



# GREATER LINCOLNSHIRE LEP

## Declarations of Interest for Board Directors

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| <b>Name of Document</b>    | Declarations of Interest - Board Directors  |
| <b>Purpose</b>             | To identify and address both actual and potential conflicts of interest and other ethics-related issues for Board Directors within the Greater Lincolnshire LEP   |
| <b>Author</b>              | Strategic Advisory Board Coordinator  |
| <b>Version</b>             | 2.0   |
| <b>Review date</b>         | July 2022   |
| <b>Date approved</b>       | September 2022  |
| <b>Date of next review</b> | September 2023  |
| <b>Location</b>            | LEP internal file storage and <a href="https://www.greaterlincolnshirelep.co.uk/about/corporate-governance/lep-policies/">https://www.greaterlincolnshirelep.co.uk/about/corporate-governance/lep-policies/</a> |
| <b>Policy lead officer</b> | LEP Chief Executive   |

#### Version Control

*Please note this document is valid until formally revoked or replaced*

| Version | Date   | Changes   |
|---------|--------|---|
| 2.0     | Jul-22 | New formatting, title page and version control page |
|         |        |   |
|         |        |   |

## Register of Interests

I \_\_\_\_\_ (full name in block capitals)

a Board Director of the Greater Lincolnshire LEP Directors' Board,

give notice that I have set out below under the appropriate headings my interests which are required to be declared in accordance with governmental regulations. I have put 'none' where I have no such interests under any heading.

### July 2022 to June 2023

As a Board Director of the Greater Lincolnshire LEP Local Enterprise Partnership (LEP), I declare that I have the following disclosable pecuniary<sup>i</sup> and/or non-pecuniary<sup>ii</sup> interests. (Please state 'None' where appropriate, do not leave any boxes blank).

### NOTIFICATION OF CHANGE OF CIRCUMSTANCES

Each member shall review their individual register of interests before each board meeting and decision-making committee meeting where applicable, submitting any necessary revisions to the LEP and S151/S73 Officer at the start of the meeting. Any recorded interests relevant to the meeting should also be declared at this point.

Even if a meeting has not taken place, a member must, within 28 days of becoming aware of any change to the interests specified below, provide written notification to the LEP and S151/S73 Officer, of that change.

**\*SPOUSE/PARTNER** - In the notice below my spouse or partner means anyone who meets the definition in the [Localism Act](#), i.e. my spouse or civil partner, or a person with whom I am living as a spouse or a person with whom I am living as if we are civil partners, and I am aware that that person has the interest having carried out a reasonable level of investigation. Where your spouse or partner has recently been involved in any activity which would have been declarable, this should be mentioned, with the date the activity ended.

| <b>SECTION 1</b> | <b>ANY EMPLOYMENT, OFFICE, TRADE, PROFESSION OR VOCATION CARRIED ON FOR PROFIT OR GAIN</b>  | <b>MYSELF</b> | <b>SPOUSE/ PARTNER</b> |
|------------------|---|---------------|------------------------|
| 1.1              | Name of: <ul style="list-style-type: none"> <li>- your employer(s)</li> <li>- any business carried on by you</li> <li>- any other role in which you receive remuneration (this includes remunerated roles such as councillors)</li> </ul>   |               |                        |
| 1.2              | Description of employment or business activity  |               |                        |
| 1.3              | The name of any firm in which you are a partner.  |               |                        |
| 1.4              | The name of any company for which you are a remunerated director  |               |                        |
| <b>SECTION 2</b> | <b>SPONSORSHIP</b>  | <b>MYSELF</b> | <b>SPOUSE/ PARTNER</b> |
| 2.1              | Any financial benefit obtained (other than from the LEP) which is paid as a result of carrying out duties as a Member.<br><br>This includes any payment or financial benefit from a Trade Union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992 (a) |               |                        |
| <b>SECTION 3</b> | <b>CONTRACTS</b>  | <b>MYSELF</b> | <b>SPOUSE/ PARTNER</b> |
|                  | Any contract for goods, works or services with the LEP which has not been fully discharged by any organisation named at 1.1.  |               |                        |

|                  |  |               |                        |
|------------------|--|---------------|------------------------|
|                  |  |               |                        |
|                  | Any contract for goods, works or services entered into by any organisation named at 1.1 where either party is likely to have a commercial interest in the outcome of the business being decided by the LEP in the forthcoming meeting.   |               |                        |
| <b>SECTION 4</b> | <b>LAND OR PROPERTY</b>  | <b>MYSELF</b> | <b>SPOUSE/ PARTNER</b> |
|                  | <p>Any interest you or any organisation listed at 1.1 may have in land or property which is likely to be affected by a decision made by the LEP in the forthcoming meeting.</p> <p>This would include, within the area of the LEP:</p> <ul style="list-style-type: none"> <li>○ Any beneficial interest in any land in the LEP areas, including your place(s) of residency</li> <li>○ Any tenancy where the landlord is the LEP and the tenant is a body in which relevant person has a beneficial interest</li> <li>○ Any licence for a month or longer to occupy land owned by the LEP</li> </ul> <p>For property interests, please state the first part of the postcode and the Local Authority where the property resides. If you own/lease more than one property in a single postcode area, please state this.</p> |               |                        |
| <b>SECTION 5</b> | <b>SECURITIES</b>  | <b>MYSELF</b> | <b>SPOUSE/ PARTNER</b> |
| 5.1              | Any interest in securities of an organisation under 1.1 where:-  |               |                        |

|                  |   |               |                        |
|------------------|---|---------------|------------------------|
|                  | <p>(a) that body (to my knowledge) has a place of business or land in the area of the LEP; and</p> <p>(b) either -</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p> |               |                        |
| <b>SECTION 6</b> | <b>GIFTS AND HOSPITALITY</b>  | <b>MYSELF</b> | <b>SPOUSE/ PARTNER</b> |
|                  | Any gifts and/or hospitality received as a result of membership of the LEP (above the value of £50)   |               |                        |

### OTHER INTERESTS

#### **Membership of Organisations**

I am a member of, or I am in a position of general control, a trustee of, or participate in the management of:

1. Any body to which I have been appointed or nominated by the LEP:

2. Any body exercising functions of a public nature (eg school governing body or another LEP):

3. Any body directed to charitable purposes:

4. Any body, one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union):

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5. Any local authority (please state any interests you hold as LA leaders/cabinet members for LA land, resources and the LA's commercial interests):

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6. Any other interest which I hold which might reasonably be likely to be perceived as affecting my conduct or influencing my actions in relation to my role.

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**DIRECTOR'S DECLARATION AND SIGNATURE**

I confirm that having carried out reasonable investigation, the information given above is a true and accurate record of my relevant interests, given in good faith and to the best of my knowledge;

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|--|--|
| <b>Date</b>  |  |
| <b>Director's Name</b><br><i>(Capitals - in full)</i>        |  |
| <b>Signature</b>   |  |
| <b>Date</b>  |  |
| <b>Spouse/ partner's Name</b><br><i>(Capitals - in full)</i> |  |
| <b>Signature</b>   |  |

**RECEIPT BY LEP**

|   |  |
|---|--|
| <b>Date received by the LEP</b>         |  |
| <b>Signature of LEP Chief Executive</b> |  |

**RECEIPT BY S151/S73 OFFICER**

|  |  |
|--|--|
| <b>Date received by the S151/S73 Officer</b> |  |
| <b>Signature of S151/S73 Officer</b>         |  |

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<sup>i</sup> For the purposes of this guidance, we are using the definition of a pecuniary interest as set out in the [Localism Act 2011](#) and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. A pecuniary interest in a matter is one where there is a reasonable likelihood or expectation of appreciable financial loss or gain

<sup>ii</sup> A Non-Pecuniary interest is any interest which is not listed in the [Schedule to The Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012 \(No.1464\)](#). Non-pecuniary interests do not have a financial or other material component. (They may arise from personal or family relationships or involvement in sporting, social or cultural activities.)