LEP, with a drawdown of reserves of £539,295 in 22/23. ○ approve the delivery plan for 22/23 draft presented at the March 2022 meeting, and delegated the final version to Chair and CX to publish a delivery plan by 30th June 2022 ○ approve the retention of £1.039m in core operational reserves for activity in years 2 and 3, consisting of an estimated drawdown of £507,000 in year 2 and £532,000 in year 3. ○ approve the use of the core operational reserves in year 2 and 3 will be brought to board after discussion on priorities and resource in the summer and to support the delivery plan for 23/24. ○ maintain the provision for closure reserve of £423,000 and ask the Finance and Audit Committee to review annually the provision made ○ allocate up to £200,000 from the clean growth and labour market fund to cover costs of running the programme over a two-year period

GREATER LINCOLNSHIRE DEFENCE & SECURITY SECTOR DEVELOPMENT FY 22/23

GLLEP Board 31 May 2022

Defence & Security: Lincolnshire

- Defence sector notoriously hard to measure due largely to classification challenges, centralised contracts and a lack of sector specific data.
- Total personnel employed directly by the MoD across GL in 2021 = **9,490** (**87% in military roles and 13% are in civilian roles - c£350m in wages**).
- Total GL military presence = **c5% of the total military personnel based in UK.**
- In terms of military roles in GL **c76% are in the RAF.**

LOCAL CLUSTER - UPDATED FOLLOWING BOARD INPUT

80 businesses identified and verified - some are within groups or offshoots of one business

Company Name		
360ISR	Ebeni	Nelson Logistics and Services Limited
3SDL	EW Solutions	Northrop Grumman
AAR international	Faldingworth Defence	Nova Systems
Affinity Capital Works Limited	Fujitsu	Osprey Consulting
Affinity Flying Services Limited	General Atomics	Park Air Systems
Affinity Flying Training Services Limited	Hex 9 Ltd	Parker Hannafin
Agincourt Labs Ltd	Intsight Global Limited	Pegasus Potential Ltd
Amey	Inzpire	Plymouth Rock
Ascent Flight Training	Istrel Limited	Praxair
AU Astron Consulting Ltd	ITP	Primetake
Babcock	Jon Egging Trust	QI Results
BAE Systems UK	KryptoKloud	QinetiQ
Boeing	L-3 Com	Quest Flight Training Ltd
Bulldog Military Contracts Limited	Leidos Innovations Ltd (Amor Group)	Raytheon Systems UK
C Quinlan Ltd	Leonardo	Reliability Ltd
Castlet	Linwave	Resilient Ballistics Limited
CBA Systems Engineering Limited	Lockheed Martin	RFMW
CDS	LRQA	Selex ES (Leonardo)
Civil Defence Supply Limited	Makade Ltd	Shieldwall Ltd
Cohort plc	MASS (Cohort Group)	SRC
CryptoCloud	MB Contracting (Lincoln) Limited	STS Defence
D C I Global Ltd	Mercury EW	Tactical Firearms Solutions Ltd
DEA	Meta Aerospace	Tech Movers and Shakers Ltd.
Defence Equipment & Support	Meta Mission Data	Teledyne e2v
Double "I" Solutions Limited	METIS Aerospace	Tepidoil Limited
Draken	MTAG Composites	Thales
Eagle EYE Innovations Ltd	Musketeer Solutions	

Heat map based on Companies House location data; businesses identified through Defence and Security Board.
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GLLEP Defence & Security Board (DSB)

- Chair: Julian Free (University of Lincoln).
- Vice Chair: Alison Ballard (BAE Systems).
- Private Sector Representatives: Kelvin Truss (Lockheed Martin), Dominic Smith (Eagle Eye Innovations), Flash Gordon (Tepidoil), Tony Burnell (Metis Aerospace), Harry Leyland (Leonardo), Kevin Longman (Northrop Grumman), Chris Jones (Meta Mission Data), Eddie Edwards (EW Solutions).
- Public Sector Representatives: Cllr Richard Davies (LCC), Air Cdre Chas Dickens (RAFC Cranwell), Gp Capt Mark Lorrigan-Hughes (RAF Waddington).

GLLEP DSB

1. GLLEP Defence & Security Board Vision:

“To establish Lincoln/Greater Lincolnshire as a national Defence & Security innovation, production and service hub.”

2. GLLEP Defence & Security Board Mission:

“To sell Greater Lincolnshire’s ability to enhance, develop and support Government and Industry defence and security capabilities and/or programmes in order to increase regional wealth through greater public and private inward investment and the creation of high skill, high value, better paid jobs.”

Objectives			Board Members & Roles:		
<p>1. Vision. To establish Lincoln/Greater Lincolnshire as a national Defence & Security innovation, production and service hub.</p> <p>2. Mission. To sell Greater Lincolnshire’s (GL) ability to enhance, develop and support Government and Industry defence and security capabilities and programmes in order to increase regional wealth through greater public and private inward investment and the creation of high-value, better paid, better jobs.</p> <p>3. Tasks.</p> <ul style="list-style-type: none"> a. Establish extent of the Defence & Security Sector (public and private) in GL’s area of interest. b. Establish size, distribution and make-up of the ex-defence and security population (military and civilian) in GL. c. Establish which Defence & Security Sector capabilities should be GL’s priority areas of focus. d. Conduct gap analysis between priority areas and Defence & Security Sector presence (public and private). e. Assess GL’s R&D (academic & industrial) capability against priority areas of focus. f. Create a GL Roadmap to establish a national Defence & Security hub in the Region. g. Shape the GLLEP funded, Lincoln Science & Innovation Park-based Defence Technologies ISTAR Research Institute’s approach to support the Roadmap and attract more RD&I to GL. h. Influence the Government’s national and regional policy to locate more Defence & Security activity in GL. i. Encourage industry to expand its footprint creating more jobs in GL to support the Defence & Security Sector including it’s supply chain. j. Attend DSEI 23. k. Work with the Lincoln Science and Innovation Park to ensure innovation helps grow the Sector. l. Liaise with the Skills Board and others as needed to fulfil the objective. 			<ul style="list-style-type: none"> • Chair: Julian Free (University of Lincoln). • Vice Chair: Alison Ballard (BAE Systems). • Private Sector Representatives: Kelvin Truss (Lockheed Martin), Dominic Smith (Eagle Eye Innovations), Flash Gordon, Tony Burnell (Metis Aerospace), Harry Leyland (Leonardo), Kevin Longman (Northrop Grumman), Chris Jones (Meta Mission Data, Eddie Edwards (EW Solutions). • Public Sector Representatives: Cllr Richard Davies (LCC), Air Cdre Chas Dickens (RAFC Cranwell), Gp Capt Mark Lorriman-Hughes (RAF Waddington). 		
			Review Inputs (future)		Review Outputs
			<ul style="list-style-type: none"> • KPIs. • Input from members on discussions with 3rd parties / stakeholders. • Data from other LEP DBs. • Budget. 		<ul style="list-style-type: none"> • Sector Roadmap. • Establishment of Defence & Security Network. • Establishment of GL Regional Defence & Security Cluster. • Increased sector inward investment. • Summary to GLLEP Board.
2022/23 Priorities			External Meeting Interfaces		Frequency
<p>1. Establish and run the Greater Lincolnshire Defence & Security Network (GL DSN).</p> <p>2. Bid to the Defence & Security Accelerator (DASA) to establish a Greater Lincolnshire Region Defence & Security Cluster (GL RDSC).</p> <p>3. Create & launch GL DSN / GL RDSC website.</p> <p>4. Plan attendance at DSEI 23.</p>			<ul style="list-style-type: none"> • GLLEP Board. • Employment & Skills Advisory Board. 		<ul style="list-style-type: none"> • Short-term: monthly to understand and drive immediate issues. • Medium- / Long-term: quarterly.

DSB Priority 1

Establish a GL Defence & Security Network (DSN).

Establishing a DSN is a prerequisite for the establishment of an RDSC. We must demonstrate to the Defence & Security Accelerator (DASA) there is a viable network of SMEs and Primes with access to applied R&D support and facilities, which will enable a regional innovation hub to effectively address defence and security challenges. This is the key to drawing down DASA, Dstl, UKRI and other funding bodies' finance.

DSB Priority 2

Establish a GL Regional Defence & Security Cluster (RDSC).

The GL RDSC's focus will be Intelligence, Surveillance, Target Acquisition & Reconnaissance (ISTAR) and the associated technologies which combine to deliver a key national security capability – the ISTAR Force – based at RAF Waddington. This includes the sensors, tools and processes required to collect information and data and turn it into intelligence enabling commanders to make quicker, better decisions. This field encompasses all facets of data science (collection, management, storage, fusion, wrangling, analytics, machine learning, artificial intelligence and visualisation), secure communications and cyber (including EW, CEW, CEMA)* and the synthetics and simulation necessary for training. The communications and cyber fields also bring into play Space as security, data and effects are increasingly dependent on it as the domain through which much of this activity does or must take place.

* Electronic Warfare, Counter EW & Cyber & Electromagnetic Activities.

DSB Priority 2

Establish a GL Regional Defence & Security Cluster (RDSC).

RDSC Purpose: the Government's intention is to improve the 'pull through' of R&D investment into cutting-edge equipment. Its objective is to create deployable national security capabilities and future commercial opportunities by drawing on the expertise and innovation found in the SME communities supporting Defence capabilities centred on regional security assets. The clusters will allow industry and government to share ideas and create collaborative pathways for SMEs, working with prime contractors, as a route into the defence supply chain.

The GL RDSC Opportunity

1. UK ISTAR Centre of Excellence – RAF Waddington.
2. ISTAR platforms, sensors, systems.
3. Data science.
4. Decision support.
5. Automation & uncrewed vehicles.
6. Communications technologies.
7. Electronic warfare technologies.
8. Cyber security technologies.
9. Synthetics and simulation.
10. Engineering support.
11. Agri-tech cross over.
12. Supply chain.
13. Clustering: LSIP, Teal Park & RAF Waddington.
14. Defence Net Zero Strategy.

GL RDSC Deliverables & Requirements

1. Deliverables:

- a. Defence & Security Network (DSN).
- b. SME access to DASA / Dstl RD&I funds.
- c. SME matching to Defence challenges.
- d. SME matching to University academics.
- e. SME-Prime Contractor matching.
- f. Commercialisation and export support.
- g. 4 x networking events per annum.

- h. Stretch target: GL D&S Expo, Lincolnshire Showground, 2026.

2. Requirements:

- a. RDSC lead & steering group.
- b. An administrator.
- c. Website and webmaster.
- d. Operating budget.

GL RDSC Offer - Annual Forecast of Events

- Sep 22 - Launch DSN networking event
 - Highlight benefits DSN and roadmap to RDSC
- 24 Nov 22 - RAF Waddington Industry Day
 - DSN Event for SME to showcase capability
 - Defence ISTAR Capabilities on display
 - RDSC pitch to primes and wider sector
- Mar 23 - Spring Dinner
 - Belton Woods
 - Potentially sponsored
 - Guest speaker (DE&S/MOD)
- Jun 23 - Networking AM/PM
 - Industry hosted
 - Guest speaker (DASA/HMG)
- 12-15 Sep 23 - DSEI Stand
 - RDSC Lincolnshire Pitch
 - UoL & GLLEP Funded
 - SME representation



Competition Launch

24 February 2022 — News story
£2.8 million available for advanced Radio Frequency (RF) Intelligence, Surveillance and Reconnaissance (ISR) innovations

DASA is supporting MOD's Bright Corvus Project to deliver distributed RF-based ISR and Effects for future Defence Electromagnetic Spectrum landscapes.

DSB Priority 3

Create & launch GL DSN / GL RDSC website.

Critical to support the development and effectiveness of the GL DSN and subsequently GL RDSC.

DSB Priority 4: Plan attendance in 2023

KEY FIGURES



39,475 SQM
Exhibition space



1,700+
Exhibitors from
58 countries



44
International
pavilions



76,800+
Total attendance



36,000+
Unique visitors from
114 countries



400+
Speakers from
20 countries



18
Keynotes



1,500+
Meetings via the DSEI
Supply Chain Programme



3,000+
Global VIPs & delegations
from 92 countries



130+
Official delegations
from 59 countries



4,500+
Pre-planned business
meetings with VIPs &
industry decision makers



380+
Journalists



“Defence in Lincolnshire” Presence 2023

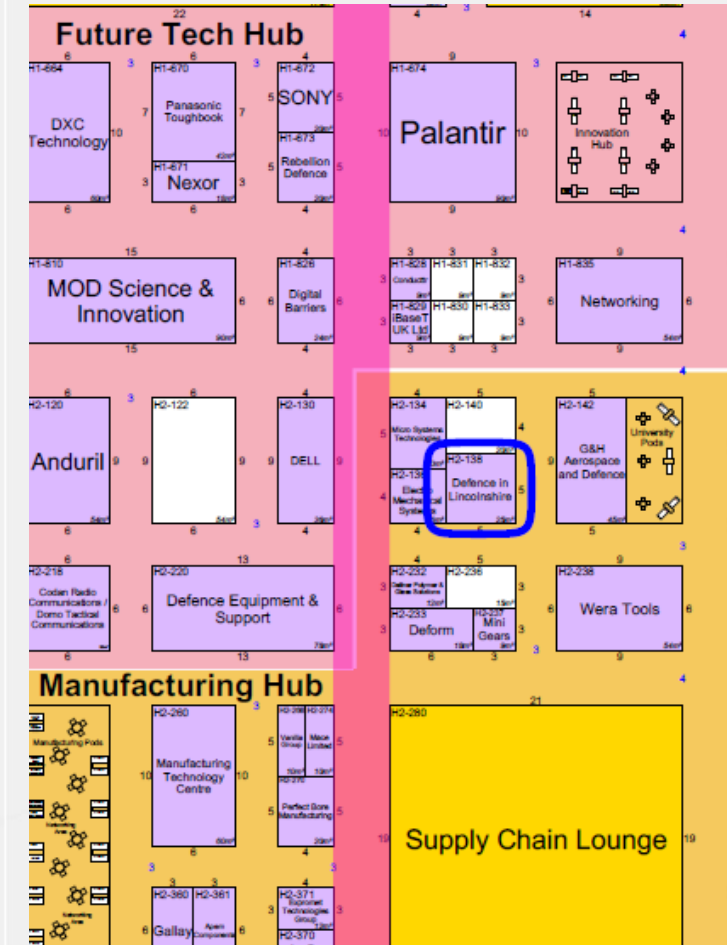
Tuesday 12th to Friday 15th September 2023

ExCel, Victoria Docks, London

25m² stand

Aims:

- To showcase Greater Lincolnshire as an anchor region for the sector
- Highlight the focus on Defence as a key sector for our organisations
- Increase knowledge & understanding of sector challenges & opportunities
- Promote opportunities to delegates:
 - Our range of supply chain SMEs – SMEs represented on the stand
 - Academic expertise, collaborative research & education portfolio
 - Greater Lincolnshire as a place to grow a business
 - Support mechanisms available
- Establish new partnerships



“Defence in Lincolnshire” Proposal:

A mini “Lincoln pavilion” to include:

- GLLEP, UoL & GL RDSC branding, materials and representation
- Meeting space
- SME spotlight area
- Increased use of DSEI Connect capabilities

SME Spotlight

- Bronze, silver and gold “packages”
- Each to include a combination of:
 - Entry tickets
 - Logo
 - “Time slot” on the stand for exhibiting/meetings
 - Materials displayed
 - Inclusion in digital materials
 - Pre-event promo



Aerospace Wales pavilion example ^^^

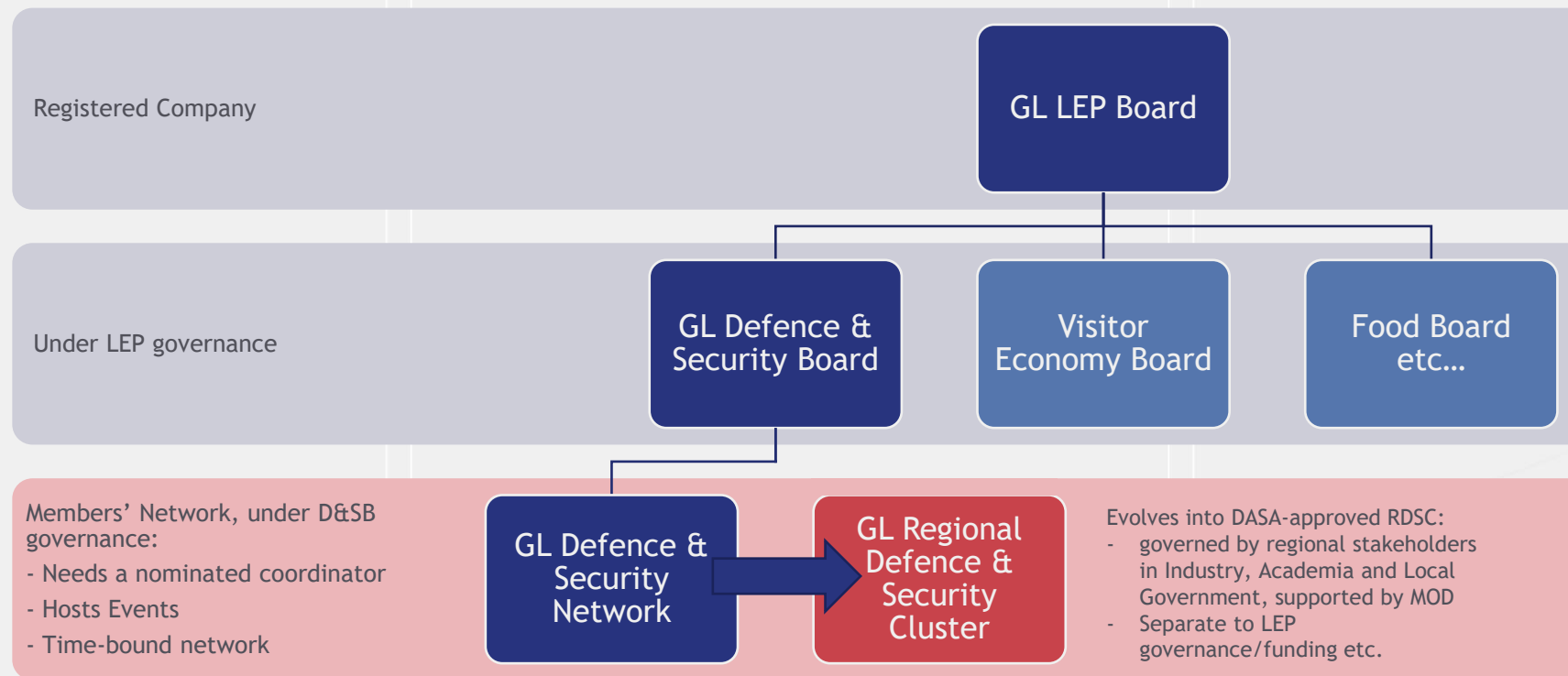
D&S Board Budget

- Initial budget £40k.
- Expense to date: Board Dinner, DSEI pitch, stand design and build.
- Budget remaining c£23-24k.
- Outstanding task is to produce a full budget and business case.

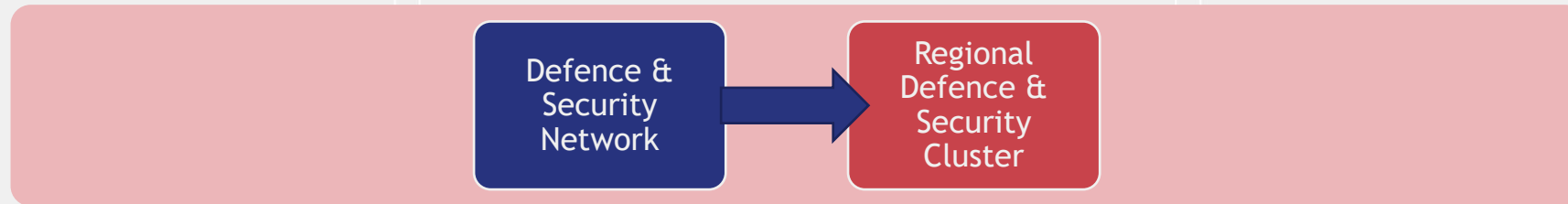


Governance Plan for the Greater Lincolnshire Regional Defence & Security Cluster (RDSC)

Board Structure



Criteria for DSN > RDSC



Members needed:

- Primes / systems integrators
- SMEs
- Local government
- Academia

Target:
September 2022

In addition, it requires:

- LEP support
- MOD support
- University support and access to science/innovation park
- “sufficient mass of industrial, commercial, academic and applied research capability and supporting supply chain aligned to a local MoD or security capability which supports the establishment of the RDSC”

Questions?

Paper 3 – Chair and Chief Executive's Report

Publication	Public Paper (published)					
Meeting date:	May 22					
Agenda Item:	3					
Item Subject:	Chair and Chief Executive's Monthly Report					
Author:	Ruth Carver					
For:	Discussion		Decision		Information	X

1 Recommendation

- 1.1 Directors are asked to note the content of the report.

2 Summary

- 2.1 Full delivery and performance reports are provided to the Board each quarter, with Q1 22/23 due in July 22.

3 Report on this month's activity

- 3.1 **Chairs engagement** this month have included Devolution Lincolnshire engagements and roundtables, HP inc UK Limited, CityFibre Planned Fibre Build, HEYLEP, MPs roundtable, Freeports SteerCo, Martin Vickers MP and Lia Nici MP, Karl McCartney MP, Judging Business Excellence Awards, Off shore Wind Conference, Dr Caroline Johnson MP, Greater Lincolnshire Leaders & Chief Executives Meeting, Greater Lincolnshire Vision - joint conversation, Leaders Lunch at County Offices. GLLEP Food Board, Opening Ceremony of Digital and Professional Skills Centre, CatZero Sailing Challenge, and Sovereign's Annual Reception. June's appointments include a dinner with Ministers at Lloyds of London.
- 3.2 Devolution Lincolnshire (www.devolutionlincolnshire.co.uk) was launched on 11th May, with roundtables with the business community, and a live survey at <https://www.greaterlincolnshirelep.co.uk/priorities-and-plans/devolution-lincolnshire/survey>. Board Directors have an item on the Board in May 22.

4 LEP Boards Activity:

- 4.1 **Manufacturing Conference** - a highly successful 5th Greater Lincolnshire manufacturing conference took place on Friday 20 May. Organised by Business Lincolnshire Growth Hub and NatWest the theme this year was 'de-risking for a sustainable future'. The day kicked-off with a networking breakfast, sponsored by the Greater Lincolnshire Engineering and Manufacturing (GLEAM) Network, followed by a full morning of presentations and discussion covering:
- Insights into what it means to develop a greener manufacturing industry.
 - Steps for starting your business' journey towards net zero and how to plan an initial pathway.
 - How sustainability can not only be a differentiator to competitors but also help your bottom line.
 - The opportunities for UK manufacturers in carbon capture and storage.
 - Current cyber threats and how the sector can mitigate the risks.
 - Sustainability in the supply chain and what organisations are looking for from SME suppliers.

To conclude the event, two Louth based manufacturers opened their doors for site tours providing a fascinating insight into their production practices.

4.2 Health & Care Enterprise Board

- Strategy Half Day to take place (July/Aug date TBC) to focus on committee effectiveness review with Simon Lilley (University of Lincoln) due to attend to give update on Health & Care Cluster Development research, sector engagement interviews and mapping.

Paper 3 – Chair and Chief Executive's Report

- Session 3 of the Health & Care Cluster Steering group meeting to take place next month.

4.3 **Energy Council**

- Focusing on recruitment push, identifying potential expertise gaps, and requesting nominations for Vice-Chair role. Forming new task & finish working group to focus on Local Area Energy Plan, collaborating with Food Industry experts Martin Collison and James Truscott and potentially Katie Hedges from CATCH

4.4 **Food Board**

- Current focus on the impact of War in Ukraine on the food sector and what actions the industry and government should be taking. Cross-board collaboration with the Energy Council in order to concentrate on low carbon food chains and Local Area Energy Plan focusing on greenhouses and vertical farms.

4.5 **Partnership Activity**

Freeport East - The LEP team continues to support the development of Freeport East. Michael Cousens from the Inward Investment team has completed his 12-month secondment as FE project manager. During this time he has worked full time on the programme, overseeing the submission of the Full Business Case document which was submitted to Government last month. Marie Finbow from the LEP strategy team has joined FE on a two day a week assignment taking over from Michael as FE project manager. In addition, Mike Dowdall from the LEP programmes team is working one day a week on the project and Michael Cousens will provide continuing support to the programme. For the full business case, the LEP oversaw or was involved with a number of key elements of the submission including inward investment and trade, innovation and skills. The team has also been supporting work around governance, state aid and the retained business rates pots, building on our experience from the Enterprise Zones. Freeport East is in the process of recruiting a full time CEO and chair, and the LEP will continue to offer resources to support the programme as needed.

Humber Freeport - The freeport is in the process of recruiting a full time CEO and the LEP will continue to offer resources to support the programme as needed. The LEP team continues to support the development of the Humber Freeport East. Halina Davies from the LEP in particular has worked as a member of the Working group to support activities such as a joint chair of the innovation group, inward investment and trade, innovation and skills. The LEP team has also been supporting work around governance, state aid and the retained business rates pots 5.

4.6 **CBI Clusters Roadshow Launch** - Greater Lincolnshire LEP attended (virtually) the launch of a national programme led by the CBI to support the development of world-class business clusters around the UK to drive economic growth and underpin levelling up. George Freeman, Minister for Science and Innovation spoke at the event and highlighted the potential for 30 regional clusters, initially, leveraging specific sector, geographic and innovation strengths.

The LEP's are developing some ideas and proposals for our regional innovation and industry clusters and will be progressing conversations with senior officials in BEIS and the CBI.

4.7 **LEP Review** - The LEP chief executive is part of a working group set up by Government officials and the LEP Network. The group has been tasked with providing advice to officials on specific issues and common challenges arising from the programme of LEP integration. That includes LEPs who are integrating with existing Mayoral Combined Authorities, those who will begin the process of integration after deals have been done and those areas where their deals are not sought or not agreed where LEPs will continue.

Paper 3 – Chair and Chief Executive's Report

The first task has been helping develop the integration plan document that MCAs or county deal authorities will need to complete after devolution agreements have been signed but before integration can be started. The purpose of this document is to ensure that county deal authorities and MCAs have robust plans in place for an independent business board, continuity of services and assets and all other aspects of transition that need to be considered and agreed with respective LEP boards

7

- 5 **CBI Clusters Roadshow Launch** - New Anglia LEP attended (virtually) the launch of a national programme led by the CBI to support the development of world-class business clusters around the UK to drive economic growth and underpin levelling up. George Freeman, Minister for Science and Innovation spoke at the event and highlighted the potential for 30 regional clusters, initially, leveraging specific sector, geographic and innovation strengths. The LEP's Innovation and Sectors team are developing some ideas and proposals for our regional innovation and industry clusters and will be progressing conversations with senior officials in BEIS and the CBI.

6 **Delivery Programmes**

During May we received 3 confirmations of funding:

1. For the operation of the Greater Lincolnshire **Careers Hub**, confirmation that the Careers and Enterprise Company will provide 50% of funding for up to 6 FTE members of staff, our Enterprise Coordinators, and 100% funding for our Strategic Hub Lead and an Operational Hub lead for the new academic year starting September 2022. We will need to have match funding in place and sign the grant offer letter w/c 27th June. A paper is being taken to the quarterly ESAP on 14th June. Impact reports for the last 12 months are currently being prepared showing the value the scheme has brought.
2. Department for Education has confirmed it will provide **SAPs** with 55K this year to update the Core Indicators within the Local Skills Report and continue to provide employment and skills analysis. From October when it is expected that an Employer Representative Body will be designated to undertake a LSIP Local Skills Improvement Plan, the SAP will work closely with them to consider how funds are spent during the second half of the year. Memorandum of Understanding to be signed by 24th June.
3. Department for Education have confirmed that we will receive £939,500 to deliver a series of **Skills Bootcamps** across Greater Lincolnshire, and work is underway with Procurement Lincolnshire on how we will buy those services. Further information available once procurement is underway.

We also provided advice and support to a new **Lincolnshire Apprenticeship Champion Awards** held on 19th May and delivered with LCC, aimed at raising awareness of and simulating demand for vocational training. 160 people attended the event and 16 awards.

7 **Capital Programmes** - This month has seen a number of facilities completed and open.

Opening of Lincoln College's Gibney Building to help train students for careers in health and social care and cyber security. [LEP Chair Opens New Lincoln College Skills Centre | Greater Lincolnshire LEP](#)

Opening of Boston College's Digital, Transport and Logistics academy. [The Viscount Waverley officially opens £3.5million Digital, Transport and Logistics Academy \(boston.ac.uk\)](#)

Care Core at Boston College funded by the Greater Lincolnshire LEP opened on 26th April and was attended by members of the LEP Health and Care Board. £412,427 of LEP Funding through the Getting Building Fund. Refurbishment of an existing building to provide an

Paper 3 – Chair and Chief Executive's Report

innovative, multi-functional training centre for the care sector focussing on improving digital skills at all levels to support the introduction of additional technology within caring roles as well as developing practical care skills.

Last month also saw the launch of an HPO - High Potential Opportunity working with Department of International Trade. [Humber Offshore Wind Sector in the Investment Spotlight | Greater Lincolnshire LEP](#)

We continue to feed in intelligence into central government on Russia and Ukraine impacts in addition to other live issues impacting on businesses including TCA impacts, labour market and skills shortages, raw material and energy supplies and prices and indeed Covid. Email address: glllepbusinessintelligence@lincolnshire.gov.uk

Economic dashboard has been updated with some new indicators, for example median pay, employment rate and business counts. The updated version is published and will be updated monthly, available at <https://www.greaterlincolnshirelep.co.uk/priorities-and-plans/evidence-base/>

8 **Governance -**

- Gary Headland resigned from the LEP Board, and Cllr Oliver Hemsley stepped down as Leader at Rutland County Council. An Appointments Committee chaired by Pat Doody has been organised to consider Board Director membership, succession planning and equality and diversity.
- New members joined LEP Boards are: Mick Nuttley (Western Power) and James Truscott (Branston Ltd) have recently been appointed to the Energy Council, Maggie Johnson (NELC) has joined the Business Lincolnshire Governance Board, Michael Hague-Morgan (Autocraft Solutions Group) has resigned from the Manufacturing Board, Dr Tanweer Ahmed (Lincoln Central Mosque and Cultural Centre) has resigned from the Health & Care Enterprise Board

Item 4 - GLLEP Board Forward Planner 2022

Date	Venue	Standing Items	Other Items
Tuesday, 31 st May 2022 3.00pm to 4.30pm	Monthly Teams	Chair and CX Report	Defence Board priorities and Governance- Julian Free Devolution discussion - Simon Green
Tuesday, 28 th June 2022 at 3.00pm to 5.00pm	Monthly Teams Business Support Theme	Chair and CX Report	LEP Annual Report sign off and Audit - Finance and Audit Committee - Linsay Hill Pritchard TBC Growth Hub Annual Review - Samantha Harrison Strategic Review of the Business Support Landscape - James Pinchbeck and Samantha Harrison Inward Investment - LA's/Team Lincolnshire The HEARTS sector and HEARTS Board priorities and actions - Nicky van der Drift/ Jo Hardy - tbc Appointments committee Greater Lincolnshire Internationalisation Strategy and Action Plan 2022-2024 - Samantha Harrison
Friday, 22 nd July 2022 at 9.30am to 1.00pm	Quarterly - Face to face Energy Theme	Chair and CX Report Directors Performance Dashboard Q1	Innovation Council priorities and actions - Andrew Hunter TBC LEP Futures Report - LEP Futures Group Energy Council report
August - No meeting			
Tuesday, 27 th September 2022 at 3.00pm to 5.00pm	Monthly	Chair and CX Report	Manufacturing board priorities and actions - Darren Joint TBC Digital infrastructure - LA's GL Digital Skills Strategy - Clare Hughes
Friday, 28 th October at 9.30am to 1.00pm	Quarterly face to face Strategy Session	Chair and CX Report Directors Performance Dashboard Q2	Keep Clear Strategy review and session

Item 4 - GLLEP Board Forward Planner 2022

Tuesday, 29th November 22 at 3.00pm to 5.00pm	Monthly Health Theme	Chair and CX Report	Health and Care Enterprise Board - priorities and actions - Dean Fathers TBC ICS Update on Humber Freeport
December - No meeting			
Friday, 27 th January 2023 at 9.00am to 1.00pm Venue tbc	Quarterly Face to face UKFV Theme meeting	Chair and CX Report Directors Performance Dashboard Q3	UK FV - Review - Sarah Louis Fairburn Midlands Engine - Rachel Greenwood and Midlands Connect - Maria Machincoses - TBC
Tuesday, 28 th February 2023 at 3.00pm to 5.00pm	Monthly Strategic Transport Priorities	Chair and CX Report	Freeport update - TBC Strategic Transport Priorities - LA's
Tuesday, 28 th March 2023 at 3.00pm to 5.00pm	Monthly	Chair and CX Report Delivery Plan - Caroline	
Friday, 28 th April 2023 at 9.30am to 1.00pm	Quarterly	Chair and CX Report Directors Performance Dashboard Q4	