

Present: Ursula Lidbetter – Chair, Herman Kok, Andy Baxendale, Mark Tinsley, Cllr Doreen Stephenson, Cllr Liz Redfern, Dr Tony Hill, Marc Cole, Alison Penn.

Ruth Carver (LEP Secretariat) Carolyn Tuscher (LEP Secretariat).

	Thursday 10 th May 2012	
		ACTION
1	The LEP Board hosted Lord Taylor of Holbeach for a thirty minute briefing and presentation, which was given by Ursula Lidbetter and Mark Tinsley.	
	 The Key messages were: Good LEP with a established success Key priorities are infrastructure and the creation of the right conditions for business growth Greater Lincolnshire is the Food LEP Spoke about the LEP Food Manufacturing bid, and the proposals for the road rail hub Spoke about rural-deals Lobbied for Core funding and co-ordination with Government. All board members to send in information to the Secretariat of where statutory consultees are holding up the development process. 	All Secretariat to forward to DEFRA
2	Apologies, Declarations, Minutes and Matters Arising. Apologies were received from the following board members: Richard Wills, ClIr Eddy Poll, Chris Baron, David Dexter, Neil Turton, ClIr Mick Burnett There were no Declarations of Interest at this time. Matters arising from the Minutes Following the resignation of Winston Phillips, the board would	All
	Following the resignation of Winston Phillips, the board would recruit a new private sector board member by writing out to partners etc. The vacancy is for a private sector board member from North East Lincolnshire who is involved in the	Secretariat

	renewables/ports and logistics.	
	Cllr Stephenson asked that the papers be forwarded to the Districts, this has not happened as yet. CT will contact Lauren Marshall to get the correct distribution lists.	Secretariat
	Ursula Lidbetter requested that the Environment Agency be added to the next agenda, prior to an event for stakeholders in Boston	Andy Baxendale
	Proceed with the retail task force ASAP - Alison Penn volunteered to be part of the retail group in the absence of Nigel Howells.	Secretariat
	Cllr Stephenson, Mark Tinsley and Ursula Lidbetter gave feedback on the National Conference at which Ursula was a speaker. Generally it was agreed that it had been interesting in parts. The messages coming out were almost "tell us what you want to do and get on with it".	
	Funding still appears to be an issue and planning seems to be very City Centric. However it was very useful to speak to other LEPs who appear to be working along the same lines as we are.	
	The Secretariat and BIS were tasked with briefing the board on City Deals and to follow up options for a rural challenge Secretariat and BIS	Secretariat and BIS
	It was agreed to Invite Rowena Limb to future board meetings.	Chair
3.	Operational Brief	
	Public Private Sector Workshop	All
	One of the key outcomes was lobbying national government for changes in the development process, and the adoption of a Greater Lincolnshire Business Planning Charter. It was though that two areas should pilot, namely a unitary and a district. Marc Cole would take back the chair's request for NE Lincolnshire to act as a champion and a lead authority to adopt the business friendly planning charter. Cllr Stephenson agreed that she would ask the districts for a lead district champion input.	AII
	The Secretariat would forward information on the Charter to Cllr Stephenson and Marc Cole	Secretariat
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	The LEP agreed to sign the MOU between UKTI and GL LEP. The document is a live document with the intension of being updated on a regular basis. All three County Councils have had input into the document. It was felt that there were certain places in the document that needed more work with regard to certain sectors and there needs to be more commercial input around land values.	Agreed with amendments
	It was agreed that UKTI needed to be invited to a future meeting to discuss the relationships between the different parties to establish that we are getting value for money.	Secretariat

	RGF 3	
	Ruth Carver agreed to circulate any applications that are received via email for endorsement/discussion.	
	The first question must be "does it fit with the current priorities of the LEP?" if it does not then any other questions are irrelevant.	
	The deadline for RGF is 13 th June, however there is no requirement for submissions to be endorsed by the LEP. Requests for endorsements of RGF bids will be co-ordinated though the Secretariat and circulated electronically	For information
	It was discussed that due to short timescales for funding, we should try and work up a list of ready to go projects which could be matched to funding streams as it becomes available.	
	Coastal Communities Fund	
	Cllr Stephenson gave an update on the Coastal Communities fund. She outlined the know expressions of interest, and suggested that partners work together once through the Expression of Interest stage (expected in June 2012).	To Note
	Advanced Manufacturing Supply Chain Initiative (AMSCI)	
	Jill Stewart from the Engineering School has agreed to coordinate this for the LEP through the Lincoln Engineering Business Breakfast, and engineering in the agri-food industry. Ruth Carver will forward her details to the Chamber and FSB.	Secretariat
	BDUK	Conneteriet
	The Board requested that an update on BDUK be provided at all	Secretariat
	future Board Meetings. There needs to be a push to getting people signed up. Justin Brown will be invited to attend a future meeting.	Secretariat
	Finance and Budgets as a standing items in the operational briefing	Secretariat
	Incorporation advice be sought for the partnership	Secretariat
4.	Feedback on LEP Research Projects	All
	Katy Thomas from the LRO provided the Board with an update on the research that was undertaken on behalf of the LEP into	
	It was agreed that the LEP Board were not in a position to carry out all the things that need to be done as there will be lots of work. There needs to be some cooperation with Partners and an agreement as to who does what.	
	Possibly produce an Aunt Sally on the top three things on what needs to be done and then work out the how.	

	There will be lots of cross cutting themes which apply to all sectors, them there will be sector specific problems, ie in the tourism sector there are inherent difficulties due to the large number of small players in the same field.	
	It was agreed that the Sector leads should get together the top five barriers and then come together to look for common ground. The Chemical sector in the Humber is a good example of collaboration.	LEP Sector Leads and LR0
	The draft reports should come back to the LEP.	
	It was suggested that the GLLEP Leads use this template, as a starting point. The LEP had an aspiration to produce sector strategies and implementation covering business support, inward investment, private sector led groups.	
5.	Local Nature Partnership	
	After discussion, the LEP endorsed the LNP application to become a partnership. Further engagement would be need once the new partnership was established. A letter of endorsement will be sent from GLLEP with further engagement at a later date.	Secretariat
6.	Any Other Business	
	Lincolnshire Enterprise Funding has been transferred to the LEP Account with in LCC. The funds totalled £78,000. We must decide how best to spend these funds, the Chair of Lincolnshire Enterprise insists that the funds be spent on Economic Regeneration and not on admin costs associated with it.	
	A budget spread sheet will be prepared for next meeting and kept as a standard item on the agenda	Secretariat
7.	Date of Next Meeting	
	The next meeting will be 12 July location to be advised.	All