

**Greater Lincolnshire Employment and Skills Board, Wednesday 11<sup>th</sup> September 2019**  
Riseholme College Showground Campus, Horncastle Lane, North Carlton, LINCOLN, LN1 2ZR

10.15 for 10.30 start.  
12.30 close

	<b>Agenda Item</b>	<b>Lead</b>	<b>Additional Information</b>
<b>10:30</b>	1. Welcome & Apologies Declarations of Interest	Pat Doody	
<b>10:40</b>	2. Minutes of the last meeting	Pat Doody	Minutes provided
<b>10.45</b>	3. Introductions and priorities	Pat Doody	Everyone to provide 2 or 3 priorities (see email)
<b>11.05</b>	4. Enterprise Adviser Network	Liz Draper- Smethurst & Debbie Boon	Presentation
<b>11.20</b>	5. Officer Update	Clare Hughes	Verbal update
<b>11:30</b>	6. Deputy Chair ESB	Ruth Carver	Decision needed
<b>11:35</b>	7. Scheme proposal - Apprenticeship Levy Transfer	Clare Hughes	Paper provided, Recommendation required
<b>11:50</b>	8. SAP Skills Analysis – emerging priorities	Clare Hughes	Latest headlines to be sent 9 <sup>th</sup> September
<b>12.10</b>	9. ESB update at LEP Board 27 <sup>th</sup> September	Ruth Carver	
<b>12.15</b>	10. Progress of Riseholme College Showground site	Bill Meredith	
<b>12.20</b>	11. AOB	Pat Doody	
<b>12.30</b>	12. Close		