



LEP DIRECTORS BOARD

Tuesday, 26th April 2022 at 3.00pm

Via MS Teams

Greater Lincolnshire LEP Monthly Board Agenda

Time	Item	Lead	Status
3.00	1 Welcome, Apologies, Declarations of Interest	Chair	Attached
3.05	1.0 FOR APPROVAL: Board Minutes -25/03/2022 1.1 FOR INFO: Decision Log 1.2 FOR INFO: Review of Actions	Chair	Paper 1 Paper 1.1 Paper 1.2
Strategy			
3.20	FOR APPROVAL UK Food Valley Business Plan	Sarah Louise Fairburn/Halina Davies	Paper 2 Paper 2.1
3.40	2.0 FOR DISCUSSION: Employment & Skills Priorities	Simon Telfer/Clare Hughes	Paper 3
Governance			
4.10	FOR APPROVAL : Role, budget and Report Q4 and proposed budget	Ruth Carver/Caroline Illingworth	Paper 4 Paper 4.1
4.25	FOR INFO: Chairs and CX Report	Chair and CX	Paper 5
4.30	FOR INFO: Forward Plan	Chair	Paper 6
4.30	AOB		
4.55	Close		

Access and Circulation of papers is public unless otherwise stated as confidential, and in line with the [Confidential](#) Reporting Policy.

Board Attendees:

Pat Doody (Non-Executive Director and Chair), Cllr Philip Jackson - Vice Chair (NELC), Sarah Louise Fairburn - Vice Chair (IMP and Maker), Cllr Colin Davie (LCC), Cllr Oliver Hemsley (Rutland CC), Cllr Craig Leyland (ELDC), Debbie Barnes (CX LCC), Simon Bird (ABP), Chas Dickens (Air Commodore RAF Cranwell), Jo Hardy (Hardy's Farm, (Zoe King (Epix Media), Nick Worboys (Longhurst Group)

Apologies: Alison Ballard (BAE Systems), Mandy Watson (Ambitions Personnel), Dean Fathers (Health), Darren Cunningham (Phillips66), Gary Headland (Lincoln College, IoD, CoC), Andrew Hunter (UoL), Andrew Crookham (Accountable Body & S151 Officer)

To be confirmed: Julian Free (UoL)

Observers: Pete Holmes (BEIS), Simon Green (NLC), Clive Tritton (NELC)

LEP Exec: Ruth Carver, Caroline Illingworth, Clare Hughes, Halina Davies, Sue Groves (Note Taker)

Guests: Simon Telfer (Chair Employment and Skills Advisory Panel)

Key Dates for 2022

GLLEP Board Quarterly meeting: 22 nd July, 28 th October GLLEP Board Monthly meeting: 31 st May, 28 th June, 27 th September, 29 th November	GLLEP Employment & Skills Advisory Panel: 12 th April, 10 th May, 14 th June, 12 th July, 9 th August, 13 th September, 11 th October, 8 th November, 13 th December
GLLEP Appointments Committee: To be arranged	GLLEP Investment Board: 6 th April 2022
GLLEP Energy Council: 23 rd May, 21 st September, 12 th December	GLLEP Food Board: 12 th May 2022
GLLEP Health & Care Enterprise Board: 9 th May, 6 th September, 5 th December	GLLEP Manufacturing Board: 19 th April, 12 th July, 11 th October
GLLEP Visitor Economy Board: 24 th May, 23 rd September, 16 th December	GLLE Defence & Security Advisory Board 10 th May, 19 th September, 6 th December
GLLEP Finance & Audit Committee Future dates to be arranged	GLLEP Food Board 12 th May

LEP Events 2022

- Manufacturing Conference: Provisional Friday 20th May at Kenwick Park
- Humber Business Week - w/c 6th June - LEP roundtable on energy and food.
- LEP Annual Business Lunch - 10th June 2022
- Lincs Show - June 22nd & 23rd
- SPARK Festival - 8th to 10th July 2022
- LEP Annual Conference - 10th November 2022
- Fresh Produce Consortium - Peterborough Showground 3rd Nov 22 - UKFV and Team Lincs
- Lincolnshire Day - 1st October 2022

Greater Lincolnshire LEP Board

Minutes of 25th March 2022

Via MS Teams

Present: Board Directors: Pat Doody (Non-Executive Director and Chair), Cllr Philip Jackson - Vice Chair (NELC), Cllr Colin Davie (LCC), Cllr Oliver Hemsley (Rutland CC), Cllr Crag Leyland (ELDC), Alison Ballard (BAE Systems), Air Commodore Andrew Dickens (RAF Cranwell), Dean Fathers (Health), Julian Free (UoL), Jo Hardy (Hardy's Farm), Andrew Hunter (UoL), Zoe King (Epix Media), Nick Worboys (Longhurst)

Apologies from Directors: Sarah Louise Fairburn - Vice Chair (IMP & Maker), Debbie Barnes (CX, LCC), Simon Bird (ABP), Darren Cunningham (Phillips66), Gary Headland (Lincoln College, IoD & Lincs Chamber), Mandy Watson (Ambitions Personnel), Cllr Rob Waltham (NLC),

Observers: Pete Holmes (BEIS), Katherine Cousins (BEIS), Simon Green (NELC), Matthew Garrard (on behalf of Debbie Barnes)

Apologies from Observers: Stephen Fidler (DfT), Mick Lazarus (BEIS), Clive Tritton (NLC), Andrew Crookham (S151 Officer & Accountable Body)

LEP Team: Ruth Carver, Caroline Illingworth, Sue Groves (Note Taker) -

Guests: David Gwynne (Humber Freeport), Simon Smith (Youngs Seafood), Simon Dwyer (Seafox)

Apologies and Declarations of Interest - Apologies were noted as above. Full declarations of interest for each individual Board Director can be found at: <https://www.greaterlincolnshirelep.co.uk/about/boards/>. The LEP Board were reminded that declarations of interest are required as part of LEP governance and must be updated at least annually, and if anything changes to the LEP office at the earliest convenience.

Minutes & Matters Arising (Paper 1) - Chair

Minutes from the meeting held on 22nd February 2022 accepted as a true record, and the CX ran through the matters arising.

Matters arising:

Labour Market Support Fund - was launched on 15th March and closes at the end of April. This is looking at innovative ways of getting people back into work and filling vacancies across all sectors. Approximately £4m from uncommitted reserves was for this fund and the Clean Growth Accelerator Fund, which has now closed, six applications received and currently carrying out due diligence.

Rail Connectivity - discussion regarding the freight line around Immingham across the Pennines into Liverpool. Stephen Fidler introduced Ruth and Halina to his national level freight rail team, with whom a positive meeting has been held but have asked for further information which has been requested from Humber Freeport and ABP.

The issue to get Transport for the North and Midlands Connect to work together, Cllr Waltham to lead a roundtable on this, but not arranged yet. Opening conversations have been held.

ACTION Halina Davies

Opportunity Humber - 4 local authority leaders and 2 LEPs had written to the minister responsible to request that they are more closely engaged. Minister has responded that he will facilitate a meeting.

Innovation Council: Meeting to be arranged with leads of the East Midlands LEPS Innovation Councils.

Decision Log & Review of Actions (Papers 1.1 and 1.2)

Action Log of 22nd February - no comments.

Greater Lincolnshire Devolution Proposals and Business Engagement - Simon Green (NELC) and Ruth Carver LEP

Simon Green presented the paper on the framework for devolution outlined in the Levelling up White Paper and the ambitions of the Greater Lincolnshire local authorities around devolution.

He outlined the content of a “levelling up prospectus” which may form the basis of a devolution deal with 10 points in skills and infrastructure.

Deliver infrastructure for:

- Strategic growth and jobs in key sectors
- Green recovery and a low carbon Lincolnshire
- Transport that connects people to jobs and places
- Unlocking housing and sustainable growth
- Managing our unique natural environment

Develop skills and opportunity by:

- Skills culture that promotes aspiration across Lincolnshire
- Growth skills needed for future jobs in key sectors
- Creating pathways and apprenticeships into new jobs
- Increasing employment opportunities and productivity
- Accelerating innovation, research and technology

Ruth Carver outlined an initial proposal for business engagement on devolution and sought the LEP Boards support in leading a programme of business engagement over the forthcoming months.

The Chair asked the Board Directors their opinions, concerns and what they believe the opportunities are. He did stress that he believes that business has a voice in the devolution bid when the prospectus is finalised and prior to submission.

Decision

The LEP Board welcomed the report on devolution and agreed to the proposal that the LEP team lead on a business engagement programme for Greater Lincolnshire devolution proposals. The programme would be added to the delivery plan, and updates provided.

Humber Freeport Update - David Gwynne (Acting CEO Humber Freeport)

David Gwynne presented an update to the Board on the progress of the Humber Freeport. Freeports have 3 key policy objectives from government, namely National hubs for trade and investment, regeneration and Innovation.

The way the bidding process was set was to set up, an outer boundary at 45km across an economic geography with up to 3 separate tax sites of 200 hectares each, with an ability to propose a number of custom sites, a consortium was brought together and coordinated across a large number of partners, including Greater Lincolnshire LEP and is in the process of starting to create an executive team to be able to fulfil those functions and populate a number of subgroups. Greater Lincolnshire LEP has played a key role in the development of the Freeport, being a core member of the Steer Co from the start. Bid was submitted in February 2021, successful in March in the Chancellor’s Statement, Outline Business Case was approved in October 2021 and first tax sites designated in November 2021. The Full Business Case was submitted in January 2022 and awaiting approval in Spring 2022 which will lead to recruitment for a permanent CEO, starting in the summer. The tax sites are:

1. AMEP at Immingham in North Lincolnshire
2. The site at Goole, adjacent to the Siemens Mobility Rail factory
3. Hull East tax site, centred around the salt and chemicals park

- ❖ The core concept is to develop tax sites which will create new business rates on those sites which have been retained within the region, which then get pooled and reinvested. A number of priorities have been set for those retained business rates to be spent across the Freeport region, across innovation, skills and infrastructure.
- ❖ There are 5 sets of different tax relief which will benefit the site: structures and buildings, allowance, stamp duty, land tax, capital allowances, business rate relief subject to approval from the local Council if the scheme qualifies with the Freeport objectives and National Insurance Relief.
- ❖ Custom Zones - incremental benefits are less clear for derogations, but there will be niche

opportunities for businesses.

Action:

Humber Freeport to provide an update in 6 months.

UKFV - Seafood Sector Opportunities & Proposals - Simon Smith, CX Youngs Seafood & Simon Dwyer, Seafox.

RC gave an introduction on behalf of Sarah Louise Fairburn, Deputy Chair, who has sent apologies. UK Food Valley is one of the game-changers for Greater Lincolnshire. It was launched in November 2021 with an investor conference creating a number of inward investment enquiries. There are still some challenges within the sector, as with all sectors, ie, cost of fuel, energy, security, labour market costs etc. The Food Board and the UK Food Valley team are focused on the following issues: accelerating robotics and automation, accelerating decarbonisation, skills, labour market and innovation.

Over the last six months, the LEP has been facilitating conversations, as part of the UK Food Valley, which has resulted in the development of some proposals which Simon Smith and Simon Dwyer will talk about.

Simon Smith, CX at Young Seafood, gave an overview of the opportunities and challenges within the sector. The seafood processing cluster in Grimsby is probably the best example of any industrial cluster in the UK and is the largest seafood processing cluster, employing approximately 10,000 people either directly or indirectly. Leaders of significant major seafood processing businesses in the UK are fully committed to make the seafood cluster work. Over the past 18 months, the cluster has been working on training and skills, which is a constant need and demand, working with a number of bodies, including the University of Lincoln. Visited the National Centre for Food Manufacturing to learn more about how they can further integrate there.

There is a need for better facilities for a technical laboratory testing within the cluster and businesses have recognised that this is something the cluster could benefit from having first class facilities that would protect all their activities and also be able to offer to the outside world. A partnership with Eurofins has been developed, which will lead to greater investment in the local area.

Cluster is also focused on trade, ensuring that the access to companies and trade routes are maintained.

Key theme going forward is low carbon and looking for help in recording and monitoring measurement and being able to do things consistently and food security.

Should also look at potential of aquaculture as this could be the future way of being able to supply seafood over the next 50 to 100 years to a global population.

Simon Dwyer gave an overview on the progress of a national centre for seafood processing.

Decisions:

- The Board agreed to support the concept of a National Centre for Seafood Processing
- The Board noted and supported the incremental steps to see the University of Lincoln and NCFM develop a footprint, grow an impactful and profitable skills and training business on a national basis, and one that can grow internationally in terms of research and innovation.
- The Board via the Food Board agreed to work closely with NCFM and SGHA in identifying future capital and revenue funding opportunities, in addition to the present Defra Seafood industry skills and infrastructure rounds.
- The Board agreed to explore with the Food Board an approach on aquaculture for Greater Lincolnshire.

Chair & CX Report (Paper 5) Chair & CX

- ❖ Ukraine - the LEP is gathering intelligence from the business community on supply chain issues and other challenges and feeding into national government and partners. A Ukraine support page has been developed, and LEP is working with the Northern Powerhouse to connect businesses with those seeking short term work.
- ❖ All LEPs are still awaiting the letter from national government regarding core functions and funding and also for Growth Hub funding.
- ❖ Julian Free gave a brief update on the work of the Defence & Security Advisory Board, and in particular the forthcoming defence dinner. The aim is to convince the Defence and Security Accelerator (DASA) to work with Greater Lincolnshire to create a Defence cluster, with help from representatives from civil and political leadership across the county and from SMEs and prime contractors. Former Chief of Defence is attending and will talk about his background in intelligence. The aim will be to announce that a bid is to be submitted during the course of the dinner. Will give an update to the next Board meeting.

LEP Delivery Plan and budget options (Paper 6) - Caroline Illingworth LEP

Caroline, the Operations and Delivery Manager in the LEP team presented two scenarios for funding for the LEPs activities in 2022/2023 to discuss with the LEP Board. At the time of writing, there had been no confirmation of role nor funding from government although a response was expected imminently.

One scenario is based on the full amount of £500k from government, which gives an overall operating budget of £1.4m, the second scenario being based on a settlement of £250k, which gives a operating budget of £1.1m.

Caroline then ran through the second scenario, and highlighted to the board some of the areas of reduction in activity that may need to be considered. Under the first scenario, that will allow the LEP to deliver a full programme which is comparable to the year 2021/2022, but the second scenario would be more challenging and would require the LEP to reduce and remove some areas of activity.

The delivery plan has been developed around a set of strategic themes and within each theme with a set of key performance indicators, with the aim to capture activities of the LEP rather than business as usual activity. Each KPI has one or more specific delivery targets and sitting underneath that there is a set of detailed metrics that has been developed and reporting thresholds each quarter, a performance report with consistent comparable results can be provided to the Board via the Directors dashboard. The board questioned the team around the likelihood of the scenarios.

Decisions

- The LEP Board agreed that once the core funding was in place, that a summary of current finances and delivery plan be brought back to the LEP Board.
- The LEP Board agreed that the CX would work to the existing budget envelope until that point.

Forward Plan (Paper 7)

- ❖ All Board Directors asked to think about any topics for discussion at future Board meetings.

Any Other Business

- ❖ For information, Pete Holmes will be retiring in June.
- ❖ Approved that Gary Headland is taking a 6-month sabbatical from his role as NED on the GL LEP Board.

The meeting closed at 1700 hours.

GREATER LINCOLNSHIRE LEP BOARD ACTION LOG - Jan 22 Updated

Date	Action	Action by	Status
20/04/2021	Strategy session with Board and Chairs of Strategic Advisory Boards	Sue Groves	ONGOING 17 th November completed, 1/4ly sessions in the diary and lunch 10/06/22
23/05/2021	Strategic Review and supply chain connectivity to be brought back to board with Business Lincolnshire	James Pinchbeck	In forward plan
28/09/2021	Launch Labour Market Challenge Fund.	Simon Telfer	Completed
	Manufacturing - develop a Post Pandemic Action plan.	Darren Joint	September 22 Board
	Seafood - Update on UKFV Seafood - Proposals for a seafood skills and innovation centre	Sarah Louis Fairburn	March 22 Board
26/10/2021	LEP to ask MPs to support/lobby Greater Lincolnshire on the early development of carbon capture.	Pat Doody via the Humber Energy Board Halina Davies	Jan 22 Ongoing
	Over the next 4 months, assistance for Midlands Connect/TFN from GLLEP will be needed to scope out the current position on rail freight east west. Data regarding East-West link to be forwarded to JC from SB.Task and Finish Group to be arranged to ensure a joined up “Greater Lincolnshire” is developed for use in relevant meetings, and to ensure the message about the East West rail link for Humber to Liverpool is amplified. Volunteers required and representatives from LCC, NELC and NLC.	Halina Davies	Underway and Ongoing
	Directors Dashboard to be developed	Caroline Illingworth	In development - Due Feb 22 Board

26/11/2021	Clean Growth Accelerator Fund	HD	Complete launched
25/01/2022	Board Directors will receive information on various items, ie, to attend any opportunities for photo shoots for example, Grantham Southern Relief Road, etc.	HD - Share info	Ongoing
	CX to Incorporate all good news stories and investments are included in the report going forward.	CX	Ongoing
	CX to look a developing future business models post receipt of government confirmation of Role	CX	Summer 22
22/02/2022	CX to circulate a summary of the skills bootcamp proposal for information	CX	Complete
	Would like Cllr Waltham to give a lead and to potentially have a roundtable with both the Northern Powerhouse and Midlands Connect to take further cross working for northern Lincolnshire - Halina ACTION.	HD	Ongoing
	Board director strategy session to be organised to shape LEP direction in the new policy landscape and opportunities emerging from the Levelling Up agenda. Post letter from government	CX	Ongoing
	Neal to provide a draft strategy by the end of March, share the action plan and investment framework.	Neal Juster	Ongoing
25/03/2022	Humber Freeport to provide an update in 6 months.		

LEP Board and Investment Board Decision Log (one year rolling)

Date	Decision Making	Decision Made
26/02/2021	LEP Board	<ul style="list-style-type: none"> • A Local Area Energy Plan for Southern Lincolnshire - Board support for the approach, however financial contribution from the LEP would be considered at the budget realignment. • Health and Care - Board support for the approach of mapping opportunity, however financial contribution from the LEP would be considered at the budget realignment. • Approval of the UK's Food Valley Strategy and resources of £35,000 allocated
23/03/2021	LEP Board	<ul style="list-style-type: none"> • Recommendations of Appointments Committee ratified by the LEP Board
20/04/2021	LEP Board	<ul style="list-style-type: none"> • LEP Defence & Security Advisory Board Terms of Reference agreed, subject to slight amendments • LEP Board supporting the ongoing SIDP gap analysis • That the final overarching revised GLLEP pipeline is endorsed and published by the Board in June
23/05/2021	LEP Board	<ul style="list-style-type: none"> • The revised delivery plan and additional resources for 21/22 were approved by the LEP Board. In line with scheme of delegation the delivery of plan is delegated to the LEP CX. Budget Envelope £1.4 million • The LEP Pipeline can be published, and responses sent to all applicants.
29/06/2021	LEP Board	<ul style="list-style-type: none"> • Endorsed the priorities of the ESAP Action Plan for 21/22
30/07/2021	LEP Board	<ul style="list-style-type: none"> • Board approved the LEP's Risk Register with the amendments.
20/09/2021	Investment Board	<ul style="list-style-type: none"> • Options for GLLEP Capital Funds - The Investment Board agreed three options for the Board to consider on the 28th September.
28/09/2021	LEP Board	<ul style="list-style-type: none"> • None taken.
26/10/2021	LEP Board	<ul style="list-style-type: none"> • Local Labour Market Shortages - Agreed that more needs to be done with engaging children at an earlier age.

26/11/2021	LEP Board	<ul style="list-style-type: none"> • That the governance of the Plan for Growth, Recovery Plan for Greater Lincolnshire should transfer to the LEP Board with immediate effect. <ul style="list-style-type: none"> - The LEP team will work with partners to see if there are any fundamental gaps or updates within the Plan for Growth. - To highlight any preferences in relation to the future delivery of the Plan for Growth Update, for example in dashboard format. • Clean Growth Accelerator Fund and Labour Market Short Funds - Both calls were agreed and delegated to the chair and cx to develop further and launch in the financial year.
26/11/2021	Investment Board	<ul style="list-style-type: none"> • Invest and Grow Loan - The Quadrant, Boston - Interest payments to continue to be invoiced each year at the rates originally agreed until the loan is fully repaid. Loan repayments postponed with 20% being repaid in March 2022, 40% in March 2023 and the final payment in March 2024. The final schedule was delegated to the Chief Executive to agree. The Board approved the proposal to develop 23 of the contractually forecast affordable houses within the Housing Programme on Heron Way and as a result to enable 23 market houses on the Boston Quadrant site. • Getting Building Fund & SLGF Update Report - 1) Investment Board accepted the updates within the report. 2) Q3 report - Investment Board to be held mid-February
25/01/2022	LEP Board	<ul style="list-style-type: none"> • The LEP Board supported the proposals to underwrite the costs for the next 12 months to March 2023 and if there are any changes, the Board will be consulted. • Allocation of resources for Freeport - Board approved delegated authority with the caveat of only contributing on evidence of need. • UK Food Valley - The Board approved up to £75k for the UKFV Programme Manager within the LEP team as a one-year fixed term post and asked that the full business plan be developed to consider activities and a longer-term model of operation. • Scheme of Delegation and Local Assurance Framework - The Scheme of Delegation and LAF were approved by the Board subject to the amendment above and can be published.
22/02/2022	LEP Board	<ul style="list-style-type: none"> • Board agreed with the recommendation of re-appointing Duncan and Toplis as external auditors. • Quarterly Finance Report - The Board agreed and noted the report • The Board asked for a more user friendly finance report for future quarters.
22/02/2022	LEP Board	<ul style="list-style-type: none"> • Board agreed with the recommendation of re-appointing Duncan and Toplis as external auditors. • Finance Report - The Board agreed and noted the report • Finance Report - The Board asked for a more user friendly finance report for future quarters
25/03/2022	LEP Board	<ul style="list-style-type: none"> • The LEP Board welcomed the report on devolution and agreed to the proposal that the LEP team lead on a business engagement programme for Greater Lincolnshire devolution proposals. The programme would be added to the delivery plan, and updates provided. • The Board agreed to support the concept of a National Centre for Seafood Processing • The Board noted and supported the incremental steps to see the University of Lincoln and NCFM develop a footprint, grow an impactful and profitable skills and training business on a national basis, and one that can grow internationally in terms of research and innovation. • The Board via the Food Board agreed to work closely with NCFM and SGHA in identifying future capital and

		<p>revenue funding opportunities, in addition to the present Defra Seafood industry skills and infrastructure rounds.</p> <ul style="list-style-type: none">• The Board agreed to explore with the Food Board an approach on aquaculture for Greater Lincolnshire.• Delivery Plan and Options for Budget:<ul style="list-style-type: none">- The LEP Board agreed that once the core funding was in place, that a summary of current finances and delivery plan be brought back to the LEP Board.- The LEP Board agreed that the CX would work to the existing budget envelope until that point.•
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PAPER 2 UK FOOD VALLEY BUSINESS PLAN

Publication	Public					
Meeting date:	26 April 2022					
Agenda Item:	Paper 2					
Item Subject:	UK Food Valley Business Plan					
Author:	Sarah Louise Fairburn/Halina Davies					
For:	Discussion		Decision	Yes	Information	

1. **SUMMARY** - The GLLEP Board is asked to
- 1) agree the UK Food Valley (UKFV) business plan
 - 2) consider a further allocation of £20,000 from reserves to support delivery of UKFV communications, PR and events in Year 1

2. BACKGROUND

In January 2022, the GLLEP Board agreed to allocate £75,000 of its reserves to fund a one-year fixed term UK Food Valley Programme Manager post and some additional UKFV consultancy support. This is underway, and the posts out for recruitment. The Board also tasked the UKFV core team with drafting a year one business plan for the UKFV, providing an overview of governance, approach to sustainability and delivery options.

3. THE BUSINESS PLAN

The attached Executive Summary of the UKFV Business Plan for 2022 provides the Board with an overview of planned tasks, governance and sustainability evolving throughout the year.

The UKFV Programme Manager post will be advertised between 22 April and 15 May 2022 and is an open advert at Grade level 9, but internal secondments will also be considered should they meet essential criteria. Once post is filled, the post will be asked to develop some detail around UK FV future funding strategy, with areas of focus being creation of a membership model, external funding from bids, sponsorship, and branding opportunities.

The business plan therefore will continue to evolve with activities and funding bids being scoped by the new post in conjunction with team members, businesses and partners for future years and potentially the last quarter of 2022/23.

The additional £20,000 being requested today will focus on commissioned support for communication, PR activity and organisation of events, noting that core UKFV team resource in this regard is already stretched this year due to other LEP priorities. Events considered to highlight the UKFV brand would include:

- Humber Business Week - round table discussion on cold stores and logistics at Decarbonisation mapping event led by Phillips 66 and UOL led event at the university campus in Scunthorpe
- Regional Food Innovation Event - September/October 2022

It is our intention to come back to the board once the new UKFV post has had time to adjust to the role and identify/develop opportunities that might realistically be taken forward later this year or early next year. Several ideas have been worked

PAPER 3 UK FOOD VALLEY BUSINESS PLAN

up to an extent by the core UKFV team but require a dedicated resource to take them forward effectively, hence our suggested approach in this regard.

Potential delivery ideas for future years should funding and resource be made available include (not exclusively):

- Delivering some of the original UKFV Pilot CRF proposal (seafood related element only being progressed currently)
- Made Smarter Programme for UKFV
- Bespoke business support programmes
- UKFV Decarbonisation Plan
- Skills Bootcamps for UKFV

Our longer-term vision for the UKFV is clearly stated in the executive summary but there are critical areas for consideration in relation to the agri-food sector that need to be addressed in the short to medium term:

- Energy costs, especially gas, our approach to using renewables will be crucial.
- Fertiliser and wheat costs have increased considerably which is already leading to significant food price rises.
- Transport and cool chain costs are rising very quickly and will have to be addressed - the transition to more energy efficient production is now critical.
- Machinery costs and availability still impacted by Covid and delivery times extending again
- Food input costs for processors
- Feed costs for livestock farmers
- Physical supply challenges from sunflower oil to fish on some products for processing
- Understanding what the sector needs in terms of future skills and innovation support when it comes to investment in productive capacity, labour productivity and low carbon.
- Many retailers are moving to reduce or eliminate Russian fish sourcing, which will restrict supply and may lead to major price rises.
- Fast growing Investor interest in our Food Enterprise Zones and supply chain related sites.

UKFV BUSINESS PLAN 2022-2023

UKFOODVALLEY.CO.UK



Vision for UKFV by 2030



Create a Top Ten global cluster in food by 2030



Accelerate successful models & collaborations



Land significant investments worth £200m



Develop Collaborative partnership



Develop a innovation cluster



Amplifying credible industry voice & lobbying weight



One Team Approach embracing unique rolling foresight practice



Building an industry workforce



Promoting UKFV cluster as internationally significant

PURPOSE

The UK Food Valley (UKFV) is a collaborative partnership of pioneering industry, academic and public sector organisations working together to facilitate food chain growth and investment across Greater Lincolnshire. It focuses on delivering proactive change by convening expertise, commercial intelligence and investment to focus on industry priorities.

The UKFV Partnership will be led by the LEP Team and convene partners to align messaging and activity to one ambition for Greater Lincolnshire to become the UK's Food Valley. The partnerships will promote and support the food sector (both land and sea in greater Lincolnshire), support growth (skills, innovation and enterprise) and encourage significant further investment.

During 22/23, the UKFV will progress three industry led priorities:

- Accelerating food chain automation and digital technology adoption;
- Delivering low carbon and net zero food chains;
- Growing the provision of Naturally Good for You foods and supporting protein transition.

A UKFV one team approach will focus on industry priorities above, and co-ordinating the action taken by industry, academia and the public sector.

The UKFV recognises the increasing speed with which the food industry is changing. It will adopt an agile approach to facilitating bidding opportunities and attracting high value investors, so that it is able to deliver stronger growth in the food industry. To help ensure it is

Paper 3.1

focusing on the right areas, the UKFV will adopt a rolling foresight approach so that its focus evolves as industry needs change. Click here for a detailed overview of the [UK Food Valley](#)

AIMS - The UKFV programme will have the following main aims:

- To attract further **investment** into Greater Lincolnshire by promoting the UK Food Valley cluster as an internationally significant cluster
- To develop a UKFV **strategy** to grow the cluster including innovation, skills, enterprise and sector opportunities such as accelerating food chain automation and digital technology adoption; delivering low carbon and net zero food chains; and growing the provision of Naturally Good for You foods and supporting protein transition.
- Develop a **one team and governance** approach to UKFV
- To grow the core UKFV valley team to develop a programme of activity to support and facilitate UK Food Valley. Activities will include:
 - Convening a co-ordinated programme of knowledge, innovation & skills development support for food chain businesses by working with Colleges, Universities, R&D and innovation providers.
 - Landing significant investments by offering a rapid and comprehensive package of support and commercial knowledge.
 - Building an industry workforce pipeline by promoting the food industry as a career of choice for young people and career changers.
 - Consolidating & amplifying the industry voice providing a credible concentration of industry expertise to lobby for sector priorities; infrastructure, policy change, skills, automation, and sector growth funding & investment.
 - Establishing a rolling foresight programme to ensure that the UKFV remains at the forefront of thought leadership, change, disruption and the exploitation of market opportunities.

ONE TEAM APPROACH

At the core of the UKFV approach is the development of 'One Team approach' to deliver co-ordinated support for the agri-food industry. At the heart of this is a LEP led core team, with a partners team drawn from:

- Councils - district, unitary and county, including their teams working on economic development and inward investment
- LEP team and Growth Hub
- University of Lincoln
- Colleges
- Barclays Eagle Lab
- Chamber of Commerce and sector specialist business groups such as the NFU, CLA, Seafood Grimsby and Humber Alliance.

The UKFV will also work closely with private sector professionals e.g. Banks, Accountants, Lawyers, Consultants who work with the agri-food sector to align support wherever possible.

Paper 3.1

OBJECTIVES - Year 1 Priorities 2022-23

Task	Lead
Facilitate 5 commercial investments in GL	UKFV Core Team and Local Authorities
Establish UKFV brand as a leading game changing sector for Greater Lincolnshire	UKFV Operational Board
Implement a governance model	UKFV Programme Manager
Explore ideas for a medium term sustainable model	UKFV Programme Manager & Core Team
Establishing 1+ income stream(s) to secure additional core team resources & exploring in kind funding options	UKFV Programme Manager
Develop briefings on commercial opportunities such as green port, aquaculture and logistics	Technical Core Team
Establishing a strong group of industry ambassadors based on an Advocacy approach	UKFV Programme Manager & Food Board
Develop bids and UKFV partnership proposals for the three priorities of <ul style="list-style-type: none">Accelerating food chain automation and digital technology adoption;Delivering low carbon and net zero food chains;Growing the provision of Naturally Good for You foods and supporting protein transition.	UKFV Programme Manager & Core Team
Continue to gather intelligence on challenges and opportunities in greater lincolnshire for UKFV.	Core Team
Increase awareness of UKFV amongst the target audience	Comms leads

Year 2-3 Priorities 2023-25 to be agreed

- Secure sustainability model and income streams
- Recruit a UKFV Director post
- Build targeted support programmes
- Convene & strengthen new & increased commercial/ academic innovation & funding collaborations (UoL)
- Deliver Phase 2 and support development of Phase 3 FEZ in Holbeach
- Develop one or more additional Agri-food Enterprise Zones

CRITICAL (TIME-SENSITIVE) DRIVERS

Food & drink businesses and supply chains are today operating in an environment of extreme disruption, challenge, and uncertainty like never before, which started about 5 years ago. During this period Greater Lincolnshire and Rutland, the heart of the UK Food

Paper 3.1

Valley, have seen an acceleration of investment in the food chain as companies seek to reconfigure their supply chains, with reshoring of production a significant driver of growth.

This process was accelerated by Brexit and Covid, both of which caused companies to focus more on domestic sourcing and the UK Food Valley has benefitted from this by providing a welcoming environment for food chain investors with the backing of a dedicated High Potential Opportunity focussed on robotics and automation, developed in conjunction with the Department for International trade. The impacts of Brexit and Covid will continue to drive growth for the next 3-5 years, but this food chain growth imperative has in 2022 ratcheted up substantially due to the War in Ukraine, which has changed the market assessment since 1989 that the UK could import any food it did not produce.

At the time of writing, and notwithstanding the tragic crisis in Ukraine, the immediate impact of war on the UK and global food chains is immense with: over 25% of global grain exports coming from Russia and Ukraine; 70% of traded sunflower oil; and 30% of UK fish supply originating in the region. Russia was also a major source of fertilisers to EU and UK farmers, with prices rising by 400% in early March year on year as well as red diesel for farm use doubling in price. The long-term impact of the War is uncertain, but major commercial decisions are being made daily, with some crops sold ahead at record prices for the next 3 years.

Labour supply continues to be a major constraint on industry growth and reinforces the need, pioneering in the UK Food Valley 5 years ago, to focus on investment in automation and robotics to create more productive, higher paid and more skilled jobs. Given the fact that 18% of the Greater Lincolnshire workforce works in the commercial food chain, a focus on this agenda will have a major impact on Levelling Up the economy.

Coming on the back of 5 years fuelled with Brexit uncertainty and impacts, a global pandemic, and a cost-of-living crisis, a focus on national food security and increased domestic production are now of paramount importance.

A recent report by McKinsey & Company suggests the impacts of even a limited disruption to trade this year will last until 2024 for food supply and of course a longer war will impact much longer.

[The rising risk of a global food crisis | McKinsey](#)

NATIONAL DRIVERS

The UKFV is closely aligned with major national policy areas including:

- Levelling Up and Workforce - building on the Levelling Up White Paper and continued increases to the National Living Wage
- Clean growth - building on the Ten Point Plan for a Green Revolution, Climate Change, COP 26 and UK Energy Strategy
- Agricultural and Land Use Policy - the reform of post Brexit UK support for farmers to focus on areas identified in the Agriculture Bill and Environment Bill

Paper 3.1

- National Food Strategy (which is due to become a Bill in 2022) - major focus on diet and health and the need for 'fair trade' which does not disadvantage UK production
- UK Innovation Strategy - focusing on increasing investment in innovation to 2.4% of GDP and rebalancing investment across the country, focusing on areas where R&D and innovation spending has been lower and on collaborative industry research
- Trade and Global Britain - including Humber Freeport, food trade and trade in agri-food technology

EMPLOYMENT & SKILLS

The skills and labour challenge is expected to continue for many years. Businesses are investing in automation but immediate challenges in the supply of equipment and the skills availability locally are fast growing in the agri-food sector. Where robotics and automation are introduced in the food chain, more people with higher level, specialist technical and digital skills are needed. Evidence also shows that digital transition also increases demand for team working and higher cognitive and problem-solving skills. It is forecast that 50% of future jobs in the food sector will require employees with level 4+ qualifications.

Technology deployment requires a significant strategic acceleration of initial training and retraining provision. We already have the Lincoln Institute for Agri-food Technology (LIAT), Lincolnshire Institute of Technology (IoT), Agri-Food Centre of Excellence and National Centre for Food Manufacturing (NCFM), but more support is needed to grow business collaborations with food industry training facilities. Successful targeted activity and programmes are in place or being developed but require stronger connectivity to reach more businesses.

SUSTAINABILITY MODEL

Year 1 has secured a minimum operating fund of £235,000 for 2022-23 as detailed in the table above. There is an imperative to move to a partial self-sustaining or commercial model by Years 3 and the new UK Food Valley Programme Manager Post once in place will begin to explore options. The options to be explored to create a sustainable business model include:

- A commercial/ subscription model is a future option but is considered unviable at this stage without sufficient resource in place to host and manage a fee-paying membership.
- Bond Holders, Business Investment Groups, and sponsorship models could be explored
- Levelling Up offers further opportunity with a private sector led model sponsored by a government department, such as the Opportunity Humber model, and based on the strong Triple Helix Principle of Private, Public and Academic sectors aligning their work and investment activity.
- The UKFV and LEP have trusted and established collaborations and viable links with the University of Lincoln. For example, the UoL manages the GLEAM Manufacturing Network under the LEP's brand, and an extension of this model could also be explored as either a standalone or additional arm of a future UKFV governance and delivery structure

Paper 3.1

- A Company Ltd by Guarantee on the understanding that the governance model may need to change or adapt moving forwards..

GOVERNANCE

The LEP Board will remain the decision-making board and maintain ownership of the UKFV until an independent sustainable model is established.

A UK Food Valley Strategic Board will lead on strategic activity and make recommendations to the LEP Board. The Board will be chaired by the LEP VC and Chair of the LEP Food Board for continuity. The UKFV Strategic Board will have a strong commercial steer and include key partners to include local authorities in UKFV cluster areas:

- | | |
|--------------------|--|
| • Large business 1 | • University of Lincoln |
| • Large business 2 | • Lincolnshire County Council |
| • Large business 3 | • North East Lincolnshire Council |
| • Large business 4 | • South Lincolnshire Councils Alliance |

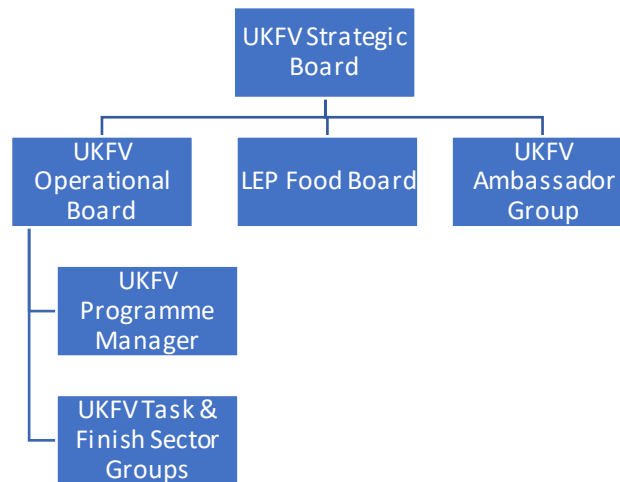
A UKFV Operational Board will be developed to meet quarterly to respond to business need, drive forward delivery, and identify further opportunities. This will include the Councils, LEP, Growth Hub, University of Lincoln and Colleges.

The LEP Food Board will continue to operate as an industry commercial advisory board and represent the UKFV as lead advocates and ambassadors for the UKFV. This Board understand the landscape required for businesses to thrive and will provide critical friend and what's-in-it-for-me sense check.

An informal UKFV Ambassadors Group will bring together UKFV VIPs and senior sponsors and supporters to form a core coalition of (e.g. Simon Smith inspiring and galvanising the Seafood sector) and convening business access to R&D and academia to accelerate innovation. Task and Finish Professional Sector Groups could be established as needed to sense check the wider industry response to core challenges/opportunities and positioning in terms of the UKFV, to include industry agents, insurers, solicitors, investors (banks) etc.

CEOs and Leaders across local authorities in UKFV cluster areas will be asked to ensure strengthened support with bi-annual briefings. It will be important for UKFV to feed into Devolution discussions and proposals.

Paper 3.1



UKFV CORE BUDGET 22/23

Item	Timeframe	Agreed Costs	New costs	Funder
UK FV Programme Manager - to be appointed	Full time 1-year fixed term contract	£55,000		LEP - agreed in Feb 22
Technical lead - Martin Collison	Contract	£70,000		LEP - Core funding to be agreed in Budget 22/23
Business development and investment lead - Mark Suthern	Consultant 1 day per week	£20,000		LEP - LEP - agreed in Feb 22 covered in 1yr contract
UKFV Local Area Energy Plan	Lincoln University Researcher	£20,000		LEP agreed in Feb 21
Cool Chain study	LCC	£50,000		LCC
Comms, PR and Event Support	June 22 - April 23		£20,000	Board Request from reserves 26 April 22
Total		£215,000	£20,000	£235,000
Aligned				
Halina Davies LEP UK food Valley Lead	2 days per week	£0		Staff costs this year covered by core budget
Kate Storey Comms and operations	1 days per week			Staff costs this year covered by core budget
Design/ publications	1 year	£0		No additional budget - some activity covered by core budget/ contracts
Secondment South & East Lincolnshire Councils Partnership	TBC	In kind contribution		TBC
Secondment from UoL	TBC	In kind contribution		TBC

RISKS - There are several risks that have been considered for the UKFV programme:

Risk	Mitigation
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Paper 3.1

Not being able to appoint to the UKFV Post	It is currently a buoyant job market currently and the post could potentially be filled via a secondment. Targeted readvertising could be explored if necessary
Key investment opportunities do not come to fruition	We are working closely with DIT, DEFRA, Local Authorities, and our investment team to ensure that UKFV cluster is well promoted and positioned locally, nationally and internationally. There are regular new investment enquiries.
Commercial model proves difficult to put in place	Having a dedicated resource to research options and existing knowledge of potential models on the UKFV core team will help to ensure viable options are explored

Paper 3 Employment and Skills Advisory Panel Report

Publication	Public					
Meeting date:	26 April 2022					
Agenda Item:	Paper 3					
Item Subject:	Employment and Skills Advisory Panel report					
Author:	Simon Telfer Chair, and Clare Hughes LEP					
For:	Discussion		Decision	Yes	Information	

This report is to update the LEP Board on the work of the Employment and Skills Advisory Panel in the last year

1. Priorities 21/22

A presentation will be given on the work of the ESAP over the last year, and the proposed Priorities for 22/23.

2. Policy areas in employment and skills

The Skills and Post-16 Education Bill is awaiting Royal Assent. The Bill aims to improve how the skills and post-16 education system works in England and implement reforms set out in the Department for Education (DfE) White Paper, Skills for Jobs that was published in January 2021. This includes introducing a Lifelong Loan Entitlement, and **Local Skills Improvement Plans (LSIPs)** that will be created by Employer Representative Bodies (ERBs). Further information on the progress of the Bill is here [CBP-9394.pdf \(parliament.uk\)](#)

Local Skills Improvement Plans will take account of local employer skills needs to help shape what courses further education providers offer. In most cases 'local' is defined as a LEP area. DfE are expected to publish guidance and an Expression of Interest process for ERBs in May, with the first designated ERBs in place by Autumn and new LSIPs available by summer 2023. 8 areas have been piloting the LSIP approach and recently published reports are available here:

- [LSIP_Report_31 March 2022_Website_Publication.pdf \(lancashirelsip.co.uk\)](#)
- [west_of_england_plus_lsip_trailblazer_report.pdf \(businesswest.co.uk\)](#)
- [LSIP_Report_2022_web.pdf \(cumbriachamber.co.uk\)](#)
- [Tees-Valley-Tailblazer-Local-Skills-Improvement-Plan-web.pdf \(neechamber.co.uk\)](#)
- [lsip-2-1649415024.pdf \(sussexchamberofcommerce.co.uk\)](#)

Strategic Development Fund (SDF2) - the first year of SDF (SDF1) ran alongside trailblazer LSIPs, and a collaborative bid of 12 Humber and East Yorkshire colleges was successful. The collaboration focused on developing new courses and developing staff in green energy, engineering, and logistics. The prospectus for SDF2 was published earlier this month and closes for bids on 13th May. DfE seek collaborative proposals covering LEP areas (in most cases) that support changes in local teaching and training facilities and provision, develop a more efficient overall delivery infrastructure or stimulate employer demand for and investment in skills leading to more sustainable provision. Applications may be made by groups of colleges and providers in an area. It must be submitted by a lead applicant (FE College). Each area may apply for up to £1.25m of programme (revenue) and £1.5m capital funding. (Independent Training Providers are not in scope for Capital funding)

Paper 3 Employment and Skills Advisory Panel Report

Where there isn't a trailblazer Local Skills Improvement Plan other relevant skills analyses such as those produced by LEPs should be used.

SDF2 bids must be endorsed by all other FE colleges in the area and supported by an Employer Representative Body (ERB). Endorsement of the SDF application is not an indication that the endorsing ERB will be the body which is designated to lead the LSIP. Further information [Strategic Development Fund: apply now - GOV.UK \(www.gov.uk\)](#)

The team is facilitating discussions with both Chambers of Commerce and the Federation of Small Business.

Skills Advisory Panels. Earlier this year SAPs published their 'Local Skills Report' as requested (and defined) by the Department for Education. DfE paid LEPs 75K for the previous two year to carry out skills analysis and build capacity within LEP teams. The LEP will receive a reduced but 55K for the year 22/23 and is waiting for the Memorandum of Understanding to understand what will be required in return for this. Greater Lincolnshire's Local Skills Report:

[Greater Lincolnshire Local Skills Report January 2022.pdf \(greaterlincolnshirelep.co.uk\)](#)

Monthly Labour Market Statement:

[Labour Market Statement 31 March 2022 Greater Lincolnshire.pdf \(greaterlincolnshirelep.co.uk\)](#)

Clare Hughes
Greater Lincolnshire LEP
10/04/2022

Paper 4 - LEP Role, budget and financial position

Publication	Confidential Paper (published)					
Meeting date:	26 th April 2022					
Agenda Item:	Paper 4					
Item Subject:	LEP Financial position					
Author:	Caroline Illingworth LEP & Lindsay Hill-Pritchard AB LCC					
For:	Discussion		Decision	X	Information	X

Recommendation 1: Budget 22/23

DECISION: The Board is asked to note the contents of the report and

- 1) agree the budget for 22/23 for the LEP,
- 2) agree the drawdown of reserves of £539,295 in 22/23.
- 3) The Board is asked to approve the implementation of the full delivery plan presented at the March 2022 meeting, as an interim measure pending further detail and guidance from government, and to assign delegated authority to the Chair and CX to publish a revised version in May once government guidance has been received.

Recommendation 2: Reserves Retention

DECISION: The Board is asked to approve

- 1) The proposal to retain £1.039m in core operational reserves for activity in years 2 and 3, consisting of drawdown of £507,000 in year 2 and £532,000 in year 3. The approval of the use of the core operational reserves will be brought to board after a review, and to support the delivery plan for 23/24.
- 2) The Board is asked to maintain the provision for closure reserve of £423,000 and ask the Finance and Audit Committee to review annually the provision made.

1. Background:

The LEP Board has previously been presented with a series of scenarios reflecting different funding options, aimed at ensuring core funding security. The scenarios reflected different possible funding settlements from government. Each scenario included the draw-down of LEP Reserves, to allow staffing and activity to be maintained, at various levels depending on the scenario. In March 2022, two different scenarios were presented - a full delivery programme achievable with an operating budget of £1.4m and government funding of £500,000, and a reduced delivery programme achievable with an operating budget of £1.1m and government funding of £250,000. We now have a funding settlement of £375,000 confirmed for 22/23 and have a clear understanding of the 21/22 year-end position, pending audit sign-off. We therefore present below a proposal for an operating budget of £1.439m, which includes the draw-down of £539,295 from LEP reserves, as detailed in the following sections.

The letter from the MHCLG and BEIS ministers (circulated to the Board) sets a framework for LEPs nationally, and an integration pathway II for Greater Lincolnshire LEP as it moves towards a devolution model. In summary the core role of a LEP will be:

- Embed a strong, independent and diverse local business voice into local democratic institutions
- Carry out strategic economic planning with local leaders that clearly sets out economic priorities and strengths. Maintain a robust local evidence base
- Continue to use convening power to bring together business, education and other local economic stakeholders
- Continue to deliver functions such as growth hub, trade and investment activity, business intelligence, levelling up focused projects, local digital skills partnerships, careers hubs, local skill analysis

Paper 4 - LEP Role, budget and financial position

2. Grant fund top slicing

On 6th April 2022, Investment Board were asked to consider the potential of top-slicing the Clean Growth Accelerator Fund and Labour Market Challenge Fund by £200,000 in total across the two funds, to allow for the operational costs of the two schemes to be covered. These costs include due diligence, legal contracting fees, an Accountable Body allowance and LEP Officer time. Having reviewed the money available to deliver a full delivery plan, it is clear that the top-slice option is not required, and it has been decided not to take forward this proposal.

3. Reserves Position

3.1 Year-end reserves position (pre-audit):

Reserves position at year end 20/21	£7,415,747
Reserves draw-down during 21/22	£14,152,604
Reserves additions during 21/22	£14,583,798
21/22 Year-end total LEP reserves	£7,846,941
21/22 Year-end Committed reserves	£4,695,085
21/22 Year-end Under Review reserves	£192,306
21/22 Year-end Uncommitted reserves	£2,537,550
Ring-fenced company provision reserve (subject to review)	£423,000

3.2 Proposed reserves draw-down for 22/23:

LEP Core Operating costs	£539,295
Clean Growth Accelerator Fund - Grant (Board approved Nov 2021)	£2,000,000*
Labour Market Challenge Fund - Grant (Board approved Nov 2021)	£1,700,000*
Business Investment Fund	£359,740
TOTAL draw-down during 22/23	£4,599,035

Retained reserves for future activity	£2,824,906
Ring-fenced company provision reserve (subject to review)	£423,000
22/23 Forecast Year-end TOTAL reserves	£3,247,906

*draw-down dependent on contracting

Paper 4 - LEP Role, budget and financial position

4. Proposed outline core operating budget for 22/23:

Government funding	£375,000
LCC Match funding	£344,105
LEP reserves	£539,295
SAP Income	£55,000
LCC Reserves	£125,522
TOTAL	£1,438,922

This allows a full programme of activity in line with the draft delivery plan that was presented to Board in March 2022, as follows:

Staffing (excluding Career Hub, see below)	£676,708
Staffing sundries, Board & SAB expenses	£18,440
Subscriptions inc. Midlands Engine	£21,000
Game Changer Development UKFV, Defence & Security Cluster, and Local Area Energy Plan	£101,000
Other targeted activity inc. SAB activity, SAP, research, and strategy development	£232,783
Legal & Accountable Body costs	£107,619
Supplier Support	£281,372
TOTAL	£1,438,922

The Career Hub budget is being considered separately, as it is funded by the Careers & Enterprise Company (CEC) and Local Authorities. Funding is provided on the basis of academic years, therefore current funding is available to August 2022 only. The total cost of running the Career Hub to August 2022 is £239,652. This is funded by a combination of CEC Grant, Local Authorities, and LEP contribution.

5. LEP future funding:

Looking forward to years 23/24 and 24/25, we have forecast the potential core operating budget envelope, assuming:

- no further SAP income
- no further LCC reserves in years 2 & 3
- maintenance of LCC core funding
- a reduction of £125K in government funding each year,

Funded By:	Year 2 23/24	Year 3 24/25
LEP Core	£250,000	£125,000
LCC Core	£343,000	£343,000
LEP Reserves	£507,000	£532,000
TOTAL	£1,100,000	£1,000,000

Paper 4 - LEP Role, budget and financial position

Utilising core reserves for years 2 and 3 of the business model and other committed reserve drawdown e.g. Business Investment Fund, this will leave a general core uncommitted reserve of £785,000, of which at least £423,000 needs to remain ringfenced as company provision and an uncommitted investment reserve (recycled Invest to Grow) of £1m.

This means that c.£360,000 will still remain as available core reserves, either for year 4 core operating budget if needed, or to compensate in years 2 and 3 if the assumed government funding is not provided.

6. Annual Delivery Plan:

Government have asked for a delivery plan for 22/23 to be submitted by 30th June 2022. At the time of writing, we await details on the required format and metrics. As an interim measure, we recommend that Board approve the implementation of the full delivery plan as presented in the March 2022 meeting. A revised delivery plan will be developed in May based on the specifications from government, and delegated authority to the Chair and CX to publish is requested. If there are substantial changes to the budget, then a further Board decision will be sought.

Paper 4.1 - ADP Q4 Performance Report

Publication	Public Paper (published)					
Meeting date:	26 th April 2022					
Agenda Item:						
Item Subject:	Q4 Performance against Annual Delivery Plan targets					
Author:	Caroline Illingworth					
For:	Discussion		Decision		Information	X

Recommendation: The Board is asked to note the contents of the report. Next quarters report will be within the Directors dashboard.

Background:

This report aligns with Q4 of the 2021-22 financial year against the Annual Delivery Plan. To view the targets and outputs in the Annual Delivery Plan visit [here](#).

The report has been developed using a RAG rating to assist Board Directors, as follows:

Green: On target to fully deliver or already complete
Amber: Some elements behind target, but not all
Red: Not on target to fully deliver

Paper 4.1 - ADP Q4 Performance Report

Action	Q4 Status	End of Year Target Achieved	Exceptions	Highlights
PRIORITIES				
Game Changers		Partial	UKFV Business Case to be presented to Board April 22 Freeport Full Business Case is currently being reviewed by Government. Likely delays with delivery of AMEP tax site and where the pooled business rates might be allocated are amongst the key issues currently being resolved with government	UKFV Programme Manager post about to be advertised Local Area Energy Plan commission will begin in May '22 Successful Defence Dinner held
Recovery - Plan for Growth		Y		Cross-SAB collaboration meetings now being held. Freeport Innovation Liaison Group applications being received.
International Trade & Profile		Y		Utilising Team Lincs brand to target investment in key sectors through physical events programme focussed on sector priorities. Development of targeted messaging, strong online propositions, and weekly/monthly communications focused on investment priorities. Representing Greater Lincolnshire to potential investors in MIPIIM alongside regional events. UK Food Valley/South Lincolnshire FEZ was the key focus.

Paper 4.1 - ADP Q4 Performance Report

Action	Q4 Status	End of Year Target Achieved	Exceptions	Highlights
Strengthen the LEP		Y	Strategic collaboration with BROs still to be further pursued	No additional activity in Q4
CAPITAL PROGRAMME DELIVERY				
<p>Monitor & Evaluate Local Growth Fund programme</p> <p>Agree risk position and contingency planning for Getting Building Fund programme</p> <p>Meet project outputs</p>		Y		Each project will have an updated case study for promotional purposes. Work has been drafted on activity in 21/22 for the Annual Report and this will be published as part of the AGM.
<p>Target Outputs 2025:</p> <ul style="list-style-type: none"> • 5,003 jobs created • 3,963 homes created • 4,766 learners supported • 14,551m² area of new skills floor space 		N/A	Project output monitoring will continue until 2025 to reach the overall target.	<p>To March 2022 we have achieved:</p> <p>924 jobs created 599 homes created 5327 learners supported 18,269m² new skills floor space</p>
Single Local Growth Fund (SLGF) 34 projects		Partial	There are 2 projects with SLGF spend to achieve in 22/23 and project underspends where a request has gone to government to include as part of future LEP programmes.	

Paper 4.1 - ADP Q4 Performance Report

Action	Q4 Status	End of Year Target Achieved	Exceptions	Highlights
Getting Building Fund (GBF) 11 projects plus Skills Capital Fund Programme		Y	Further project slippage means an increased value to achieve in 22/23.	
EMPLOYMENT & SKILLS				
<p>Refresh Local Skills Report</p> <p>Publish Apprenticeship Strategy & Action Plan</p> <p>Expand Enterprise Advisor Network</p> <p>Deliver online jobs & careers fairs</p> <p>Influence delivery of ESF programmes</p> <p>Produce a digital skills strategy</p> <p>Maximise impact & reach of national employment & skills initiatives</p>		Y	<p>Digital Skills Strategy - discussions have taken place with HEYLEP to commission a joint piece of work and build on activity undertaken by the Humber Local Digital Skills Partnership.</p>	<p>The LEP's second Local Skills Report, was published in January and is available on the LEP website. All SAP Local Skills Reports are available here</p> <p>Skills Bootcamps proposal provisionally accepted by DfE. All LEPs who submitted proposals have been asked to reduce the value by 50% due to fund being oversubscribed. Grant award value likely to be c. £900K.</p> <p>As outlined in the Skills for Jobs white paper, it is the intention of central Government to ensure all secondary schools are part of a Careers Hub. We have submitted a proposal for the maximum amount of funding available to support all 122 secondary schools across Greater Lincolnshire.</p> <p>Lee Douglas, the new Careers Hub Lead joined the LEP team in February.</p>

Paper 4.1 - ADP Q4 Performance Report

Action	Q4 Status	End of Year Target Achieved	Exceptions	Highlights
BUSINESS GROWTH				
Support business recovery from pandemic Retain & Grow investment by foreign-owned businesses Strengthen LEP profile Effective delivery of comms and engagement plan Create Thought Leadership Plan Deliver successful Annual Conference and GL Annual Review		Y	Draft Thought Leadership Plan produced with the concept beginning to be introduced into monthly e-news blogs and articles	Team Lincolnshire coffee clubs and ambassador network continue to develop
Business Lincolnshire Growth Hub				
Support 36 scale-up businesses Increase profile & reach of Growth Hub Intensively assist 288 SME businesses via ERDF contracts Achieve client satisfaction of at least 90% Create minimum of 100 new jobs		Y	Social media increase 9% against a target of 15%	Web and newsletter engagement targets exceeded, LinkedIn increase by 14.74% in Q4 All other targets exceeded
GOVERNANCE				
Embed Equality & Diversity Plan Ensure SABs have clear work programmes and performance monitoring Review governance structures & Local Assurance Framework Publish Annual Financial Statement & Report		Partial	Further work on ED&I actions and cross-SAB collaboration will be carried into the Delivery Plan for FY22/23	Business Continuity Plan developed and published Information Management Plan under development

Paper 5 – Chair and Chief Executive's Report

Publication	Public Paper (published)					
Meeting date:	April 2022					
Agenda Item:	5					
Item Subject:	Chair and Chief Executive's Monthly Report					
Author:	Ruth Carver					
For:	Discussion		Decision		Information	X

1 Recommendation

1.1 Directors are asked to note the content of the report.

2 Summary

2.1 Full delivery and performance reports are provided to the Board each quarter and is included in this pack.

3 Report on this months activity

Chairs engagement this month have included - Group MP's briefing, meeting with the National Aquaculture centre, discussions on Opportunity Humber, National Mansions House Dinner, Freeport Steer co, East Midlands LEPs, MP's 1 to 1: Karl McCartney and Martin Vickers, filming for the Humber Industrial Cluster Plan, collaboration with HEY LEP and Devolution Lincolnshire engagement.

Forthcoming engagements - speech at the offshore wind conference and launch of the High Potential Opportunity for Deep Sea Port off soire wind,

A **defence** networking dinner was held in March where the LEP launched its intention to establish a **defence** and security cluster and network - [Putting Defence Sector on the Map | Greater Lincolnshire LEP](#)

Careers Hub - a proposal for the roll out of a careers hub model across the whole of Greater Lincolnshire and Rutland has been submitted. We have reached a fantastic milestone in the delivery of our work with local secondary schools and have just made the 100th formal match between a business leader and a school. These matches aim at providing the senior leadership team within schools a wider understanding of the importance of a schools careers programme.

Skills Bootcamps - An Invitation to develop a proposal to DfE to manage a programme of Skills Bootcamps locally has been successful and grant offer letter will be received in the few weeks detailing the programme across the Greater Lincolnshire area

Skills Advisory Panel - We have received a letter from DfE outlining future funds of 55K for the Skills Advisory Panel. We are waiting for an MoU that will provide details of what we will need to produce in return for that.

DIT KAM - Key account management - Team Lincolnshire have received additional funding this year from DIT to support key account management work with investors. The full FDI results for the year are due to be received in the next few weeks.

Capital Programmes - Opening of Huttoft - boat shed [Boatshed Cafe at Huttoft now open | Greater Lincolnshire LEP.](#) [Progress on the South Lincolnshire FEZ Hub Building -](#)

Paper 5 – Chair and Chief Executive's Report

Care Core at Boston College funded by the Greater Lincolnshire LEP opens on 26th April, this is being attended by members of the LEP Health and Care Board. £412,427 of LEP Funding through the Getting Building Fund. Refurbishment of an existing building to provide an innovative, multi-functional training centre for the care sector focussing on improving digital skills at all levels to support the introduction of additional technology within caring roles as well as developing practical care skills. Working with the National Centre for Rural Health and Care the Centre will prioritise a holistic approach to the provision of health and social care promoting the introduction of assistive technology to support more people living at home for longer, reflecting the shift from centralised to individualised care in the home and community. This will include the provision of virtual and augmented reality, apps and smart technologies such as fridges, motion sensors and remote monitoring capabilities.

The LEP were involved in the visit of the **Levelling up taskforce** visit to Holbeach, and took part in the days debates and roundtables, particularly focussed on UKFV. The Chair also attended the **social mobility commission** organised by the University of Lincoln.

Devo business engagement planning - following board decision to work with the local authorities to develop a programme of business engagement, the LEP team have been mobilising activity.

We continue to feed in intelligence into central government on Russia and Ukraine impacts in addition to other live issues impacting on businesses including TCA impacts, labour market and skills shortages, raw material and energy supplies and prices and indeed Covid. Email address: gllepbusinessintelligence@lincolnshire.gov.uk

Economic dashboard has been updated with some new indicators, for example median pay, employment rate and business counts. The updated version is published and will be updated monthly, available at <https://www.greaterlincolnshirelep.co.uk/priorities-and-plans/evidence-base/>

On Energy and Low carbon -Chair Duncan Botting: Clean Growth Accelerator Fund:

The LEP allocated £2 million to a clean growth accelerator fund, six bids were received at the end of February and strategic assessment and due diligence is currently being undertaken. For more information on the [fund](#).

Labour Market Support fund - The LEP allocated £1.7m to a labour market support fund to seek creative solutions in sectors with labour market challenges in Greater Lincolnshire. The fund which was launched last week and closes at the end of April 22. For more information on the [fund](#).

Governance -

- Ahmed Elseragy joined Manufacturing Board
- Chris Jones, Managing Director of Meta Mission Data & Richard Edwards, Intelligence and Security Business Development professional joined the Defence Board

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- Mark Hutchinson resigning from Energy Council - to be replaced by Mick Nuttley - Distribution Manager for North Lincolnshire - Western Power
- Martin Haworth resigning from Energy Council - to be replaced by Christel Croft - Sustainability Director - Singleton Birch

UKSPF



UK Shared Prosperity Fund: GLLEP in Focus

Guidance UK Shared Prosperity Fund prospectus, as published on April 13th, 2022, by DLUHC, with the allocations for the GLLEP area.

The guidance in the UK Shared Prosperity Fund (UKSPF) prospectus provides the aims of the fund to local authorities and other partners, and the mechanisms for delivery.

The **UK Shared Prosperity Funding** supports the UK Levelling Up Agenda providing £2.6 billion funding to replace the EU Funding Allocation and works across government departments in delivery. At the Autumn 2021 Budget and Spending Review, the funding profile of the Fund indicated spend of £0.4 billion in 2022/23, £0.7 billion in 2023/24, and £1.5 billion in 2024/25, aligning with the missions of Levelling Up. The UKSPF is a mix of revenue and capital funding and builds on the competitive Levelling Up Fund and Community Ownership Fund, including strategic Freeport.

The UKSPF will support the UK government to build pride in place and increase life chances across the UK. The **investment priorities** are **communities and place**; **supporting local business**; and **people and skills** that map across to specific Levelling Up missions. Investment priorities will require a clear set of objectives, interventions to make a difference, identified outputs and outcomes, and demonstrate alignment to Levelling Up missions. The UKSPF is split into two elements, **Core** and **Multiply**. The **Core** funding element is designed to match previous EU funding from both the European Social Fund and the European Regional Development Fund targeting high street regeneration, growth in employment, as well as tackling crime and anti social behaviour through a mixture of capital and revenue spend. The **Multiply** funding element will support those with little to no maths skills to get back into employment through personal tutoring, digital training and flexible courses, delivered free of charge working in partnership with the Department of Education.

GLLEP Allocations in Focus: in total, over the investment period of **2022–2025** (2022/2023, 2023/2024, to 2024/2025).

Unitary Authority	Core UKSPF	Multiply	Total
North East Lincolnshire	£5,282,105	£962,714	£6,244,819
North Lincolnshire	£5,466,833	£1,007,786	£6,474,618
Rutland	£1,000,000	£144,326	£1,144,326

Lower Tier LA's	Core UKSPF	Multiply	Total
East Lindsey	£4,438,286	£0	
Lincoln	£2,810,773	£0	
North Kesteven	£3,195,139	£0	

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South Holland	£2,693,049	£0	
South Kesteven	£3,898,582	£0	
West Lindsey	£2,700,436	£0	

Upper Tier LA's	Core UKSPF	Multiply	Total
Lincolnshire	£0	£4,021,672	

The DLUHC formula to assign allocations of UKSPF to takes account of local population data and a broadly based measure of need which will look at factors such as unemployment and income levels.

Important Dates	Fund launch:	13 April 2022	Funding period:	April 2022 to March 2025
	Investment plan submissions window:			30 June 2022 to 1 August 2022
	First payments expected to lead local authorities			from October 2022

To read the Shared Prosperity Prospectus go to [UK Shared Prosperity Fund: prospectus - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/uk-shared-prosperity-fund-prospectus)

Paper 6 - GLLEP Board Forward Planner 2022

Date	Venue	Standing Items	Other Items
Tuesday, 26 th April 2022 3.00pm to 5.00pm	Monthly Teams Skills and Employment Theme	Chair and CX Report Q4 Quarterly Performance Report	Employment and Skills Advisory Panel -Simon Telfer (chair) and Clare Hughes UKFV Business Plan - Sarah Louise Fairburn and Halina Role, financial position Delivery Plan -Caroline
Tuesday, 31 st May 2022 3.00pm to 5.00pm	Monthly Teams Energy Theme	Chair and CX Report	LEP Annual Report sign off and Audit - Finance and Audit Committee - Linsay Hill Pritchard TBC Energy Council priorities and activities, HEB and Humber Opportunity- Duncan Botting and Caroline Illingworth TBC Energy workforce at Midlands Engine - LEP - RC Low carbon accelerator fund = Halina Davies Defence Board priorities - Julian Free
Tuesday, 28 th June 2022 at 3.00pm to 5.00pm	Monthly Teams Business Support Theme	Chair and CX Report	Growth Hub Annual Review - Samantha Harrison Strategic Review of the Business Support Landscape - James Pinchbeck and Samantha Harrison Inward Investment - LA's/Team Lincolnshire The HEARTS sector and HEARTS Board priorities and actions - Nicky van der Drift/Jo Hardy - tbc Appointments committee
Friday, 22 nd July 2022 at 9.30am to 1.00pm	Quarterly - Face to face Defence Sector Theme	Chair and CX Report Directors Performance Dashboard Q1	Innovation Council priorities and actions - Andrew Hunter TBC LEP Futures Report - LEP Futures Group
August - No meeting			
Tuesday, 27 th September 2022 at 3.00pm to 5.00pm	Monthly	Chair and CX Report	Manufacturing board priorities and actions - Darren Joint TBC

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			Digital infrastructure - LA's GL Digital Skills Strategy - Clare Hughes
Friday, 28 th October at 9.30am to 1.00pm	Quarterly face to face Strategy Session	Chair and CX Report Directors Performance Dashboard Q2	Keep Clear Strategy review and session
Tuesday, 29 th November 22 at 3.00pm to 5.00pm	Monthly Health Theme	Chair and CX Report	Health and Care Enterprise Board - priorities and actions - Dean Fathers TBC ICS Update on Humber Freeport
December - No meeting			
Friday, 27 th January 2023 at 9.00am to 1.00pm Venue tbc	Quarterly Face to face UKFV Theme meeting	Chair and CX Report Directors Performance Dashboard Q3	UK FV - Review - Sarah Louis Fairburn Midlands Engine - Rachel Greenwood and Midlands Connect - Maria Machincoses - TBC
Tuesday, 28 th February 2023 at 3.00pm to 5.00pm	Monthly Strategic Transport Priorities	Chair and CX Report	Freeport update - TBC Strategic Transport Priorities - LA's
Tuesday, 28 th March 2023 at 3.00pm to 5.00pm	Monthly	Chair and CX Report Delivery Plan - Caroline	
Friday, 28 th April 2023 at 9.30am to 1.00pm	Quarterly	Chair and CX Report Directors Performance Dashboard Q4	