

	<b>Actions</b>
<p><b><u>Panel Members present :</u></b> Pat Doody (PD); Val Braybrooks (VB); Jason Parnell (JP); Melanie Weatherley (MW); James Pinchbeck (JP); Janet Meenaghan (JM); Joanne Woodhouse (JW); Rachel Linstead (RL); Angela Borman (AB); Andy Harsley (AH)</p> <p><b><u>Panel Apologies:</u></b> Simon Telfer; Ian Dickinson; Cllr P Bradwell, Cllr C Leyland</p> <p><b><u>Other attendees:</u></b> Amanda Bouttell (AB), Natalie Poole (NP), Sue Fielding (SF -in place of Graham Metcalfe); Pete Holmes (PH - BEIS)</p> <p><b><u>LEP Secretariat</u></b> Clare Hughes (CH) Ruth Carver (RC) Laura Spittles (Note Taker)</p>	
<p><b><u>1.0 - Welcome</u></b> The Chair welcomed the Board to the meeting.</p>	
<p><b><u>2.0 - Minutes of the last meeting</u></b> No matters arising</p>	
<p><b><u>3.0 - Operational - Activity since last meeting</u></b></p> <p>The Chancellor made announcements on 8<sup>th</sup> July regarding a whole host of skills schemes. CH is leading the workforce strand of the LRF Economic Recovery Group. Two short term groups will be created from this work. The first group is the Kickstart Monitoring Group with the first meeting being held on 9<sup>th</sup> October. The second group will be a Redundancy Response Group. There are lots of support areas available but these groups will look at how we can help Businesses and individuals further. Another area to focus on through these groups will be looking at the knock on effect to the supply chains.</p> <p>The LEP are using Shared Comms Message - highlighting that there is support available.</p> <p>The Enterprise Adviser Network has progressed successfully over the past few months in working with schools. There are currently 48 schools and colleges of 60 signed up.</p> <p>The Online Jobs Fair is starting to take shape and will soon be launched. The LEP are working with a local supplier to create this new platform. Employers will be able to upload material and have one to one sessions with individuals looking for employment. Further ideas to improve this platform include Careers Fairs to involve</p>	

<p>schools and colleges.</p> <p>The Government recently announced a £900 million Getting Building Fund to help deliver jobs, skills and infrastructure across the Country. The LEP have been awarded £25.8 million of this for the area. Board Members are asked to give thought as to what sectors and areas could benefit most from this scheme.</p> <p>The first LEP Skills Conference was due to take place in March. Due to Covid this was cancelled and rescheduled to October but then cancelled again. Currently there are no plans to reschedule this again. <b><i>CH has asked for any volunteers (most likely in the new year) to brainstorm new ways of running this conference. Board Members to email CH direct with interest.</i></b></p>	<p>All</p>
<p><b><u>4.0 - Employment Summary</u></b></p> <p>Sue Fielding presented the Board with the latest figures from DWP in Graham Metcalfe's absence. The paper showed the latest Claimant Count Figures in Greater Lincolnshire.</p> <p>Compared to August 2019, the numbers of claimants has increased in Greater Lincolnshire by 109%; and it is 87% higher than in February 2020. It is anticipated the number of claimants will continue to rise through September and October.</p> <p>Data produced in August showed that over 135,800 people in Greater Lincolnshire had been furloughed at some stage since the introduction of the scheme - 27% of the total eligible workforce. This is below the national average of 30%. The furlough scheme is due to end on 31<sup>st</sup> October.</p> <p>The current for DWP focus is on young people and the Kickstart Programme has seen a lot of interest. The Kickstart Scheme provides funding to employers to create new 6-month job placements for young people who are currently on Universal Credit and at risk of long-term unemployment. Youth Employment Coaches are available to help support this.</p> <p>Another new programme due to commence is JETS (Job Entry Targeted Support) and is dedicated to supporting those left jobless due to Covid-19. The programme will also give job hunters the boost they need to return to employment through an action plan agreed with their personal Work Coach, peer support and opportunities to build their skills.</p> <p>There are many other DWP Programmes that have continued running throughout the past few months.</p>	
<p><b><u>5.0 - SAP Programme (next steps)</u></b></p> <p>CH provided the Board with an update regarding the progress of the national SAP Programme and the activity that the ESAP is required to carry out this year.</p> <p>The ESAP took on the responsibilities of a SAP, and the LEP and Department for Education (DfE) have a Memorandum of Understanding to carry out these responsibilities in return for £75K. That amount was provided in 2019 as a one-off payment, and an additional 75K has been provided in 2020, along with extra responsibilities.</p> <p>All SAPs are required to produce a local labour market and skills analysis and a condition of the funding is that they must build their internal capacity to produce</p>	

<p>this in-house.</p> <p>CH asked the Board to consider whether a new <i>Task and Finish Group</i> needs creating to look at various items within this piece of work, such as milestones for completing the analysis and progress reports.</p> <p>The Board discussed that a Task and Finish Group seems the best way forward to report back to the whole ESAP Group so that various work can be signed off. <i>Anyone interested in being on the group to email Clare.</i> Dates will be looked at to hold these meetings.</p>	<p>All</p>
<p><b><u>6.0 - Mid Term Recovery Plan</u></b></p> <p>A short term recovery plan covering the near term commitments and actions across strategic objectives was produced by partners earlier on in the year. It sets out commitments and actions from local authorities, private sector, third sectors and education organisations to outline the activities needed to put in place to immediately respond to the risks posed by COVID-19 to the economy and business community.</p> <p>Building on the short term recovery plan, the LEP is currently leading the production of a medium term recovery plan which will outline the strategic objectives over the coming 3-5 years. This strategic plan, which is currently in development, will link strongly to the Local Industrial Strategy objectives and identify the priorities to drive recovery across the area.</p> <p>CH to circulate.</p>	<p>CH</p>
<p><b><u>7.0 - PM Skills Announcement and 'High Value' Courses</u></b></p> <p>High Value Courses - trialling this year for 18-19 year olds to provide more options, help prevent unemployment. A number of courses/sectors that are important locally are not included or described as 'high-value'. College groups and other training providers to understand more.</p>	<p>JM</p>
<p><b><u>8.0 - A.O.B</u></b></p> <p>It was discussed that papers are needed to be emailed to the Board further in advance so everyone has time to read them before the meetings. Every effort will be made to issue them one week in advance.</p>	<p>CH</p>
<p><b><u>Next meeting - 8<sup>th</sup> December 2020</u></b></p>	