

Expansion of the Workplace Testing Offer

Key Messages:

- *Medium sized businesses and organisations in both the public and private sector with between 50 and 250 staff can now access weekly asymptomatic testing and should do so wherever possible;*
 - *[Register](#) on the portal to join a short introductory webinar to learn how to set up a workplace testing site;*
 - *Testing will be delivered by Asymptomatic Testing Sites (ATS) in the workplace;*
 - *Businesses and organisations of this size and type which can access asymptomatic testing more effectively through community testing should continue to do so;*
 - *Those with less than 50 staff, sole traders and self-employed citizens should continue to access asymptomatic testing through community testing delivered by local authorities across the current community testing sites in [Boston](#), [Lincoln](#) and [Sleaford](#)*
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Announcement

Medium sized businesses and organisations in both the public and private sector with between 50 and 250 staff can now access weekly asymptomatic testing. Institutional Testing covering asymptomatic testing is already available for a range of sectors with over 250 staff in both the public and private sector and has been expanded to include workplaces with 50 to 250 staff. Testing will be delivered by Asymptomatic Testing Sites (ATS) in the workplace. [Register](#) on the portal.

The [workplace programme](#) includes registration via a Department for Health & Social Care (DHSC) portal and offers workplace testing using Lateral Flow Tests (LFTs).

NHS Test and Trace via the Department for Health & Social Care (DHSC) will be responsible for providing:

- Guidebook and site visit for novel settings;
- Supply of “booths in a box” for employers to purchase if required;
- Online training and assessment for staff overseeing testing;
- Funded test kits;
- Standard communications pack for employees and media, videos, posters and FAQs;
- Subject registration portal;
- Approved clinical protocol for testing (SOP);
- Web-based results logging service;
- Managed device to scan and record results;
- Subject notification through Test and Trace (T&T).

The workplace organisation will be responsible for:

- Identifying, constructing and setting up test site, and recruiting staff;
- Conducting site risk assessments;
- Sizing population to test and plan testing throughput and scheduling;

- Sourcing PPE, cleaning materials and other consumables;
- Co-branding and adapting communications materials, engaging employees, and providing test-appointments process;
- Ensuring employees self-register online on a digital device;
- Moving employees through the site for supervised self-swab;
- Operatives who process the swabs and analyse the LFD results;
- Submitting results from devices and staff overseeing the testing on a results logging service;
- Notifying employees of result via text or email.

Once registered, the DHSC will invite companies to a 1hr introductory webinar briefing before setting up a testing site. Organisations will also be asked to review a set of documents including terms and conditions, which need to be signed before placing an order, available digitally on an ordering platform. Contact the [DHSC team](#) with any queries following the webinar.

Organisations with less than 50 staff, sole traders and self-employed citizens should continue to access asymptomatic testing through community testing delivered by local authorities across the current community testing sites in [Boston, Lincoln and Sleaford](#) through the [Community Testing Programme](#) to access weekly testing including:

- Small or local public sector organisations; (e.g. local government);
- Charities and voluntary groups;
- Small or local private sector businesses providing key public services and unable to access institutional testing; (e.g. waste management, public transport, taxi firms, volunteers, power and water companies etc);
- Education or childcare settings not covered by existing schools testing; (e.g. private nurseries, children homes, childminders etc);
- Medium sized businesses (between 50 and 250 staff) unable to access institutional testing;
- Small or local businesses (less than 50 staff), sole traders or self-employed citizens.

The simple process follows:

- Staff attend any of the sites wearing a face covering; no need to book;
- Details are taken (staff will need a mobile number);
- Swabbing is guided by on-site staff and takes approximately 5 minutes;
- Results are available in approximately 30 mins and there is no need to wait on-site for the result or have a follow up PCR test if positive;
- Staff testing positive and their close contacts need to isolate for 10 days. Close contacts will be contacted via the national or local contact tracing teams;

Sites are open from 8am-8pm daily including weekends on a walk-in basis:

- **Lincoln Croft Street (St Swithin's) Community Centre**, Croft Street, Baggholme Road, off Monks Road, Lincoln, LN2 5AX
- **Haven High Tollfield Campus**, 90-96 Tollfield Rd, Boston, PE21 9PN
- **Peter Paine Performance Centre**, Rosebery Ave, Boston, PE21 7QR
- **Better Gym Sleaford**, Oakside Park Industrial Estate, East Rd, Sleaford NG34 7EH

- **Lincoln City Football Club**, LNER Stadium, Lincoln, LN5 8LD.

(Note: Large organisations of 250+ which can access asymptomatic testing more effectively through community testing should continue to do so. Those with less than 50 staff (and those between 50 and 250 who cannot access this scheme), sole traders and self-employed citizens should continue to access asymptomatic testing through community testing delivered by local authorities.)