

# AGENDA

## Growth Hub Governance Board Meeting

Date: 21 October 2020

Time: 2pm – 4pm

Venue: Teams Meeting

	<b>Item</b>	<b>Format</b>
	Apologies, Declarations of Interest	
1	Approval of Minutes from; Governance Board Meeting - 19 December 2019 (meeting on 30 <sup>th</sup> April 2020 cancelled due to COVID Recovery work)  COVID Support update paper circulated electronically on the 28 <sup>th</sup> April 2020	Minutes
2	Review Governance Board Terms of Reference	Document
3	Update on Growth Hub Structures – Samantha Harrison (LCC) <ul style="list-style-type: none"> <li>• LCC Structures</li> <li>• LEP Geography</li> <li>• Growth Hub Clusters</li> </ul>	Slide & Verbal Update
4	James Pinchbeck – Operational Board Update	Verbal Update
5	Management Update – BEIS Bi-annual Review & Impact Report – Angela Driver (LCC)	Paper 1 & Impact Report Verbal update
6	Growth Adviser Update – Phoebe Edwards (EMB Group Ltd)	Paper 2 & verbal update
7	Discussion The business support landscape is very complex as are the needs of businesses as they deal with the effects of COVID and with the end of the EU Transition period looming. Board members to discuss and recommend the approach that the Growth Hub should take to prioritise its finite resources to meet business need.	Discussion
8	Samantha Harrison/ Ruth Carver - Business Support Reform	Paper 3 & Verbal Update
9	Russell Copley - Midlands Engine Investment Fund July Report	Report and Verbal Update
10	AOB Future meeting date – February, June and October	All